

NIQ No: 07/IISER/Tirupati/NIQ/2025-26

Date: 26.08.2025

NOTICE INVITING QUOTATION

Item rate sealed quotation are invited by the undersigned on behalf of Director IISER Tirupati for the following work.

Sl. No	Name of Work	Time period of contract	Start Date of Bid	End Date & time of Bid	Opening Date & time of Bid
1	Repairing & Servicing of Ceilings fans at IISER Tirupati Campus, Yerpedu.	14 Days	26.08.2025	01.09.2025 at 03:00 p.m.	01.09.2025 at 03:30 p.m.

Quotation can be obtained from IISER Tirupati website <http://www.iisertirupati.ac.in/tenders/>

TERMS AND CONDITIONS

- 1) No advance payment shall be made by IISER Tirupati.
- 2) Applicants quoting for this work should be a registered “**Electrical Contractor**” in CPWD/ AP state PWD/ MES/ Railways/ Autonomous bodies, or an agency with valid GST registration and should have executed Electrical works in any government organization. The proof of the work experience should be submitted along with the quotation, without the proof of work experience the bids will be summarily rejected.
- 3) **Agency must visit the site before quoting the NIQ to understand the Scope of Work.**
- 4) Time period for completion of work shall be **14 (Fourteen) Days** from the date of placing the confirmed order by IISER Tirupati. The act of backing-out after quotation will debar such agencies for participating in future quotations of IISER Tirupati. Bidder may e-mail queries on engineering@iisertirupati.ac.in or submit to the IISER Tirupati office in hard copy on all working days before a day of the submission date of quotation.
- 5) All agencies need to submit their quotation in hard copy in a sealed envelope to this office by suitable means on and before 3 PM on 01/09/2025. The quotation received after the date & time specified above shall not be accepted. Any delays, postal delays, etc. will not be entertained. Agency should quote for all the items in the BOQ. The bid shall be submitted in the original bid document (as issued

V. Srinivasan



by the IISER Tirupati) super scribing the name of work. Quotations will be opened on the same day i.e., 01/09/2025 at 3.30 PM in the presence of bidder or their authorized representatives if any. The offer of the firm should be commercially clear including acceptance of all terms and conditions without assigning any reasons/conditions.

- 6) Quoted rates should be inclusive of the cost of all the materials, labour cost, octroi, duties, cost of sample, and fees towards testing of materials in labs, royalties, GST, etc. Nothing extra shall be paid.
- 7) The successful agency shall make its arrangement for all Tools & tackles for work etc. complete in view of completion of work. Electricity shall be provided free of cost to agency at one source, agency should make own arrangement to safely tap of power from source to work location.
- 8) TDS and other applicable taxes and cess will be deducted from the bills as of the work.
- 9) **Security deposit @ 2.5 %** shall be recovered at source and refunded after satisfactory completion of **DLP of (06) six months**.
- 10) Specification for the work to be carried out as per BOQ, latest CPWD specification, IS specifications & as per instruction of IISER Tirupati wherever CPWD/IS specification is not available.
- 11) The contractor shall ensure that minimum wages should be paid to the labour's and employees in accordance with labour laws.
- 12) The Contractor should submit computerized measurement book for verification and billing after competition of the work.



Executive Engineer (E), IISER Tirupati
On behalf of Director IISER, Tirupati

Copy to:

1. The Registrar, IISER Tirupati.
2. Joint Registrar F & A.
3. Assistant Engineer Electrical.





SCHEDULE OF QUANTITIES

Name of the Work: Repairing & Servicing of Ceilings fans at IISER Tirupati Campus, Yerpedu.

S.No	Item Description	Unit	Qty	Rate	Amount
1.00	Repairing of ceiling fans which includes winding, bearing replacement, capacitor replacement and servicing of the ceiling fan with all the required accessories to complete the work. Including transportation charges nothing extra shall be payable.	Each	150		
Total Amount					

Total Amount in Words:

Note: - Amount quoted above shall be inclusive of GST, transportation, statutory, labour fees etc. nothing extra shall be payable.

V. Srinivas
26/8/24



Executive Engineer (E), IISER Tirupati
On behalf of Director IISER, Tirupati
(To be filled by the Agency)

Signature of the bidder :
Name of the Agency :
Mobile Number & E-mail ID :
Correspondence Address :