



## भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान तिरुपति

### INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH TIRUPATI

Srinivasapuram, Venkatagiri Road, Jangalapalli Village, Panguru (G.P), Yerpedu Mandal,  
Tirupati District, Andhra Pradesh India – 517619.

#### CLARIFICATION ON TENDER NUMBER: IISERT/Admin-Dining Service/01/25

#### ITEM DESCRIPTION PRE-BID CONFERENCE FOR - RUNNING A CAFETERIA AT IISER TIRUPATI

Refer our Tender No: IISERT/Admin-Dining Service/01/25 dated 03<sup>rd</sup> July 2025. RUNNING A CAFETERIA AT IISER TIRUPATI.

The Pre-bid meeting was held on 07<sup>th</sup> July 2025, at 12:00 Hrs. Via Google Meet, and the minutes of the meeting are as under.

At the outset, the Deputy Registrar welcomed all the Members and the representative of the Prospective Bidders and briefed in general the scope of the Project and thereafter briefed the vendors on the salient features of the commercial terms and the indenting Officer to read out the clarification sought by the Prospective Bidders and replied thereto as detailed in **Annexure-I**

The representatives present were satisfied with the replies given, and it was informed that the corrections/additions/clarifications given, as discussed during the Pre-Bid Conference, would be hosted on the website of IISER Tirupati and all the Prospective Bidders are required to take cognizance of the proceedings of the Pre-Bid Conference before submitting their bids as stipulated in the Bidding Documents.

The other terms & conditions of the notice issued on our IISER website <http://www.iisertirupati.ac.in/> <https://eprocure.gov.in/eprocure/app> and will remain unchanged. No more correspondence in this regard will be entertained

The meeting ended with a vote of thanks

07/07/2025

Sd/-  
Deputy Registrar



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#### Annexure - I

#### PRE-BID CONFERENCE FOR RUNNING A CAFETERIA AT IISER TIRUPATI QUERIES AND CLARIFICATION

TENDER NUMBER - IISERT/Admin-Dining Service/01/25

DATE: 07/07/2025

Sr. No	Query/Clarification Sought	Clarification / Amendment
1.	Average participants per day?	The Institute does not guarantee any minimum number of users and volumes of business at any point in time. The caterer has to provide food on a pay-and-eat basis system for the a la carte menu given in the tender document.
2.	Can we sell Item above these rates	The bidders should quote Flat discount on <b>fixed prices</b> for all the items given in the menu. The bidder proving the higher discount will be awarded the work.
3.	Site Visit	It is mandatory for all interested bidders to conduct a site visit and assess and acquaint with the infrastructure provided in Cafeteria as mentioned in the tender document, where the services are to be rendered, the site visit will provide bidders with a clear understanding of the scope of service, existing conditions, and any other relevant details required to submit a comprehensive and accurate bid. The bidders are requested to submit the Site visit form attached in the bid document as Annexure X duly signed by both the parties without fail. The bids submitted without the site visit form will be summarily rejected.
4.	MSME exemption is applicable for EMD and tender fees.	The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category. Under MSE category, only registered vendor under category of Service Providers are eligible for exemption from EMD.



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		Please note that “No tender fee” for mention tender.
5.	Will manpower cost be reimbursed?	As per the tender clause 3 under the General Terms and Conditions of the contract, the successful bidder must deploy adequate number of manpower (as mentioned in the tender document) to the IISERT site, and should pay salaries as per the Government of India norms to their employees. The institute will not reimburse the cost of manpower under any circumstances.