



**भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान तिरुपति**  
**INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH TIRUPATI**  
(An Autonomous Institution of Ministry of Human Resource Development, Govt. of India)  
Transit Campus: C/o. Sree Rama Engineering College, Karakambadi Road,  
Mangalam (P.O.), Tirupati, Andhra Pradesh – 517 507.

**INDIAN INSTITUTE OF SCIENCE EDUCATION AND  
RESEARCH TIRUPATI**



**“EXPRESSION OF INTEREST” (EOI)**

**FOR**

**TRANSPORTATION & RELOCATION  
SERVICES INCLUDING SPECIALISED  
MATERIAL HANDLING SERVICES FOR  
SCIENTIFIC & RESEARCH, LAB  
EQUIPMENTS AND CONSUMABLES FROM  
IISER TIRUPATI TRANSIT CAMPUS IN  
MANGALAM TO IISER TIRUPATI  
PERMANENT CAMPUS IN YERPEDU**

**AT**

**IISER TIRUPATI**



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The Indian Institute of Science Education and Research (IISER) Tirupati, an Autonomous Institute of National Importance under the Ministry of Education, Govt of India invites EOI for service providers with proven capabilities and demonstrated performance in handling and movement of heavy and sophisticated equipment to participate in the competitive bidding process for the comprehensive relocation of laboratories, sophisticated scientific and research instruments, labware, glassware, plasticware, consumables, including temperature-controlled consumables etc., from the temporary campus in Mangalam, Tirupati to the permanent campus in Yerpedu. The distance between both the campuses is approx. 27kms.

### **Scope of Work broadly includes:**

Shifting of scientific and research equipment's, lab consumables including temperature-controlled consumables from Transit Campus to Permanent Campus of IISER Tirupati including appropriate Packing, Loading, Transportation, Comprehensive Insurance, Unloading and Unpacking, Manpower resources, Re-assembling/Re-setting, Functional Testing, civil works, supply of crane and hydra wherever requested etc at destination site.

### **Interested companies meeting the following criteria may respond to this EOI:**

The bidder should have at least five years of prior experience in shifting the similar sophisticated and ultra-sensitive scientific equipment which includes packing, loading, transportation, unloading and unpacking at destination.

The firm should have an average annual turnover of at least Rs.20- 50 Crores during the last three financial years in similar works (similar work means shifting of various lab equipment, furniture, office equipment and other miscellaneous items in any CFTIS, Research Labs, State and Central universities, Govt Departments (PSUs), Research Institutes & Academic Institutions, or establishment during last five years.)

### **Bidders are requested to submit the following pre-qualification documents as a minimum:**

- \* Letter of interest clearly indicating the project reference
- \* Detail Company Information with Organisation structure.
- \* List of Equipment (Material Handling Equipment's) owned.
- \* Registration details of the fleet of MHE with age, make, capacity.
- \* Details of completion of similar type of projects in the last three years under heading: a) Brief scope of work b) Value of work in INR c) Contractual Duration d) Actual completion of Project e) Clients name f) Contact details of the Client (IISER Tirupati may approach the client directly for the feedback) g) Health and Safety Environment statistics, Lost Time Injury graph etc.
- \* Bidder shall provide contract copies of major contracts executed (in each of the category of services listed above) in each of the preceding five years
- \* Details of current commitments - List of all jobs under execution with the value of the Job and percentage completion.
- \* Service Completion Certificates, Client Feedback etc of similar contracts executed in the last five years.
- \* LTI track record, HSE policy and implementation procedures in line with internationally accepted practices with statistics for last three years,
- \* Quality assurance & quality control practices currently in place for the execution of similar work.
- \* Copies of ISO 9001, 14001, OHSAS 18001 or any other certification as applicable.
- \* Company's financial performance documents (Audited Balance sheets and Profit and Loss statements, Auditors Report and Notes to Accounts etc.) for last 2 (two) years. Latest financial statement should not be older than 18 months on the date of submission of response to Expression of interest
- \* Documents in support of Health & Safety clearly defining Standard operating procedure /Practices / any other certification.

**Also, note –**



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I Normally standalone financials of the bidding entity only will be considered. However, consolidated financials at the bidding entity level, if available, can also be submitted. Parent company or Affiliate's financials can be submitted and considered, subject to submission of Parent/ Affiliate company authorization. This should be clearly mentioned in the EOI response.

II Evaluation will be done only on the basis of the published annual reports / audited financials containing Auditor's report, Balance sheet, Profit & Loss a/c, Request of proposal and Notes to Accounts.

III. In case of unaudited statements (if there are no audit requirements for auditing of financials as per the local law), the financials shall be accompanied by a certificate from a Certified Accountant. Certificate should also mention the fact that there is no requirement of audit of the financials as per the local law.

All qualifications and exceptions brought out in Auditor's report and Notes to Accounts would be factored in while undertaking financial evaluation

The interested bidders should evince interest to participate in the Expression of Interest by clicking on the link for the corresponding EOI listing on the website i.e. <https://iisertirupati.ac.in/tenders>. and submit their contact details online. Further to this, interested bidders would be invited to submit their response via <https://eprocure.gov.in/eprocure/app>. The bidders would be requested, as a minimum, to submit the above documents and details for prequalification within seven (7) days of publication of this EOI.

Prospective bidders are invited to attend a pre-indent meeting with the Technical Committee to discuss all the aspects of shifting of the instruments from Transit Campus to Permanent Campus of IISER Tirupati including appropriate Packing, Loading, Transportation, Comprehensive Insurance, Unloading and Unpacking, Manpower resources, Re-assembling/Re-setting, Functional testing, civil works, supply of crane and hydra wherever requested etc at destination site.

All prospective bidders are requested to kindly send their requests along with respective documents and profiles through email at [purchase@iisertirupati.ac.in](mailto:purchase@iisertirupati.ac.in) so as to reach the latest by 31nd Jan 2024 at 03:00 PM.

The bidders are requested to visit the site and take survey between 01 Feb 2024 to 04 Feb 2024 and also, to carry their firm stamp with them. The point of contact for site survey in the transit campus is Mr. Nandam Jayasurya, Phone: +91 87902 45007 and Mr. Antony Joe, Phone: +91 91761 70530 whereas the point of contact for site survey in the permanent campus is Mr. Ratna Kumar, Phone: +91 99486 63375 & Mr. Pardhasaradhi, Phone: +91 94929 36840.

**The Request for proposal shall be issued only to the bidders who respond to the EOI**

Date and Time of the Offline Pre-bid conference: 05 Feb 2024 at 03:30 PM. The Pre-bid conference will be conducted at IISER Tirupati Transit Campus.

**Contact for information:**

Technical & Commercial contact:

Deputy Registrar (Admin & Purchase)

Indian Institute of Science Education and Research (IISER), Tirupati

Transit campus: C/o Sree Rama Engineering College Campus, Rami Reddy Nagar, Karakambadi Road, Mangalam (B.O), Tirupati - 517 507

Email: [purchase@iisertirupati.ac.in](mailto:purchase@iisertirupati.ac.in) Ph:0877 2500 208/232/233/235 Website:

<http://www.iisertirupati.ac.in/>