



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान तिरुपति

INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH TIRUPATI

Transit campus: C/o Sree Rama Engineering College Campus, Rami Reddy Nagar,
Karakambadi Road, Mangalam (B.O), Tirupati - 517 507
Website: www.iisertirupati.ac.in

Tender Reference No: IISERT/PUR/0429/23

Date: 01/11/2023

The Indian Institute of Science Education and Research Tirupati invites online bids (e-tender) in a single bid system for the Annual Rate Contract for the following items:

Item Description: Rate Contract for Chemicals, Bio-Chemicals, Plasticware, Reagents, Glassware, Solvents, Filters and other Labware From Manufacturers, their Authorized Sole Distributors and Stockist /Dealers Etc.

Category of Suppliers invited for this Tender

Class I local Supplier – has local content equal to more than 50%

Class II local Supplier – has local content more than 20% but less than 50%

The Tender Document can be downloaded from Central Public Procurement (CPP) Portal <https://eprocure.gov.in/eprocure/app> and bid must be submitted online only through the E-procurement portal up to the last date and time of submission of tender.

Critical Dates of Tender:

| Sr.No | Particulars | Date | Time |
|-------|--|------------|------------|
| 1 | Date of Online Publication/Download of Tender | 01/11/2023 | 16:00 Hrs |
| 2 | Bid Submission Start Date | 01/11/2023 | 18:30 Hrs |
| 3 | Bid Submission Close Date | 14/11/2023 | 15:00 Hrs |
| 4 | Date for submission of Product Catalogue/CDs. To be submitted manually before Bid Closing Date | 14/11/2023 | 15:00 Hrs |
| 5 | Opening of Bids | 15/11/2023 | 15:30 Hrs. |

No manual bids will be accepted. All quotations should be submitted in the E-procurement portal only

Any queries relating to the process of online bid submission or queries relating to CPP Portal, in general, may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 0120-4200462, 0120-4001002, 91-8826246593.

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INVITATION FOR TENDER OFFERS

Indian Institute of Science Education and Research (IISER), Tirupati invites e-Tender for

Rate Contracts for Chemicals, Bio-Chemicals, Plasticware, Reagents, Glassware, Solvents, Filters and other labware from manufacturers, their authorized sole distributors and stockist/dealers etc.

1. The BIDDERS are requested to submit their detailed tender in a single bid containing the following:

- 1) Technical Bid.
- 2) a) Price Bid (Pdf Format-As per Annexure 1 & Annexure 4)
b) Price Bid (excel format as per CPP portal)

2. AVAILABILITY OF TENDER:

The tender document can be downloaded from <http://eprocure.gov.in/eprocure/app> and submitted only through the same website.

1. **Technical Bid** - shall contain all the scanned copies of the original documents in PDF Format.
 - a) Annexure 2 – Bidder Information Form
 - b) Annexure 3- Bid Form
 - c) Annexure 5 – Bank Details
 - d) Annexure 6 – Manufacture’s Authorization Form
 - e) Annexure 7 – Fall Clause Notice Certificate
 - f) Annexure 8 - Declaration Regarding Clean Track/No Legal Action
 - g) Annexure 9 – Declaration on Non-applicability of Exclusion from Restrictions under Rule 144 (xi) of the General Financial Rules (GFRs),2017
 - h) Annexure 10 - Declaration Regarding Local Content
 - i) Annexure 11 – No Relationship Certificate
 - j) Annexure 12 – Acceptance of Tender Terms
 - k) Annexure 13 - Declaration on non-availability of offered item in GeM
 - l) Annexure 14 - Declaration on Code of Integrity & conflict of interest
 - m) PAN Certificate.
 - n) GST Certificate.

Contact for information:

Technical & Commercial contact:

Deputy Registrar (Admin & Purchase)

Indian Institute of Science Education and Research (IISER), Tirupati

Transit campus: C/o Sree Rama Engineering College Campus, Rami Reddy Nagar,

Karakambadi Road, Mangalam (B.O), Tirupati - 517 507

Email: purchase@iisertirupati.ac.in Ph: 0877 2500232/33/35

Website: www.iisertirupati.ac.in

2. Price bid shall contain:

- a) PDF format: As per Annexure-1 (Bid Format) & Annexure-4 (Price Schedule)
- b) Excel format: Excel format as per CPP portal

TERMS AND CONDITIONS OF TENDER

1. Quotations will be accepted only from Manufacturers or their authorized agents against Tender Enquiry No. IISERT/PUR/0429/23 dated 01/11/2023, who may quote along with valid authorization certificate as on date of submission of bids. Authorized Agent quoting for the supply should attach the authorization certificate from the manufacturers as mentioned in Annexure 6, failing which the quotation will be summarily rejected.
2. Only Price Schedule and Documents as per Check-list is to be submitted online on the CPPP Portal. The Product Catalogue / CDs/ Price List is to be submitted manually /Post Courier at the following address on or before 14/11/2023.

Deputy Registrar (Admin & Purchase)
Indian Institute of Science Education and Research (IISER), Tirupati
Transit campus: C/o Sree Rama Engineering College Campus, Rami Reddy Nagar,
Karakambadi Road, Mangalam (B.O), Tirupati - 517 507
3. The bid shall be submitted as per BID FORMAT enclosed at Annexure – I.
4. The Rate Contract will be valid for a minimum period of Two years. The Prices offered shall be valid for a period of Two years from 01 April 2024 to 31 March 2026; there will be no additional charges for Delivery. The Delivery will be FOR IISER Tirupati on a Free of Cost basis. The companies which cannot provide validity of rates for Two Years and price list need not apply.
5. The period of the rate contract will be for Two years. However, in special cases, IISER Tirupati reserves the right to extend or curtail the period of the Rate Contract.
6. The Bids should be complete in all respects and should be duly signed. Incomplete and unsigned bids will not be considered.
7. IISER Tirupati will not be liable for any obligation or supplies made unless the Official Purchase Order has been placed by the Institute.
8. IISER Tirupati does not guarantee (or) assure of any quantum of business during the contract period. The order will be issued only if the requirement of such items arises in the Institute.
9. The Director, IISER Tirupati does not bind to accept the lowest quotation and reserves the right to him, to reject or partly accept any or all the quotations received without assigning any reason.
10. Bidders shall satisfy the requirements of a Class I Local supplier and Class II Local supplier issued in pursuance of 'Make in India' policy vide Order No. P-45021/2/2017-PP (BE-II), dated 16th September, 2020 of Ministry of Commerce

and Industry, Government of India, as amended from time to time. Bidder may please refer said order dated 16th September, 2020 for further details.

'Local content' means the amount of value added in India, which shall, unless otherwise prescribed by Nodal Ministry, be the total value of item procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all custom duties) as a proportion of the total value, in percent.

'Class - I Local supplier' means a supplier or service provider, whose goods, services or works offered for procurement, meets the minimum local content as prescribed for 'Class- I local supplier' in the said order dated 16/09/2020.

'Class- II Local supplier' - means a supplier or service provider, whose goods, services or works offered for procurement, meets the minimum local content as prescribed for 'Class- II local supplier' but less than that prescribed for 'Class-I local supplier' under said order dated 16th September, 2020.

'Non - Local Supplier' means a supplier or service provider, whose goods, services or works offered for procurement, has local content less than that prescribed for 'Class-II local supplier' under this Order.

Minimum local content: The 'local content' requirement to categorize a supplier as 'Class-I local supplier' is minimum 50% For 'Class-II local supplier', the 'local content' requirement is minimum 20%. Nodal Ministry/Department may prescribe only a higher percentage of minimum local content requirement to categorize a supplier as 'Class-I local supplier'/'Class-II local supplier'. For the items, for which Nodal Ministry/Department has not prescribed higher minimum local content notification under the Order, it shall be 50% and 20% for 'Class-I local supplier'/'Class-II local supplier' respectively.

Note- Bidder is required to indicate percentage of local content and provide self-certification the items offered meet the local content requirement for 'Class -I Local Supplier' /'Class - II Local Supplier' as the case may be. Further, the bidders shall also give details of the location(s) at which the local value addition is made. Only 'Class -I Local Supplier' /'Class - II Local Supplier' as defined under said "Make in India' order dated 16.09.2020 shall be eligible to submit RC offers. Hence, offers from 'Non - Local Supplier' or products not complying with the requirement of Class I Local supplier and Class II Local supplier shall not be considered of issue of RC Contract.

Vide DPIIT O.M. No. P-45021/102/2019-BE-II-Part(1) (E-50310) dated 04/03/2021, it is clarified that the bidders offering imported products will fall under the category of Non- local suppliers. They can't claim themselves as Class-I local suppliers/Class-II local suppliers by claiming the services such as transportation, insurance, installation, commissioning, training and after sales service support like AMC/CMC etc. as local value addition.

IISER Tirupati may at its discretion accept bids of any non-local bidder provided the same is required for any specialized equipment/customized research work carried out in the institute and the substitutes that are available in India does not

serve the purpose. Each order for such bidder shall be processed only if the concerned user certifies about the same.

Verification of local content:

a. The 'Class-I local supplier'/'Class-II local supplier' at the time of tender, bidding or solicitation shall be required to indicate percentage of local content and provide self- certification that the item offered meets the local content requirement for 'Class-I local supplier'/'Class-II local supplier', as the case may be. They shall also give details of the location(s) at which the local value addition is made.

b. In cases of procurement for a value in excess of Rs. 10 crores, the 'Class-I local supplier'/'Class-II local supplier' shall be required to provide a certificate from the statutory auditor or cost auditor of the company (in the case of companies) or from a practicing cost accountant or practicing chartered accountant (in respect of suppliers other than companies) giving the percentage of local content.

c. Decisions on complaints relating to implementation of this Order shall be taken by the competent authority which is empowered to look into procurement-related complaints relating to the procuring entity.

d. Nodal Ministries may constitute committees with internal and external experts for independent verification of self-declarations and auditor's/accountant's certificates on random basis and in the case of complaints.

e. Nodal Ministries and procuring entities may prescribe fees for such complaints.

f. False declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.

g. A supplier who has been debarred by any procuring entity for violation of this Order shall not be eligible for preference under this Order for procurement by any other procuring entity for the duration of the debarment. The debarment for such other procuring entities shall take effect prospectively from the date on which it comes to the notice of other procurement entities.

11. Requirement of DPIIT registration:

Rule 144 (xi) of the GFR, 2017 related to restrictions on participation of Foreign Bidders and their Authorized Indian Agent/ Dealer

(Order No. F.No.6/18/2019-PPD dated 23.07.2020 of Department of Expenditure, Ministry of Finance, Government of India refers)

I. Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the Bidder is registered with the Competent Authority i.e. Registration Committee constituted by the

II. “Bidder” (including the term ‘tenderer,’ consultant’ or’ service provider’ in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidder stated herein before, including any agency branch or office controlled by such person, participating in a procurement process.

III. Bidder from a country which shares a land border with India “for the purpose of above order/ this tender means: -

- a. An entity incorporated, established or registered in such a country; or
- b. A subsidiary of an entity incorporated, established or registered in such a country; or
- c. An entity substantially controlled through entities incorporated, established or registered in such a country; or
- d. An entity whose beneficial owner is situated in such a country: or
- e. An Indian (Or other) agent of such an entity or
- f. A natural Person who is a citizen of such a country; or
- g. A Consortium or joint venture where any member of the consortium or joint venture falls under any of the above.

IV. The Beneficial owner for the purpose of (iii) above will be as under:

- a. In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has a controlling ownership interest or who exercises control through other means.

Explanation-

- a. ‘Controlling ownership interest’ means ownership of or entitlement to more than twenty –five per cent of shares or capital or profits of the company;
- b. “Control’ shall include the right to appoint majority of the directors or to control the management or Policy decisions including by virtue of their shareholding or management rights or shareholder’s agreements or voting agreements;
- b. In case of a partnership firm., the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or Profits of the partnership;
- c. In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together or through one or more juridical person, has ownership of or entitlement to

more than fifteen percent of the property or capital or Profits of such association or body of individuals.

d. Where no natural person is identified under (1) or (2) or (3) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;

e. In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.

V. An agent is a person employed to do any act for another, or to represent another in dealings with third person.

VI. The successful bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority.

Bidders are requested to submit the prescribed Certificate as per Annexure 9.

12. In case bids are submitted by dealer of 'Class I Local Supplier' / 'Class II Local Supplier', specific Manufacturer's Authorization Form (MAF) shall be submitted along with the Tender as mentioned in Annexure 6.

a. Only one 'Class I Local Supplier' / 'Class II Local Supplier' (or) the duly authorized dealer can quote. If both 'Class I Local Supplier' / 'Class II Local Supplier' and dealer quote for the same tender, both their tenders will be rejected.

The tenderer (i.e. Original Manufacturer or Authorized Dealer) is requested to submit their offer in their own letter head, neatly typewritten without any overwriting. The Tenderers shall have to indicate clearly the brand/ make of the product(s) for which they are submitting the RC proposal.

13. The price with following details - for entire range of products - shall be submitted / uploaded in PDF Format.

- | | |
|-------------------------------|---|
| a. Category | b. Sub-Category |
| c. Catalogue No. | d. Item Description |
| e. HSN Code | f. Item type |
| g. Item Unit | h. Item Rate |
| i. Discount in percentage (%) | j. Applicable IGST / GST percentage (%) |

No other non-consumable items should be mentioned along with quoted items

14. Evaluation of the bids

14.1 The evaluation of the bids shall be done based on requirement of IISER Tirupati and any decision taken by the Institute into the matter will be final and binding.

14.2 The bids which are incomplete, not in conformity with the terms & conditions of the bid, conditional bids and unsigned bids shall be rejected as non-responsive without any further evaluation.

14.3 Bids not supported by the eligibility criteria shall be summarily rejected.

14.4 Bidders may be called for discussion /clarification/ further discount before the finalization of rate contract, if considered necessary by IISER Tirupati.

14.5 All the bids where the maximum discount on Net Dealer Price (NDP) /Price List is offered shall be processed for finalization of the rate contract.

15. EMD: Please note that no EMD is applicable for this Tender.

16. PRICE

16.1 Prices must be quoted on the basis of Discount on Net Dealer Price(NDP) for each category of items in terms of Percentage (%) discount on NDP. Additional Dealer Discount may also be mentioned clearly wherever applicable.

16.2 The bidder must undertake that the prices mentioned in their pricelist are firm and valid till end of the Rate Contract (RC) period without any hike. However, in the event of any decrease in the prices during the contract period the same should be notified to IISER Tirupati. Alongside, if any special promotional marketing scheme(s) is/are launched from time to time, the same must be made available/ intimated to the Institute.

16.3 The bidder should ensure that the prices quoted are FOR, IISER TIRUPATI basis including its unloading at Institute premises and delivery till the laboratory as per the details given in the Institute Purchase Order (PO) and inclusive of all taxes and duties. In case of temperature-controlled products, necessary precautionary measures shall be taken so by the supplier such that the item(s) remain in the specified temperature till its delivery to the IISER Tirupati end user.

16.4 The prices remain fixed during the currency of the RC and the end users of the Institute shall be invariably offered agreed benefits of the Rate Contract item(s) in all orders of purchase by IISERT user, in view of any urgency. In such cases, the bidder is not permitted to charge higher prices than the prices approved by the Institute under the RC. In case if it is found that the bidder is charging lesser prices than the prices agreed under the rate contract to any other organization / user, the RC prices/ orders shall be modified suitably without any intimation to the bidder.

16.5 The bidder shall submit soft copies of the pricelist online followed by duly signed and stamped hard copy so that the accessibility of prices will be user friendly. However, in case if there is difficulty in submission of Price List/Catalogue online due to huge volume, sufficient no. of duly signed and stamped hard copies shall be supplied to IISER Tirupati along with CDs, if any. However, bidder shall ensure that no discrepancy exist between the soft copy and hard copy of NDP Price List made available to this office, without fail.

16.6 The prices quoted must include the prices of goods up to IISER Tirupati inclusive of freight, insurance, loading, unloading, labor charges etc. for dry ice or any incidental charges up to the destination lab at IISER Tirupati.

17. Purchase Orders under the Rate Contract

17.1 Bidders may note that mere participation / qualifying the Rate Contract does not guarantee placement of purchase order or any assured quantity of business during the contract period, rather the orders shall be placed based upon need and suitability of offered items by IISERT users.

17.2 Purchase Orders placed till the last working day of the Rate Contract should be honored and executed under the rate contract without any need for extension of the rate contract or change of price.

18. Product Quality

The manufacturer/bidder should give an undertaking stating that the products they are offering are of good quality, new, unused, genuine and as per standard specifications. In case it is found that the product is old or spurious, the bidder shall be barred from doing any business with IISER Tirupati for a period which will be determined by the Competent Authority. The Manufacturer/Bidder also undertakes that they are solely responsible in case of any discrepancies noticed during the supply with regard to the Catalogue no., quality, quantity, packages, leakages, short supplies, damages and the same shall be replaced at 'free of cost' by the bidder. In case after receipt and inspection of material or during its usage, any defect found in the quality of material, the supplier shall have to provide free replacement of the supplied material (or) shall refund the complete (inclusive of all charges) amount charged towards the same.

19. Order Amendments

On receipt of the Purchase Order, the Bidder shall check the correctness of the product code, rates and other terms and conditions of the Purchase Order. In case of any discrepancy/ corrections, the same should be immediately brought to the notice of the Institute immediately for issue of necessary amendment of PO strictly as per RC terms only.

20. Delivery

20.1 The ordered items must be delivered at IISER Tirupati unless otherwise specified in the purchase order within a period of TWO (02) Weeks from the date of issue of purchase order. Supplies are normally accepted on all working days from 9:00 AM to 5:30 PM except on Saturday, Sunday and other public holidays. In case of deviation in delivery timeline due to any specific issue in an individual case, the bidder must seek prior written approval from IISER Tirupati to extend the same, failing which LD may be invoked for such delayed delivery and PO itself can be cancelled at the discretion of IISERT.

20.2 All the perishables/hazardous / fragile item(s) shall be opened in the presence of the representative of the bidder and the user, if required. Bidder will be responsible for any loss due to negligent packing and transportation. Package of such products shall specifically indicate that goods being supplied are perishables/hazardous / fragile with advance written intimation to this office.

20.3 The bidder can execute the supply of the ordered material in a staggered manner only with prior written permission of IISERT and maximum of three staggered deliveries can be allowed per purchase order within the delivery schedule, if approved by IISERT specifically. But, in case of perishables, hazardous consumables, the consent of the user must be obtained prior to the execution of the supply so that necessary precautions shall be taken for their effective use under intimation to IISERT Purchase Section.

20.4 LATE DELIVERY: The material must be supplied within stipulated period/validity of supply date as mentioned in the P.O. In case of delay in supply from the side of supplier, a penalty of 1 (One) percent of order value per week of delay subject to a maximum of 10 (ten) per cent shall be levied in cases where ordered goods are delayed beyond the schedule delivery period. Beyond this, the Supply Order is liable to be treated as cancelled at the discretion of Director IISER Tirupati. Extension of delivery schedule shall be considered only under exceptional circumstances and upon a written request from the firm. LD shall not apply in case the extension is approved by the Competent Authority, IISERT.

21. Payment

a. Payment for supplies will be made on Bill Basis after supply and acceptance. Normally 100% payment against a pre-receipted bill in triplicate (duly stamped) should be made within 30 days after receipt of materials if found in order, in quality and in quantity. Supplies will be made promptly within the delivery schedule. For local supplies, the payment will be made only after satisfactory supply at IISER Tirupati and after certification by our user expert/scientist. All the bills raised must be submitted with supporting delivery challans (if any).

b. No advance payment shall be made for part supplies under normal circumstances. IISER Tirupati reserves the right to cancel the purchase order in case part supply is not affected within the reasonable period or also reserve the right to recover 10 (ten) per cent of the payment as security to be paid on completion of the contract at the discretion of the Competent Authority, IISERT.

NOTE- Concessional Customs Duty Certificate shall not be issued for proposed Rate Contract (RC) as the eligibility of participation in bidding process is restricted to 'Class- I Local Supplier' and 'Class-II Local Supplier' only, as defined under the related to "Make in India" Order No. P-45021/2/2017-PP (BE-II) dated 16th September 2020 of Ministry of Commerce and Industry, Government of India to offer products complying with stipulated requirements. Products of RC holders which do not fulfil the norms of 'Class- I Local Supplier' and 'Class-II Local Supplier' shall not be eligible for RC. The bidder must specify whether products offered under RC completely satisfy the norms of 'Class- I Local Supplier' and 'Class-II Local Supplier', as defined under the said order dated 16th September 2020, as per applicability in case of offered product.

c. TDS/ TCS will be deducted as per applicable statutory provisions as per instructions issued by the Govt. from time to time. IISER Tirupati GST No. is 37AAAAI9820P1Z4.

22. Fall Clause

22.1 The proposed rate contract shall be guided by the FALL CLAUSE wherein if the Rate Contract (RC) holder / bidder undertakes to reduce price or sells or even tenders to sale the rate contract goods following conditions of sales of same / similar to those of the rate contract to any other person or organization during the currency of the rate contract. Accordingly, the rate contract prices will be automatically reduced with effect from that date for all the subsequent supplies under the rate contract and, the rate contract shall be amended accordingly at reduced price offered by Rate Contract holder/ bidder to any other third party / organization. This includes products uploaded by the bidder's authorized dealer on GeM and other parallel rate contract holders, if any.

22.2 An undertaking as mentioned in Annexure 7 is required to be given by all the manufacturers / bidder that the rates offered by them are not more than the rate offered to any other CFTI's/Government labs/Institutions and the discount offered is not less than the discount offered to any other CFTI's/ Government agencies/Institution. In case any such discrepancy is noticed at any point of time manufacturers / bidder shall undertake to refund the difference amount to IISER, Tirupati and also rate contract is liable to be cancelled at the discretion of the Competent Authority, IISERT.

23. Discount

23.1 The bidder shall offer a FIXED DISCOUNT applicable on the list price/ NDP applicable in BOQ (price bid). The discount must be indicated in the BOQ (Price Bid). Bidder shall also upload pdf/scanned copy of offered discount structure in their letterhead strictly in conformity with BOQ duly signed and stamped by their authorized representative along with their e-bid for reference, particularly in cases where bids are submitted for multiple category with different discount structure for each category to ensure clarity.

23.2 The percentage of discount must be clearly mentioned in words as well as figures.

24. Parallel Rate Contract: IISER Tirupati reserves the right to conclude more than one rate contract for the same Brand/ product and has the option to re-negotiate the price(s) with the rate contract holder(s).

25. Prices shall be quoted in Indian Rupees only. Bids in currency other than Indian Rupee (INR) will be REJECTED summarily / ab initio as unresponsive.

26. VALIDITY OF RATE CONTRACT: The prices must be kept valid up to a period of one year from the date of award/acceptance of rate contract. No upward changes in prices will be acceptable in any condition during the period of the rate contract. However, if there happens to be a downward revision in prices of the items concerned during the contract period, the benefit of the price reduction shall be passed on to the Institute.

27. RENEWAL OF RATE CONTRACT, IF ANY: The Annual Rate Contract can be extended for a further period on mutually agreed terms and conditions between both the parties and on satisfactory performance subject to applicability of Price Fall Clause.
28. TERMINATION OF RATE CONTRACT: The Rate Contract can be terminated by either of the parties with 30 Days prior notice in writing. However, in exceptional cases IISER Tirupati reserves the right to terminate the rate contract at any point of time without any notice in case the performance of the Tenderer is found consistently unsatisfactory or due to the serious lapse on the part of the Tenderer. IISER Tirupati is not bound to assign any reason of termination of RC and decision taken by IISER Tirupati into the matter will be final and binding.
29. Vague terms like “packing forwarding transportation etc. extra” without mentioning the specific amount/percentage of these charges will not be accepted. Such tender shall be treated as incomplete and rejected.
30. REASONABILITY OF PRICES: The material will not be supplied by the vendor less than the Rate Contract prices to any other Govt./Private Institution, and will give an undertaking for the same. If the same is found, the proportionate recoveries will be made or suitable action will be taken.
31. Copies of Rate Contract with other CFTI’s/Govt. Agencies/Private Research Institutions of repute, if any, to be submitted along with tender.
32. The Rate List of Bulk Packages/Quantity should also be attached along with the tender. Bulk discount must be mentioned wherever applicable. The bidders may tender a separate discount/price for bulk purchases and also define the quantity to be treated as ‘bulk’. Special/ promotional offers or end of season sales in addition to RC discount shall be processed based as individual offer, subject to its acceptance by IISER Tirupati to avail such special/ promotional offers.
33. The bid has to be valid for 180 days from the date of opening.
34. Conditional tenders shall not be accepted.
35. In case of emergency, the purchaser may purchase the same item through ad hoc contract with a new supplier.
36. An undertaking must be submitted by the bidder, with the tender document, that the product offered for rate contract are not uploaded/available on GeM portal (Annexure 13). If some products of catalogue are offered on GeM, a list of such items (which are available on GeM) must also be furnished with the tender in a separate sheet along with in the pricelist. Any changes in this regard during currency of RC must be brought into the notice of IISER Tirupati by the bidder to get such items deleted from RC List.

37. FORCE MAJEURE: The supplier shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that, its delay in performance or other failure to perform its obligation under the contract is the result of an event of force majeure. For purpose of this Clause, “Force Majeure” means an event beyond the control of supplier and not involving the supplier’s fault and negligence and not foreseeable. Such events may include, but are not limited to, acts of the purchaser either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes. If a Force Majeure situation arises, the supplier shall promptly notify the purchaser in writing of such conditions and cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as for as reasonably practical and shall seek all reasonable alternative means for performance not prevented by the force majeure event. If the performance in whole or in part of any obligations under the contract is prevented or delayed by any reason of force majeure for a period exceeding 90 days, either party may at its option terminate the contract without any financial repercussions on either side.

38. Code of Integrity

A. The bidders/suppliers should sign a declaration about abiding by the “Code of Integrity for Public Procurement” in bid documents. In case of any transgression of this code, the bidder is not only liable to be removed from the list of registered suppliers, but it would be liable for other punitive actions such as cancellation of contracts, banning and blacklisting or action in Competition Commission of India, and so on.

B. Code of integrity for Public Procurement:

The Purchaser as well as bidders, suppliers, contractors and consultants should observe the highest standard of ethics and should not indulge in the following prohibited practices, either directly or indirectly, at any stage during the procurement process or during execution of resultant contracts:

- i) “Corrupt practice”: making offers, solicitation or acceptance of bribe, rewards or gifts or any material benefit, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process or contract execution;
- ii) “Fraudulent practice”: any omission or misrepresentation that may mislead or attempt to mislead so that financial or other benefits may be obtained or an obligation avoided. This includes making false declaration or providing false information for participation in a tender process or to secure a contract or in execution of the contract;
- iii) “Anti-competitive practice”: any collusion, bid rigging or anti-competitive arrangement, or any other practice coming under the purview of the Competition Act, 2002, between two or more bidders, with or without the knowledge of the purchaser, that may impair the transparency, fairness and the progress of the procurement process or to establish bid prices at artificial, non-competitive levels;

- iv) “Coercive practice”: harming or threatening to harm, persons or their property to influence their participation in the procurement process or affect the execution of a contract;
- v) “Conflict of interest”: participation by a bidding firm or any of its affiliates that are either involved in the consultancy contract to which this procurement is linked; or if they are part of more than one bid in the procurement; or if the bidding firm or their personnel have relationships or financial or business transactions with any official of purchaser who are directly or indirectly related to tender or execution process of contract; or improper use of information obtained by the (prospective) bidder from the purchaser with an intent to gain unfair advantage in the procurement process or for personal gain; and
- vi) “Obstructive practice”: materially impede the purchaser’s investigation into allegations of one or more of the above mentioned prohibited practices either by deliberately destroying, falsifying, altering; or by concealing of evidence material to the investigation; or by making false statements to investigators and/or by threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or by impeding the purchaser’s Entity’s rights of audit or access to information;

C. Obligations for Proactive disclosures

- i) The Purchaser as well as bidders, suppliers, contractors and consultants, are obliged under Code of Integrity for Public Procurement to sue-moto proactively declare any conflicts of interest (coming 14 under the definition mentioned above – pre-existing or as and as soon as these arise at any stage) in any procurement process or execution of contract. Failure to do so would amount to violation of this code of integrity; and
- ii) The bidder must declare, whether asked or not in a bid document, any previous transgressions of such a code of integrity with any entity in any country during the last three years or of being debarred by any other Procuring Entity. Failure to do so would amount to violation of this code of integrity;
- iii) To encourage voluntary disclosures, such declarations would not mean automatic disqualification for the bidder making such declarations. The declared conflict of interest would be evaluated and mitigation steps, if possible, taken by the purchaser. Similarly, voluntary reporting of previous transgressions of Code of Integrity elsewhere may be evaluated and barring cases of various grades of debarment, an alert watch may be kept on the bidder’s actions in the tender and subsequent contract.

D. Punitive Provisions

Without prejudice to and in addition to the rights of the Purchaser to other penal provisions as per the bid documents or contract, if the Purchaser comes to a conclusion that a (prospective) bidder/supplier, directly or through an agent, has violated this code of integrity in competing for the contract or in executing a

contract, the purchaser may take appropriate measures including one or more of the following:

- i) If his bids are under consideration in any procurement
 - a) Forfeiture or encashment of bid security;
 - b) Calling off of any pre-contract negotiations; and
 - c) Rejection and exclusion of the bidder from the procurement process.

- ii) If a contract has already been awarded
 - a) Cancellation of the relevant contract and recovery of compensation for loss incurred by the purchaser;
 - b) Forfeiture or encashment of any other security or bond relating to the procurement;
 - c) Recovery of payments including advance payments, if any, made by the purchaser along with interest thereon at the prevailing rate.

- iii) Provisions in addition to above:
 - a) Removal from the list of registered suppliers and banning/debarment of the bidder from participation in future procurements of the purchaser for a period not less than one year;
 - b) In case of anti-competitive practices, information for further processing may be filed under a signature of the Joint Secretary level officer, with the Competition Commission of India;
 - c) Initiation of suitable disciplinary or criminal proceedings against any individual or staff found responsible.

Bidders are requested to submit the prescribed Certificate as per Annexure 14.

39. Settlement of Disputes

- i) IISER Tirupati and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.
- ii) If, after twenty one (21) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the IISER Tirupati or the Supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given. Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this Clause shall be finally settled by arbitration. Arbitration may be commenced prior to or after delivery of the Goods under the Contract.
- iii) The dispute settlement mechanism/arbitration proceedings shall be concluded as under:

(a) In case of Dispute or difference arising between the Institute and a domestic supplier relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Indian Arbitration & Conciliation Act, 1996, the rules there under and any statutory modifications or reenactments thereof shall apply to the arbitration proceedings. The dispute shall be referred to the Director IISER Tirupati, if he is unable/ unwilling to act, to the sole arbitration of some other person appointed by his willing to act as such Arbitrator. The award of the arbitrator so appointed shall be final, conclusive and binding on all parties to this order.

(b) In the case of a dispute between the Purchaser and a Foreign supplier, the dispute shall be settled by arbitration in accordance with provision of sub clause (a) above. But if this is not acceptable to the supplier then the dispute shall be settled in accordance with provisions of UNCITRAL (United Nations Commission on International Trade Law) Arbitration Rules.

The venue of the arbitration shall be the place from where the purchase order or contract is issued.

40. Normally, no condition of the tender shall be relaxed. However, the Director, IISER Tirupati may relax any of the conditions of the tender in the best interest of the Institute in exceptional cases depending upon the merits of the case. The Director, IISER Tirupati reserves the right to accept or reject any offer in part or in full without assigning any reasons thereof.

Deputy Registrar (A&P)

Note:

- 1) All the standard formats are scanned and attached for the reference of the bidders
- 2) Interested bidders are hereby requested to submit a separate quotation for every brand.

The Bid must be accompanied with prescribed documents, as indicated in Annexure 1 to Annexure 14, failing which the bid shall be considered as Non-responsive.

BID FORMAT

| Item Category | Item Sub-Category | Catalogue No. | Item Description | Item Type | Item Unit | Rate | Discount (in Percentage) | Tax1 | Tax2 | HSN Code |
|---------------|-------------------|---------------|------------------|-----------|-----------|------|--------------------------|------|------|----------|
| | | | | | | | | | | |
| | | | | | | | | | | |

BIDDER INFORMATION FORM
(To be printed on Bidder's letter head)

(a) [The Bidder shall fill in this form in accordance with the instructions indicated below. No alterations to this format shall be permitted and no substitutions shall be accepted. This should be done on the letter head of the firm].

Date: [insert date (as day, month and year) of Bid Submission]

Tender No.: [insert number from Invitation for bids]

| | |
|-----|--|
| 01. | Bidder's Legal Name [insert bidder's legal name] |
| 02. | In case of JV, legal name of each party: [insert legal name of each party in JV] |
| 03. | Bidder's actual or intended Country of Registration: [insert actual or intended country of registration] |
| 04. | Bidder's Year of Registration: [insert bidder's year of registration] |
| 05. | Bidder's Legal Address in Country of Registration: [insert bidder's legal address in country of registration] |
| 06. | Bidder's authorized representative information Name: [insert authorized representative's name] Address: [insert authorized representative's address] Telephone/Fax numbers: [insert authorized representative's telephone/fax numbers] Email Address: [insert authorized representative's email address] Aadhar Card Nos: |
| 07. | Attached are copies of original documents of: [Articles of Incorporation or Registration of firm, PAN, GST Etc. |

Signature of Bidder _____

Name _____

Business Address _____

On the letter head of the firm submitting the bid document

Bid Form

Tender No.

To

Indian Institute of Science Education and Research (IISER),

Opp. Sree Rama Engineering College (Transit Campus),

Karakambadi Road, Tirupati 517 507.

Ref: IISER Tirupati Tender Ref. No. dated 2023.

Sir,

I/We have examined and have no reservations to the Bidding Documents, including Addenda, if any.

Having examined the bidding documents, I/we, the undersigned, hereby submit the priced bid for supply of goods and services in conformity with the said bidding documents.

I/We hereby offer to supply the Goods at the prices and rates mentioned in our price list/CD/DVD/Pen Drive/Hard Disk etc.

I/We offer the following category of items under Rate Contract and their respective price lists have been attached. We also confirm that the price list attached is on Net Dealer Price only.

1. Name of the Manufacturer(s) :
2. Make / Brand(s) :
3. Agreeing for liquidated damages / Penalty clause :
4. Delivery Period :
5. Validity Period :
6. Agreeing for Payment terms: : 100% on Bill basis within 30 days after satisfactory receipt of material in good condition
7. Furnished RC Clients list (PO copies) : YES/NO
8. Manufacturer/ Bidder should enclose :
 - A. GST Registration Certificate :



- B. PAN No. :
- C. Profile of the firm & Client list
9. Compliance with National/International Standards:
10. If Dealer, then authorization letter from Manufacturer:
11. Rate contract copies with other Research Institutions:
12. Bank Details for e-payment.
- a) Name of the Vendor /Account holder :
- b) Name of the Bank and Branch :
- c) Bank Account No :
- d) Type of Account :
- e) Address of the Branch
13. a) Agree for free delivery at IISER, Tirupati: YES / NO
- b) Discount from Manufacturer (Must be stated): % on NDP/ List Price
- c) Any further discount from dealer (must be stated): % on NDP/ List Price
14. Supply through (Tick either a or b)
- a) Direct :
- b) Authorized dealer : Name
Address
Phone No.
E-mail

A. I/We do hereby undertake that, in the event of acceptance of our bid, the supply of Goods/Services shall be made as stipulated in our price list and that we shall perform all the incidental services.

B. The prices quoted are inclusive of all charges net for Free delivery at IISER Tirupati.

C. I/We agree to abide by our offer for a period of 90 days from the date fixed for opening of the bid documents and that we shall remain bound by the communication of acceptance within that time.

D. I/We have carefully accept and understood the terms and conditions of the bid document and we do hereby undertake to supply as per these terms and conditions.

E. I/We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.



Certified that the bidder is:

F. A Sole proprietorship firm and the person signing the bid document is the sole proprietor / constituted attorney of sole proprietor.

(OR)

A partnership firm, and the person signing the bid document is a partner of the firm and he has authority to refer to arbitration disputes concerning the business of the partnership by virtue of the partnership agreement / by virtue of general power of attorney.

(OR)

A company and the person signing the bid document is the constituted attorney.

(NOTE: Delete whatever is not applicable. All corrections / deletions should invariably be duly attested by the person authorized to sign the bid document.)

We do hereby undertake that the receipt of formal notification of award of this bid from your end together with your written acceptance thereof, shall constitute a binding contract between us.

Dated this _____ day of 2023

Signature of Bidder

Details of enclosures

Full Address :

Telephone No. :

e-mail :

COMPANY SEAL :

PRICE SCHEDULE**(To be printed on Bidder's letter head)**

| Sr. No. | Particulars | Details to be filled by the bidder |
|----------------|---|---|
| 1 | CATEGORY OF STORES | 1. Chemicals & Bio-Chemicals 2. Labware 3. Glassware 4. Plasticware 5. Solvents & Filters 6. Reagents 7. Antibodies 8. Other lab related Consumables |
| 2 | BRAND | |
| 3 | Validity of RATE CONTRACT (2 Years) (01/04/2024 to 31/03/2026) | |
| 4 | DISCOUNT OFFERED BY MANUFACTURER (in %) | |
| 5 | DISCOUNT OFFERED BY DEALER (in %) | |
| 6 | TOTAL DISCOUNT (4+5) | |

Date:

Name:

Seal:

Signature:

Note:

- 1) For different brands or make please submit different price schedules. (one price schedule for each brand)**
- 2) On CPP portal, it is mandatory to upload price schedule (BOQ) in excel format. Hence, Institute will consider only PDF format of price schedule as per Annexure-1 and Annexure-4**
- 3) Mention Separate Discount for Bulk Purchase.**
- 4) Attached separate sheet in the PDF with respect to the rates available on GeM.**

BANK DETAILS
(To be printed on Bidder's letter head)

| Bank Account Details | |
|------------------------------------|--|
| Name of Beneficiary | |
| A/c. No. CC/CD/SB/OD (beneficiary) | |
| Name of Bank | |
| IFSC NO. (Bank) | |
| Branch Address and Branch Code | |
| Other Details | |
| Vendor's PAN No. | |
| Vendor's GST No | |

Declaration: I undertake the responsibility to intimate the changes, if any, in above particulars.

Bidder Signature: _____

Bidder Name: _____

Place & Date : _____

Certificate by Bank

Certificate that the Bank Account Details furnished above are correct as per our records.

Bank's Stamp

Signature of the authorized official of the Bank

Place & Date : _____

MANUFACTURER'S AUTHORIZATION FORM

[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer]

Date: [Insert date (as Day, month and year) of Bid submission]

Tender No.: [Insert number from Invitation for Bids]

To: [Insert complete name and address of Purchaser]

WHEREAS

We [insert complete name of Manufacturer], who are official manufacturers of [Insert type of goods manufactured] having factories at [insert full address of Manufacturer's factories], do hereby authorize [insert complete name of Bidder] to submit the bid, the purpose of which is to provide the following goods, manufactured by us [insert name and or brief description of the goods], and to subsequently negotiate and sign the contract.

We hereby extend our full guarantee and warranty in accordance with the terms and conditions of the Contract with respect to the Goods offered by the above firm.

Signed: [insert signature(s) of authorized representative(s) of the Manufacturer]

Name: [insert complete name(s) of authorized representative(s) of the Manufacturer]

Title: [insert title]

Duly authorized to sign this Authorization on behalf of: [insert complete name of Bidder]

Dated on _____ day of _____ [insert date of signing]

(On Bidders Letter Head)

FALL CLAUSE NOTICE CERTIFICATE

This is to certify that we have offered maximum discount possible to you in our offer No. _____ dated _____ against IISER Tirupati Invitation for Tender No. IISERT/PUR/0429/23 dated 01 Nov 2023.

The prices mentioned/charged under IISER Tirupati Rate Contract will under no event be higher than the lowest price offered to any other Govt. organization/ PSU's/ Autonomous bodies/Private organizations during the period of contract failing which the 'FALL CLAUSE' will be applicable.

In case, if the price charged by our firm is more, IISER Tirupati will have the right to recover the excess charged amount from the subsequent/unpaid bill of the supplier and take action as deemed fit against our organization.

Seal and Signature of the Bidder

Note: This letter of authority should be on the letterhead of the quoting firm and should be signed by a person competent and having the power of attorney to bind the same. Authorization Certificate to be enclosed if signed by an Authorized representative.

DECLARATION REGARDING CLEAN TRACK/NO LEGAL ACTION

(to be provided on letter head of the firm)

I hereby certify that the above firm namely _____ is neither blacklisted by any Central/State Government/Public Undertaking/Institute nor any criminal case registered / pending against the firm or its owner / partners anywhere in India (or) against any of its branches (or) partners abroad.

I also certify that the above information is true and correct in any every respect and in any case at a later date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and blacklisted.

Date:

Authorized Signatory

Place:

Name:

Designation:

Contact No.:

CERTIFICATE ON COMPANY/OEM LETTERHEAD

Format for declaration by the Bidder on Non-applicability of Exclusion from Restrictions under Rule 144 (xi) of the General Financial Rules (GFRs), 2017

(Ref.- Govt. of India, Ministry of Finance, Dept. of Expenditure Order No. F.No.6/18/2019-PPD dated 23.07.2020 {Public Procurement No.1} and subsequent orders on the subject)

Ref. No:

Date :

To,

The Director,

Indian Institute of Science Education and Research (IISER),

Opp. Sree Rama Engineering College (Transit Campus),

Karakambadi Road, Tirupati 517 507

Sir,

With reference to your Tender No. _____ dated _____, I/We hereby undertake that "I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I hereby certify that this bidder is not from such country or, if from such a country, has been registered with the Competent Authority. I hereby certify that this bidder fulfills all requirements in this regard and is eligible to be considered.

[Where applicable, evidence of valid registration by the Competent Authority shall be attached]"

Thanking you,

Yours sincerely,

Signature (Name of the Authorized Signatory)

Company Seal

Self-Certification regarding Local Content (LC) for Goods, Services or Works
(to be provided on Rs. 100/- Stamp Paper)

Date:

I _____ S/o, D/o, W/o _____, Resident of _____
do hereby solemnly affirm and declare as under:

That I will agree to abide by the terms and conditions of the Tender Enquiry No. _____ dated _____ issued by the Indian Institute of Science Education and Research, Tirupati, Ministry of Education, Government of India issued vide

The information furnished hereinafter is correct to the best of my knowledge and belief and I undertake to produce relevant records before the procuring authority or any authority nominated by IISER Tirupati for the purpose of assessing the LC.

That the LC for all inputs which constitute the said Goods /Services/Works has been verified by me and I am responsible for the correctness of the claims made therein.

That in the event of the LC of the Goods/Services/Works mentioned herein is found to be incorrect and not meeting the prescribed LC norms, based on the assessment of an authority nominated by IISERT Tirupati, I will be liable as under clause 9(f) of Public Procurement (Preference to Make in India) Order 2017.

I agree to maintain all information regarding my claim for LC in the Company's record for a period of 2 years and shall make this available for verification to any statutory authorities:

i. Name and details of the Local Supplier:

(Registered Office, Manufacturing unit location, nature of legal entity)

ii. Date on which this certificate is issued:

iii. Product for which the certificate is produced:

iv. Procuring agency to whom the certificate is furnished:

v. Percentage of LC claimed:

vi. Name and contact details of the unit of the manufacturer:

For and on behalf of _____ (Name of firm/entity)

Authorized signatory (To be duly authorized by the Board of Directors)

<Insert Name, Designation and Contact No.>

DECLARATION OF LOCAL CONTENT
AND AVAILABILITY/COMPLIANCE OF EQUIPMENT

(To be given on company's letter head - For equipment value below Rs.10 crores)

(To be given by Statutory Auditor/Cost Auditor/Cost Accountant/CA for equipment value above Rs.10 crores)

Date:

To,

The Director

Indian Institute of Science Education and Research Tirupati

Sub: Declaration of Local content and compliance of Public Procurement (Preference to Make in India) Order 2017 and its amendment – REG.

| Item No. | Name of consumable | Category of the supplier Class (I/II/III) | Local content % | Location at which value addition is made | Country of Origin | Comply to the above referred rule (yes/no) |
|----------|--------------------|---|-----------------|--|-------------------|--|
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |

“Local Content” means the amount of value added in India which shall, be the total value of the item being offered (excluding net domestic indirect taxes) minus the value of the imported content in the item (including all customs duties) as a proportion of the total value, in percent.

“*False declaration will be in breach of Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.”

Yours faithfully,

(Signature of the Bidder, with Official Seal)

NO RELATIONSHIP CERTIFICATE

(On Company Letterhead)

1. I/We hereby certify that I/We* am/are* related/not related (*) to any officer of IISER Tirupati. (If Related provide the details of the employee)
2. I/We* am/are* aware that, if the facts subsequently proved to be false, my/our* contract will be rescinded with forfeiture security deposit and I/We* shall be liable to make goods the loss or damage resulting from such cancellation.
3. I//We also note that, non-submission of this certificate will render my / our tender liable for rejection.

Date:

Authorized Signatory
Name:

Place:

Designation:

Contact No.:

ACCEPTANCE OF TENDER TERMS

(To be given on Company Letter Head)

Date: DD/MM/YYYY

To,
The Director
Indian Institute of Science Education and Research, Tirupati
Tirupati – 517507.Andhra Pradesh, India

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender / Work: -

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender' from the web site(s) namely _____ as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and I / we hereby agree to abide by the terms / conditions / clauses contained therein.

3. The addendums/corrigendum(s) issued (if any) from time to time by your department/ Organisation too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. I / We certify that all information furnished by our Firm is true & correct and in the event of any information being found to be incorrect/untrue or found violated, IISER Tirupati has the right to reject the bid/terminate the contract without giving any notice and will be debarred for a period up to two years as per Rule 151(iii) of GFR 2017, in case of false declaration.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

Declaration on non-availability of offered item in GeM

(To be given on Company Letter Head)

Ref. No:

Date:

To,

The Director
Indian Institute of Science Education and Research, Tirupati
Tirupati – 517507. Andhra Pradesh, India

This is to certify that M/s. _____ is currently not selling the offer item consumables offered to your Institute under proposed Rate Contract (RC) on the GeM portal, either directly (or) by Manufacturer (or) through duly authorized dealer/ distributor of the original Manufacturer*.

In the event of any sale through GeM portal, we undertake to inform the same to IISER Tirupati before uploading of the products on GeM Portal.

Authorised Signatory

Name:

Designation:

(*If some products of catalogue are offered on GeM, a list of such items (which are available on GeM) must also be furnished with the tender or the same must be attached as a separate page in the pricelist.)

Format for declaration by the Bidder for Code of Integrity & conflict of interest

(On the Letter Head of the Bidder)

Ref. No:

Date

To,

The Director
Indian Institute of Science Education and Research, Tirupati
Tirupati – 517507. Andhra Pradesh, India

Sir,

With reference to your Tender No. _____ dated _____, I/We hereby declare that we shall abide by the Code of Integrity for Public Procurement as mentioned under Point No. 38 of Terms & Conditions of your Tender document and have no conflict of interest.

The details of any previous transgressions of the code of integrity with any entity in any country during the last three years or of being debarred by any other Procuring Entity are as under:

- a)
- b)
- c)

We undertake that we shall be liable for any punitive action in case of transgression/contravention of this code.

Thanking you,

Yours sincerely,

Signature

(Name of the Authorized Signatory) Company Seal

CHECK LIST

Duly filled check list to be submitted along with the Technical Bid.

| Sr.No | Particular | Document Attached | Please mention Page no in accordance with attached documents |
|---------------------------------------|---|--------------------------|---|
| Technical Bid | | | |
| 1 | Annexure 2 – Bidder Information Form | Yes /No | |
| 2 | Annexure 3- Bid Form | Yes /No | |
| 3 | Annexure 5 – Bank Details | Yes /No | |
| 4 | Annexure 6 – Manufacture’s Authorization Form | Yes /No | |
| 5 | Annexure 7 – Fall Clause Notice Certificate | | |
| 6 | Annexure 8 - Declaration Regarding Clean Track/No Legal Action | | |
| 7 | Annexure 9 – Declaration on Non-applicability of Exclusion from Restrictions under Rule 144 (xi) of the General Financial Rules (GFRs),2017 | | |
| 8 | Annexure 10 - Declaration Regarding Local Content | | |
| 9 | Annexure 11 – No Relationship Certificate | | |
| 10 | Annexure 12 – Acceptance of Tender Terms | | |
| 11 | Annexure 13 - Declaration on non-availability of offered item in GeM | | |
| 12 | Annexure 14 - Declaration on Code of Integrity & conflict of interest | | |
| 13 | PAN Certificate | Yes /No | |
| 14 | GST Certificate | Yes /No | |
| Financial Bid (Price Schedule) | | | |
| 15 | Annexure 1 – Bid Format | | |
| 16 | Annexure 4 - Price Schedule | Yes /No | |
| 17 | Price bid in excel format (BOQ) | Yes /No | |

IMPORTANT NOTICE

TENDERERS RESPONDING TO THIS ENQUIRY SHALL BE DEEMED TO BE AGREEABLE TO THE TERMS AND CONDITIONS HEREIN CONTAINED. THESE TERMS AND CONDITIONS SHALL BE BINDING ON THE SUCCESSFUL TENDERER. CONDITIONAL TENDERS WILL BE SUMMARILY REJECTED. IISER TIRUPATI WILL PROCESS THE TENDER AS PER IISER TIRUPATI STANDARD PROCEDURES. THE DIRECTOR OF THE INSTITUTE RESERVES THE RIGHT TO REJECT ANY OR ALL OR PART OF TENDER WITHOUT ASSIGNING ANY REASON AND SHALL ALSO NOT BE BOUND TO ACCEPT THE LOWEST TENDER. IISER TIRUPATI WOULD NOT BE UNDER ANY OBLIGATION TO GIVE ANY CLARIFICATIONS TO THE AGENCIES WHO'S BIDS ARE REJECTED.

I agree to all terms and conditions mentioned in the tender document of the Institute

Signature of the Tenderer