



INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH TIRUPATI
Mangalam (B.O), Tirupati: 517 507 (Andhra Pradesh) India.
Application for the post of “Scientific Administrative Assistant”

1. Name (in block letters): _____

2. Date of Birth (DD/MM/YY): _____

Insert/paste
passport size
photograph
(image file)

3. Address for Communication:

City: _____ Pin

: _____

Phone No.:

*Email: _____

Permanent Address:

City: _____ Pin

: _____

Phone No.: _____

**Please make sure that the e-mail ID is correct and legible.*

4.Details of University/ Institution Studied (10th onwards, insert cells if necessary):

Degree / Examination Passed	Subjects/Area of specilaization	Institution	Year of Passing	Average Marks/CGPA	Class

**5. Additional Qualifying Examination(s) Passed (if any):
(CSIR/UGC-NET-LS/JRF or GATE)**

Exam Name :

Year of Passing :

Score/Rank :

6. Experience (Teaching/Research/Industrial etc.) if any (insert cells if necessary):

Name of the Organization	Designation	Period		Nature of Work (e.g., Research/data handling)
		From	To	

7. Research project/ Internship: Please explain the research work done (if any) in 200 words, also mention research publications from the work, if any.

8. In about 200 words, please write why you are interested in the proposed research area.

9. Mention any practical experience in a lab. Also, mention the purpose for which you applied the methods/principles.

10. References: Please provide us with details (Name, Affiliations, Institute, email id) of at least two referees who will be able to write a reference letter for you.

11. Personal Information:

a	Nationality	
b	Gender	
c	Marital status	
d	Parent's/Spouse's Name	
e	Whether person with disability: Yes/No (if yes, furnish necessary document)	
f	Whether belongs to reserved category: SC/ST/OBC	
g	Whether any of your close relative(s) is / are employed in IISER? If yes, give details:	

12. Mailing information:

Send the completed application by email in Adobe PDF format to eswaraihc@labs.iisertirupati.ac.in (Mention in the subject line "Application for the post of "Scientific Administrative Assistant") on or before 5:00 pm on 12th August, 2023)

(Note: Incomplete applications will not be considered)

DECLARATION

(To be signed at the time of interview only)

I hereby declare that I have carefully read the instructions and particulars supplied to me and that the entries made in this application form are correct to the best of my knowledge and belief.

Place:

Signature of the Applicant

Date:

(To be signed at the time of interview)

(The duly filled application form should be sent to us by email. The hard copy printout of this application form signed and dated by the applicant along with a recent passport size photograph and photocopies of relevant certificates and other testimonials in support of age, qualification, experience, etc. will be collected at the time of joining. The applicant must bring all the original certificates at the time of joining for the purpose of verification, along with one set of photocopies)