



CLARIFICATION ON TENDER No.01/2022: IISER-T/ADMIN_ MANPOWER/04.11.2022

**DESCRIPTION-TENDER FOR Manpower Outsourcing Services
(MINISTERIAL, HOUSEKEEPING, TECHNICAL, GARDENING, DRIVERS ETC.).**

REFER OUR TENDER NO.01/2022: IISER-T/ADMIN_ MANPOWER/04.11.2022 TENDER FOR Manpower Outsourcing Services (MINISTERIAL, HOUSEKEEPING, TECHNICAL, GARDENING, DRIVERS ETC.).

Pre-Bid meeting was held on November 10, 2022 at 15:00 Via Google Meet and minutes of meeting is as under.

At the outset, the Assistant Registrar (Admin) welcomed all the Members and the representatives of the Prospective Bidders and briefed the vendors on the salient features of the tender.

Post which, the clarifications sought by the Prospective Bidders were clarified. The representatives present during the meeting were satisfied and the queries had no changes/impact in the tender document.

With reference to the above tender, the amendments have been made in the tender document as detailed in Annexure -A.

The other terms & conditions of the notice issued on our IISER website <http://www.iisertirupati.ac.in/> will remain unchanged. No more correspondence in this regard will be entertained.

The meeting ended with vote of thanks

11.11.2022

Sd/-
Deputy Registrar (A&P)

Annexure-A

Sr. No	Page No. of Tender document	Existing Criteria	Amended Criteria
1	Page 10 of 42	<p>Agency / firm / company should have at least 3 years of continuous experience in providing a minimum of 80 persons a single contract towards manpower services (Ministerial, Housekeeping, Technical, Gardening, Drivers etc.) in Central / State Government Organizations / Government funded Autonomous Bodies / Government funded Academic Institutions / Five Star Hotels & above in any of the last three financial years as mentioned above in point No.08.</p> <p>Submit photocopies of the relevant work orders, certificates & extensions (if any) / Client Certificates / agreement which must clearly give full details about contract period, category of employees provided and its number. (ILLEGIBLE, IRRELEVANT & INCOMPLETE CERTIFICATES/DOCUMENTS WILL NOT BE ACCEPTED) [These documents are mandatory for the bids to be considered]</p>	<p>Agency / firm / company should have at least 3 years of continuous experience in providing a minimum of 80 persons a single contract towards manpower services (Ministerial, Housekeeping, Technical, Gardening, Drivers etc.) in Central / State Government Organizations / Government funded Autonomous Bodies / Government funded Academic Institutions in any of the last three financial years as mentioned above in point No.08.</p> <p>Submit photocopies of the relevant work orders, certificates & extensions (if any) / Client Certificates / agreement which must clearly give full details about contract period, category of employees provided and its number. (ILLEGIBLE, IRRELEVANT & INCOMPLETE CERTIFICATES/DOCUMENTS WILL NOT BE ACCEPTED) [These documents are mandatory for the bids to be considered]</p>
2	Page 32 of 42	<p>5. The Contractor shall submit Bank Guarantee equivalent to one-month wage (gross) bill within fifteen days from the date of signing this agreement (i.e. RUPEES TWENTY-FIVE LAKHS ONLY) calculated based on the number of employees deployed and wage structure approved. Bank Guarantee shall be used in case Contractor fails to pay its employees or in case of violation of any of the terms and conditions of the contract or in case of any default. The Bank Guarantee shall be valid for the period up to _____ (14 months from</p>	<p>5. The Contractor shall submit Bank Guarantee equivalent to one-month wage (gross) bill within fifteen days from the date of signing this agreement (i.e. RUPEES THIRTY LAKHS ONLY) calculated based on the number of employees deployed and wage structure approved. Bank Guarantee shall be used in case Contractor fails to pay its employees or in case of violation of any of the terms and conditions of the contract or in case of any default. The Bank Guarantee shall be valid for the period up to _____ (18 months from the date of commencement of the</p>

		the date of commencement of the contract). Whenever wage bill amount increases by 10% of the initial amount, additional Bank Guarantee shall be submitted by the Contractor.	contract). Whenever wage bill amount increases by 10% of the initial amount, additional Bank Guarantee shall be submitted by the Contractor.
3		New Clause	Form-16 to be provided by the outsourcing agency to the employees falling under the bracket of taxation criteria as defined by the Government of India. Failing to do so, shall attract a penalty of INR 1000/day per employee and delay of more than 10 days from the date of request shall lead to initiation of action against the agency by the Institute, including forfeiting of the PBG submitted.