



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान तिरुपति

INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH TIRUPATI

Transit campus: Sree Rama Engineering College Campus, Rami Reddy Nagar, Karakambadi Road, Mangalam (B.O), Tirupati - 517 507

Tender No: IISERT/PUR/0106/20

Date: 12-June-2020

Indian Institute of Science Education and Research, Tirupati invites online bids (e-tender) in two bids systems, from OEM/Authorized distributors/Authorized dealer for the following.

Brief Details of Tender:

Item Description	Qty	EMD (Rs).	Tender Fee (inclusive of all taxes) (Rs.)
Supply, Installation and Commissioning of • Kitchen Equipment as per Chapter IV	As per Chapter IV	Rs. 1,75,000.00	Rs.1,000.00

The Tender Document can be downloaded from Central Public Procurement (CPP) Portal <https://eprocure.gov.in/eprocure/app> or Institute website www.iisertirupati.ac.in and bid is to be submitted online only through the E-procurement portal up to the last date and time of submission of tender.

Critical Dates of Tender

Sr.No	Particulars	Date	Time
1	Date of Online Publication/Download of Tender	12-06-2020	14:30 Hrs.
2	Pre-Bid Meeting via Google Meet	18-06-2020	15:30 Hrs.
3	Bid Submission Start Date	22-06-2020	15:00Hrs.
4	Bid Submission Close Date	02-07-2020	15:00Hrs
5	Opening of Technical Bids	03-07-2020	15:30 Hrs.

No manual bids will be accepted. All quotation (both Technical and Financial should be submitted in the E-procurement portal).

Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 0120-4200462, 0120-4001002, 91-8826246593.

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Minimum requirement of Eligibility Criteria for Supply, Installation and Commissioning of Kitchen Equipment.

The applicant should be reputed manufacturers of stainless steel kitchen furniture and kitchen equipment full filling following requirements will be eligible to apply:

- The firm should be OEM (Original Equipment Manufacturer)/ Authorized Distributor /Authorized dealer must be in this business for last 10 years or more.
- Reputed manufacturer of stainless steel kitchen furniture and kitchen equipment should have own manufacturing unit. Complete details of manufacturing plant with photographs are required to be submitted along with technical bid as part of minimum eligibility criteria. Bidder not submitting the documentary evidence of plant along with technical bid shall not be considered for technical evaluation of the bids.
- Experience on similar type of completed works executed during last 10 years.
- The bidder must have supplied & installed Kitchen equipment to any CFTIS/IISERS/ CSIR lab/Education Research Institute / 5 Star hotels/Commercial or Industrial canteen for last 10 years
- The Bidder should have Annual Turnover of minimum 3.5 crores for last 3 consecutive years and Audited Balance sheet must be submitted along with a statement of account by C.A (Chartered Accountant).
- Manufacturer should have satisfactorily completed 3 similar works each costing more than INR 35 Lakhs during last three years.
- The bidder must have an office/technical service representative in Tirupati (or) within a vicinity of 300 kms who can attend the complaint within 24 hours.
- A declaration on the letter head to be submitted mentioning that any complaint/defect must be attended within 24hours during the warranty period, failing which penalty @ INR 5000/-day will be deducted from the PBG from the date of completion of 24 hours of reporting the complaint.

Note -Similar works means: Providing, supply and installation of stainless steel kitchen furniture consisting of stainless steel tables, bain-marie counters and other kitchen equipment. Documentary evidence is required to be produced.

- Considering IISER Tirupati growing concern on environment and human resource, Motors used in equipment shall be as per BIS standards (IE2) as specified in specification of kitchen equipment.
- Black listed: The bidder shall not be among the ones blacklisted for any reason in any government /public sector organization. Certificate to be submitted to that effect
- Fabrication drawings shall be prepared and got approved by the vendor from IISER Tirupati before execution of the work.
 1. Following documentary evidence of bidders is required to be submitted along with technical bid:
 - a) GST Registration
 - b) Permanent account number: PAN must attach the copy.

- c) Documentary evidence of adequate financial standing, Audited Profit & Loss A/c and Balance Sheet, Annual turnover in last three years, access to adequate working capital.
- d) Company should be Kitchen Equipment manufacturer in India, documentary evidence of manufacturing unit registration / license along with photograph of manufacturing unit/factory license must be provided.
- e) Black listed: The bidder shall not be among the ones blacklisted for any reason in any government /public sector organization. Certificate to be submitted to that effect.
- f) Details like monetary value, clients, proof of purchase orders of similar work. Information regarding project completed, project in hand, regarding litigation, exclusion /expulsion or black listing, if any.

Instructions for Online Bid Submission:

This tender document has been published on the Central Public Procurement Portal ([URL:https://eprocure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app)) & Institute website www.iisertirupati.ac.in . The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app> .

REGISTRATION

1. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal ([URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)) by clicking on the link “Click here to Enroll”. Enrolment on the CPP Portal is free of charge.
2. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / eToken.
7. The CPP Portal also has user manual with detailed guidelines on enrollment and participation in the online bidding process. Any queries related to process of online bids or queries related to CPP Portal may be directed to the 24x7 CPP Portal Helpdesk.
8. The Institute will not be responsible for any type of technical issue regarding uploading of Tender on website.

SEARCHING FOR TENDER DOCUMENTS

1. There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.
2. Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
3. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
3. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS formats. Bid documents may be scanned with 100 dpi with black and white option.
4. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

1. Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
3. **Financial Bids can be submitted in PDF format (As per Chapter 5).**
Any additional components, which the bidder wants to quote and if it's not available in BoQ, can be quoted in the PDF format.
The bidder may add rows to include the prices of all components & warranties, installation etc. whichever applicable.
4. The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
5. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
6. Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
7. Kindly add scanned PDF of all relevant documents in a single PDF file of compliance sheet.



ASSISTANCE TO BIDDERS

- i. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- ii. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is **0120-4200462, 0120-4001002, 91-8826246593**.

Chapter 1
INVITATION FOR Tender Offers

Indian Institute of Science Education and Research (IISER), Tirupati invites e-Tender for Supply, Installation and Commissioning of Kitchen Equipment as per Chapter IV

1. The Bidders are requested to give detailed tender in two Bids i.e.

a. Part - I: Technical Bid.

b. Part - II: Commercial Bid.

2. In view of Covid-19, IISER Tirupati will be conducting a Pre-bid conference through Google Meet on 18/06/2020 from 03:30 PM to 04:30 PM (IST). All prospective bidders are requested to kindly send their queries through email at purchase@iisertirupati.ac.in so as to reach latest by 16/06/2020. Clarifications to all the queries received before the due date will be given during the Pre-Bid Meeting and only the queries which remain unclarified (or) the queries which have an impact on the change in technical specifications will be mentioned in the minutes of the pre-bid meeting and the same will be uploaded on our website and CPPP portal. No queries will be entertained after the Pre-bid meeting. In the event of all queries received being clarified during the pre-bid & if there are no changes in the technical specifications then nil report will be uploaded in the website and CPPP portal.

The Google Meet id will be personally sent via email to the vendors interested in attending the Pre-Bid conference upon their request. Vendors interested must send a request for access to Pre-Bid conference at purchase@iisertirupati.ac.in. Bidder attending Pre-Bid conference via Google Meet must ensure of active and uninterrupted **high speed internet connection with a working microphone and camera from their end**. In case of frequent disconnection (or) bad connection, IISER Tirupati will not be responsible for the same and no further correspondence will be entertained post the date of Pre-Bid meeting.

TIME SCHEDULE

Sr.No	Particulars	Date	Time
1	Date of Online Publication/Download of Tender	12-06-2020	14:30 Hrs.
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3	Bid Submission Start Date	22-06-2020	15:00Hrs.
4	Bid Submission Close Date	02-07-2020	15:00Hrs.
5	Opening of Technical Bids	03-07-2020	15:30 Hrs.

2. AVAILABILITY OF TENDER:

The tender document can be downloaded from <http://eprocure.gov.in/eprocure/app> and be submitted only through the same website.

Technical Bid:

1. The online envelope clearly marked as "**Technical Bid - Envelope No. 1**" shall contain the all scanned copies of originals documents in PDF Format.
 - a) Compliance statement/questionnaire of tender terms and conditions as per **Annexure-‘A’**.
 - b) Compliance statement of specifications as per **Annexure- ‘B’**.
 - c) Bid Security/EMD as per **Annexure- ‘C’**.
 - d) Manufacturer authorization as per **Annexure –‘D’**.



- e) Previous Supply Order List Format as per **Annexure –‘E’**.
- f) Bidder Information Form as per **Annexure –‘F’**.
- g) Blacklist Certificate as per **Annexure –‘G’**.
- h) Annual Maintenance Certificate as per **Annexure –‘H’**.
- i) Solvency certificates (not older than twelve months) issued by Scheduled/Nationalized bank with which BIDDER holds the current account.

- j) Copy of LST/CST/WCT No. PAN No. and TIN No. allotted by the concerned authorities. If registered with the National Small Industries Corporation, the registration number, purpose of registration and the validity period of registration and a copy of DGS&D registration wherever it is applicable should also be provided in Technical Bid.

- k) Technical literature/ leaflets and complete specifications of quoted model(s) along with commercial terms and conditions.
- l) Undertaking that the successful BIDDER agrees to give a security deposit amounting to 10% of the purchase order value by way of Demand Draft in favor of The Director, IISER Tirupati.
- m) In case of exemption from submission of Bid security, proof of registration with NSIC/MSME.
- n) Details of supplies of similar Works, along with photocopies of previous Purchase orders and details of place of supply along with contact details.
- o) Scanned copy of Tender Fee & EMD and it is required to submit the same in original in a sealed envelope at the following address (in case of vendor opts for manual EMD & tender fee)
Assistant Registrar (stores & Purchase)
Indian Institute of Science Education and Research (IISER), Tirupati
Transit campus: C/o Sree Rama Engineering College Campus, Rami Reddy Nagar
Karakambadi Road, Mangalam (B.O), Tirupati - 517 507

Website: <http://www.iisertirupati.ac.in/>

TENDER FEE & EARNEST MONEY DEPOSIT DETAILS

- a) **Tender Fee of Rs. 1,000/- (One Thousand only)** in the form of Demand Draft from Nationalized/scheduled bank in favor of The Director, IISER Tirupati. The firm registered with NSIC/MSME as manufacturer for the supply of the same category of item for which the party is submitting quotation will be exempted from submission of FEE.

- b) **EMD of Rs. 1,75,000.00/-(One Lakh Seventy-Five Thousand only)** in the form of Bank guarantee (As per format enclosed as ANNEXURE- ‘C’) or Demand Draft of a scheduled bank in the name of Director, IISER, Tirupati valid for 180 days from the date of opening of the tender or NEFT (The IISER Tirupati Bank Details are enclosed in Annexure-H). The firm registered with NSIC/MSME as manufacturer for the supply of the same category of item for which the party is submitting quotation will be exempted from submission of EMD. Intended parties will have to give proof of registration along with their quotation. EMD of the unsuccessful bidders shall be refunded without any interest at the earliest after finalization of the purchase of concerned item. The party must therefore, submit a pre-receipted Bill in triplicate along with the quotation (in case of EMD sent in form of Bank Draft) to enable us to refund their EMD.

- i. The BIDDER who submits the tender on behalf of their principals should produce documentary evidence in support of their authority to quote or submit Performa invoice of their principals for this tender.
- ii. In case of bids in Foreign Currency, the Indian Representative / dealers can submit the EMD in INR to IISER, Tirupati without any relaxation.
- iii. The Bank Guarantee is insisted due to steep fluctuations in foreign exchange hence the foreign DD's are not accepted towards EMD. Bids submitted without EMD/tender fee will stand rejected. EMD will not be accepted in the form of cash /cheque. No interest is payable on EMD.
- iv. The EMD will be returned to the BIDDERS(s) whose offer is not accepted by IISER, TIRUPATI within one month from the date of the placing of the final order(s) on the selected BIDDER(s). In case of the BIDDER(s) whose offer is accepted the EMD will be returned on submission of Bank Guarantee as Security Deposit (SD). However, if the return of EMD is delayed for any reason, no interest / penalty shall be payable to the BIDDERS.
- v. The successful BIDDER, on award of contract / order, must send the contract / order acceptance in writing, within 15 days of award of contract / order failing which the EMD will be forfeited.
- vi. The EMD shall be forfeited: In case a successful BIDDER fails to furnish the Security Deposit.
- vii. Bids submitted without EMD/Tender fee will be rejected & no correspondence in this regard shall be entertained.

4. The technical offer **should not contain any price information.**

5. Specifications:

Specifications are basic essence of the product. It must be ensured that the offers must be strictly as per our specifications. At the same time it must be kept in mind that merely copying our specifications in the quotation shall not make the parties eligible for consideration of the quotation. A quotation has to be supported with the printed technical leaflet/literature of the quoted model of the item by the quoting party/manufacturer and the specifications mentioned in the quotation must be reflected /supported by the printed technical leaflet/literature. Therefore the model quoted invariably be highlighted in the leaflet/literature enclosed with the quotation. Non-compliance of the above shall be treated as incomplete/ambiguous and the offer can be ignored without giving an opportunity for clarification/negotiation etc. to the quoting party.

5. Compliance Statements:

- a) Bidders must furnish a Compliance Statement of each and every required Specification of our tender in the format at ANNEXURE-'B'. The deviations, if any, from the tendered specifications should be clearly brought out in the statement. Technical literature/leaflet showing the compliance of the specification may also be attached with the quotation.

- b) Similarly, the Compliance Statement/questionnaire for Terms & Conditions of the tender may be furnished, as per the enclosed format at Annexure –‘A’, along with quotation (with techno- commercial bid in case of two bid tender system).
- c) The firms are advised to submit both the compliance statements essentially along with their quotation failing which their offer may not be considered.

Envelope 2: “Commercial Bid” shall contain:

- i. Cost of all the items should be mentioned clearly and individually in the Commercial Offer (Part-II) only.
- ii. The BIDDERS are requested to quote for Educational Institutional Price for Equipment and software, since we are eligible for the same.
- iii. The prices should be shown against each item for the purpose of Insurance claims / replacements if any.
- iv. List of deliverables / Bill of materials and services.
- v. In case of foreign quote, the address of Principal’s / Manufacturer’s and their Banker’s details should be furnished.

Note:

- (i) No request for extension of due date will be considered under any circumstances.
- (ii) No sub-contracting is allowed with regard to installation, commissioning, training, warranty maintenance and after sales service. This is the sole responsibility of the Principals’/their authorized agents

7. IISER Tirupati may issue corrigendum to tender documents before due date of Submission of bid. The bidder is required to read the tender documents in conjunction with the corrigendum, if any, issued by IISER Tirupati. The bidder is not supposed to incorporate the amendment in the body of the tender document

8. BID OPENING AND EVALUATION PROCESS

- a. Technical Bids will be opened on 03rd July 2020 at 03:30 PM.
- b. Financial Bids of the eligible bidders will be opened on a later date. The date and time for opening of Financial Bids will be announced later.
- c. Bids would be summarily rejected, if tender is submitted other than through online or **original EMD & tender fee are not submitted within stipulated date / time**. IISER Tirupati shall not be responsible for any postal delay, EMD & Tender Fee before Tender closing date.

9. Terms of the Technical Committee

- (i) On the due date the Technical bids will be opened and referred to the Technical Committee which is duly constituted by the Director, IISER Tirupati. The committee will go through the technical aspects of the tender and recommend short listed firms. The recommendation of the technical committee is the final and binding on all the parties.

- (iii) The technical evaluation will be an assessment of the Technical Bid. IISER, Tirupati representatives will proceed through a detailed evaluation of the Technical Bids as defined in **Chapter IV (Schedule of requirements, specifications and allied technical details)**, in order to determine whether they are substantially responsive to the requirements set forth in the tender. In order to reach such a determination, IISER, Tirupati will examine the information supplied by the BIDDERS, and shall evaluate the same as per the specifications mentioned in this tender.
- (iii) The technical committee may formulate evaluation criteria in addition to the specifications and requirements indicated in the tender, in the interest of IISER, Tirupati and these criteria/recommendation will also form as a part of short-listing of the firms.
- (iv) The Technical Committee will examine all the Technical aspects of the bids received. Further, the Technical Committee may seek additional information from the existing users at IISER, Tirupati or from other Institutes and also call for Technical presentations from the BIDDERS if it is required so.
- (v) The information received and the bids already submitted together will be examined with reference to the tendered specifications and evaluation is made by the Technical Committee.
- (vi) After the technical evaluation is completed and approved, IISER, Tirupati shall inform to the BIDDERS whose bids have been rejected technically with the reasons for rejection on e-Procurement Portal (<https://eprocure.gov.in/eprocure/app>).
The commercial offers of the vendors whose technical offers are found to be technically deficient or do not meet the qualification criteria as specified in this tender will be returned to them without opening along with their EMD.
- (vii) The successful BIDDERS will be informed regarding the date and time of Commercial bid opening.
- (viii) In the event of seeking any clarification from various BIDDERS by IISER, Tirupati, the BIDDERS are required to furnish only technical clarifications that are asked for. No amendment to commercial bid will be entertained at that stage. In case if a BIDDER fails to quote for a particular item it amounts to non-compliance and hence such bid will not be considered for further evaluation. Further during this process if any BIDDER indicates the price during the clarification such bids also will not be considered for further evaluation.

9. **Commercial Bid Evaluation:**

Based on results of the Technical evaluation IISER, Tirupati evaluates the Commercial Bid of those Bidders who qualify in the Technical evaluation.

- a) IISER Tirupati shall correct arithmetical errors on the following basis:
- (i) If there is a discrepancy between the unit price and the line item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the line item total shall be corrected, unless in the opinion of the Purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the line item total as quoted shall govern and the unit price shall be corrected.

- (ii) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- (iii) If there is a discrepancy between words & figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.

- b) Selling exchange rate/equivalent to Indian currency will be as on the date of bid opening in the case of single bidding and the rate on the date of opening of the priced bids in the case of two-part bidding.
- c) **The bids shall be evaluated on the basis of final landing cost as per format given in Price Schedule in case of import / indigenous items.**
- d) The comparison between the indigenous and the foreign offers shall be made on FOR destination basis and CIF/CIP basis respectively. However the CIF/CIP prices quoted by any foreign bidders shall be loaded further as under :
 - Towards customs duty and other statutory levies-as per applicable rates.
 - Towards custom clearance, inland transportation etc. – 2% of the CIF/CIP value.
- e) Where the price quoted on FOB/FCA and CIF/CIP basis are the same, the Contract would be made on CIF/CIP basis only.
- f) The Vague terms like “packing, forwarding, transportation..... etc. extra” without mentioning the specific amount/percentage of these charges will not be accepted. **Such offers shall be treated as incomplete and rejected.**
- g) After arriving at final pricing of individual offers of all the short listed firms, the lowest firm will be awarded with Contract/Purchase Order.
- h) If there are any discrepancies in price schedule and tender document please refer to the BOQ in the Central Public Procurement Portal, the BOQ item/words/conditions mentioned in BOQ prevails

11. The Director, IISER, TIRUPATI reserves the right to accept the offer in full or in parts or reject summarily or partly.

12. The relatives / near relatives of employees of the client are prohibited from participation in this bid.

The near relatives for this purpose are defined as:

(a) Members of a Hindu Undivided Family.

(b) Their husband or wife.

(c) The one is related to the other in the manner as father, mother, son(s), son's wife (daughter-in-law), daughter(s) & daughter's husband (son-in-law), brother(s) & brother's wife, sister(s) and sister's husband (brother-in-law).

13. **Unloading: In Case of Equipment unloading at IISER Tirupati will be under supplier scope**

CHAPTER-2: INSTRUCTIONS TO BIDDERS

1. PREPARATION AND SUBMISSION OF OFFERS:

a) Quotation should be submitted directly by the original manufacturer/supplier or its sole authorized distributor/dealer/Indian Agent. In case of bid by authorized dealer/distributor/Indian Agent, the manufacturer authorization should be attached with the technical bid as per Annexure-‘D’.

One Indian Agent can participate in a tender on behalf of one manufacturer only. No offer will be entertained if the same Indian Agent is representing another manufacturer for the same item.

Bids from only one authorized distributor/retailer/reseller will be entertained, who has authorization from the company to quote for this tender. Multiple bids from various distributors from the same manufacturer will not be entertained & the company / principle providing multiple authorizations will be rejected from the tender.

b) In case a bidder is not doing business within India, it shall furnish the certificate to the effect that the bidder is or will be represented by an agent in India equipped and able to carry out the supply, maintenance, repair obligations etc. during the warranty and post-warranty period or ensure a mechanism at place for carrying out the supply, maintenance, repair obligations etc. during the warranty and post-warranty period.

c) The bidder shall bear all costs associated with the preparation and submission of its bid irrespective of the conduct or outcome of the bidding process.

d) The bidder should not indulge in any corrupt, fraudulent, collusive, coercive practices during the entire process of procurement and execution of contract/order.

e) Before the deadline for submission of the bid, IISER TIRUPATI reserves the right to modify the bidding document and to extend or not to extend the date of submission. Such amendment/modification will be hosted on e-Procurement portal (<https://eprocure.gov.in/eprocure/app>) or on IISER TIRUPATI website.

f) Conditional tenders will be summarily rejected.

2. Delivery Period / Timeliness:

The deliveries & installation must be completed within 30 days after placement of purchase order. The time is the essence of the contract. It is mandatory for the BIDDERS who respond to this bid to meet these expectations, as are tightly linked to IISER, TIRUPATI's plans of completing the project within the time frame.

3. Security Deposit:

a. Within ten (10) days of the award of contract, the vendor shall furnish a Security Deposit amounting to 10% of the purchase order value in the form of Demand Draft/Bank Guarantee (**from scheduled Bank only**) favoring the Director, Indian Institute of Science Education and Research, Tirupati.

b. The IISER will forfeit the 10% security deposit if vendor fails to execute the order as per the Purchase Order. This Security Deposit will be refunded to the vendor only on successful installation of the EQUIPMENT / SYSTEM.

c. The Security Deposit should be valid for a period of warranty period as we plan to extend the same as Performance Bank Guarantee.

d. Bank Guarantee wherever mentioned in this document may be read as “Bank Guarantee from any Scheduled Bank” only.

4. Amalgamation/Acquisition etc.:

In the event the Manufacturer/Supplier proposes for amalgamation, acquisition or sale of its business to any firm during the contract period, the BUYER/Successor of the Principal Company are liable for execution of the contract and also fulfillment of contractual obligations i.e. supply, installation, commissioning, warranty, maintenance/replacement of spares accessories etc. while submitting your bid, you may confirm this condition.

5. Bid Validity Period:

- a. The prices must be valid at least for a period of **180 days** from the date of opening of the Tender. No changes in prices will be acceptable in any condition after opening of tender till the validity of the offer or execution of the order whichever is later
- b. IISER, TIRUPATI may ask for the BIDDER’s consent to extend the period of validity. Such request and the response shall be made in writing only. The BIDDER is free not to accept such request without forfeiting the EMD. A BIDDER agreeing to the request for extension will not be permitted to modify his bid.
- c. Bid evaluation will be based on the bid prices without taking into consideration the above corrections.

6. AWARD OF CONTRACT:

- a. IISER, TIRUPATI shall award the contract to the technically qualified eligible BIDDER whose bid has been determined as the lowest evaluated commercial bid.
- b. If more than one BIDDER happens to quote the same lowest price, IISER, TIRUPATI reserves the right to award the contract to more than one BIDDER or any BIDDER.

7. IISER Tirupati Right to vary Quantities at the time of Award:

- a. The IISER Tirupati reserves the right at the time of Contract award to increase or decrease the quantity of goods and services originally specified in the tender document without any change in unit price or other terms and conditions. Further, at the discretion of the IISER Tirupati, the quantities in the contract may be enhanced by 25% within the delivery period.
- b. Firms which have already supplied similar equipment to IISER, TIRUPATI and have not completed required installation/commissioning/after sales service/warranty replacements etc. such firms offer will not be considered for further evaluation and no enquiries thereafter will be entertained.

8. Cargo Consolidation and Customs Clearance:

IISER, TIRUPATI has appointed its own Freight Forwarder and Custom House Agent for all IISER, imports. Please note that all the consignments have to be routed through their associates only. The address and contact details will be provided at the time of placing the Purchase Order. While submitting your bid, you may confirm this condition.

9. Fraud and Corruption:

The IISER Tirupati requires that bidders, suppliers, contractors and consultants, if any, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy,

(a) The terms set forth below are defined as follows:

- (i) **“Corrupt practice”** means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the procurement process or in contract execution;
- (ii) **“Fraudulent practice”** means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract;
- (iii) **“Collusive practice”** means a scheme or arrangement between two or more bidders, designed to establish bid prices at artificial, noncompetitive levels; and
- (iv) **“Coercive practice”** means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or affect the execution of a contract;

(b) The IISER Tirupati will reject a proposal for award if it determines that Bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent collusive or coercive practices in competing for the Contract in question

10. **Interpretation of the clauses in the Tender Document / Contract Document**

In case of any ambiguity / dispute in the interpretation of any of the clauses in this Tender Document, **Director, IISER, TIRUPATI’s interpretation of the clauses shall be final and binding on all parties.**

CHAPTER - 3 : CONDITIONS OF CONTRACT

1. Prices:

Bid prices should be filled in the appropriate format as mentioned in Price Schedule.

ALL THE BIDDERS SHOULD QUOTE PRICES FOR EACH AND EVERY ITEM SEPERATELY ALONG WITH THE CONSOLIDATED PRICES APPLICABLE FOR BOTH INDIGENOUS AND IMPORTED ITEMS (if any).

A. For Goods manufactured in India:

- (i) The price of the goods must be as per the BoQ.
- (ii) In case of BoQ requesting for prices without GST. GST will be paid as per the norms.
- (iii) The price mentioned in BoQ must be inclusive of transportation, Insurance, loading and unloading and any other local service required for delivering the goods for the desired destination as decided by IISER Tirupati. Loading and unloading is strictly in vendor scope. IISER Tirupati will not provide any manpower support towards the same.
- (iv) The installation, commissioning and training charges (If any) must be mentioned as per the BoQ (if requested separately in BoQ) else the price quoted will be taken as inclusive of installation, commissioning and training.
- (v) The institute will not be responsible in case of the bidders failing to include any of the above mentioned prices in their bid. The price mentioned in the Boq will be final and the bidder has to comply with that, if awarded the tender.
- (vi) **UNLOADING OF THE GOODS AT IISER TIRUPATI IS STRICTLY IN THE SCOPE OF THE BIDDER. NO MANPOWER WILL BE PROVIDED BY IISER TIRUPATI.**
- (vii) The goods must be disinfected properly before dispatching.
- (viii) A representative of the successful bidder must be available during the delivery at the Institute & must disinfectant the boxes before delivering again. In case the travel time from dispatch to reach IISER more than 48 hours.

B. For Goods manufactured abroad:

- (i) The mode of shipment must be clearly mention in the BoQ viz Ex-works, FCA, FOB, CIP, DDP etc.
- (ii) Courier mode of shipments will not be acceptable. IISER Tirupati will not pay the charges towards clearance goods arriving on courier mode.
- (iii) The mode of shipment once mentioned cannot be changes without the consent of IISER Tirupati.
- (iv) Any financial implication leading to change of mode of shipment or any deviation from the bid submitted shall be borne by the bidder.
- (v) The charges towards insurance and transportation of the goods and agency commission must be clearly mentioned.
- (vi) The installation, commissioning and training charges including any incidental services, if any.
- (vii) The installation, commissioning and training charges (If any) must be mentioned as per the BoQ (if requested separately in BoQ) else the price quoted will be taken as inclusive of installation, commissioning and training.
- (viii) The institute will not be responsible in case of the bidders failing to include any of the above mentioned prices in their bid. The price mentioned in the Boq will be final and the bidder has to comply with that, if awarded the tender.
- (ix) **UNLOADING OF THE GOODS AT IISER TIRUPATI IS STRICTLY IN THE SCOPE OF THE BIDDER. NO MANPOWER WILL BE PROVIDED BY IISER TIRUPATI.**
- (x) The goods must be disinfected properly before dispatching.

(xi) A representative of the successful bidder must be available during the delivery at the Institute & must disinfect the consignment boxes before delivering again in case the travel time from dispatch to reach IISER more than 48 hours.

C. We are exempted from payment of Customs Duty under notification No.51/96 dated 23.07.1996. **Customs Duty, if any, should be shown separately. No other charges than those mentioned clearly in the quotation will be paid.**

D. BIDDERS may also bid for High Sea sales.

2. **Bank Charges:**

All Bank charges inside India, including opening of LC, to IISER, TIRUPATI Account and outside India to Beneficiary's Account only. In case the BIDDER seeks confirmation of LC such confirmation charges are to the Beneficiary's account. This may please be noted and confirmed.

3. **Agency Commission & Services:**

3.1. The Indian Agency commission payable in Indian currency only after the receipt of consignment in good condition at our Stores and satisfactory installation and commissioning of the ordered equipment.

3.2. In case of foreign quote, the Principal supplier should clearly indicate the address of the Indian Agent and percentage (%) of Agency Commission and taxes if any payable to him. Such amounts will be paid in Indian Currency to the Indian Agent.

3.3. Details of services rendered by you as well as after-sales services offered by you are to be made clear in the tender.

4. **Performance Bank Guarantee:**

The 10% Security Deposit which is mentioned above may be extended as Performance Bank Guarantee for a period of warranty period.

5. **Performance Benchmarks:**

The technical evaluation committee needs to be provided with an evaluation system to carry out performance benchmarks.

6. **Pre-installation:**

The BIDDER has to state in detail the Electrical Power/UPS requirements, floor Space, head room, foundation needed and also to state whether Air-conditioned environment is needed to house the system and to run the tests. i.e. pre-installation facilities required for installation may please be intimated in the technical bid. Subsequently, before the consignment lands in IISER, Tirupati the BIDDER shall confirm that the pre-installation requirements are sufficient for installation of the equipment. In other words, the BIDDER should continuously monitor the pre-installation requirements and see that everything is ready before the consignment is taken to the site for installation. Bidders should also bring sufficient technical manpower for verification of pre-installation pre-requisites any requirement mentioned after the arrival of equipment to IISER Tirupati which may lead to delay in installation may lead to levy of penalty as decided by the institute.

7. **INSTALLATION:**

7.1 BIDDER shall be responsible for installation / demonstration wherever applicable and for after sales service during the warranty and thereafter.

7.2. Installation demonstration to be arranged by the supplier free of cost and the same is to be done within one week of the arrival of the equipment at site failing which penalty of INR 500 per day will be levied.

7.3. After successful installation what will be the minimum down time of equipment/instrument in case of breakdown. If the identified firm or person fails to put the system into working condition what is the further alternative course of action suggested by you to adhere to minimum down time.

7.4. Sufficient technical manpower and housekeeping manpower must be arranged by the bidder at the time of installation and unloading of the equipment/goods.

8. **INSPECTION:**

8.1 The inspection of the system will be done by our technical expert /Scientist in the presence of firm's representative.

8.2 In case of receipt of the material in short supply or damaged condition the supplier will have to arrange the supplies/ replacement of goods free of cost pending the settlement of the insurance case wherever applicable on FOR at the IISER. FoR or CIF basis to the institute till satisfactory installation of the system, with in the stipulated time as decided by the Institute failing which penalty 1% of the total order value per week will be levied.

9. **Training:**

Wherever needed, our Scientist/Technical persons should be trained by the supplier at the project site free of cost. In case the person is to be trained at supplier's site abroad or in India it should be mentioned in the quotation clearly. The supplier should bear all the expenses for such training including 'to & fro' fares and lodging & boarding charges.

10. **Warranty / Support:**

10.1 The items covered by the schedule of requirement shall carry minimum Three years of comprehensive warranty from the date of acceptance of the equipment by IISER, TIRUPATI. Warranty shall include free maintenance of the whole equipment supplied including free replacement of parts. The defects, if any, shall be attended to on immediate basis but in no case any defect should prolong for more than 24 hours, failing which penalty INR 5000 per day would be levied and same shall be deducted from Performance Bank Guarantee. The comprehensive warranty includes onsite warranty with all parts.

10.2. The defects, if any, during the guarantee/warranty period are to be rectified free of charge by arranging free replacement wherever necessary. This includes cost, insurance, freight, custom duty, octroi, local taxes if any should be borne by the beneficiary or his agent. A clear confirmation on letter head should be given for this item.

10.3. The warranty on the associated software should cover providing of upgraded version/s, if any, released during the warranty period free of cost.

The turnaround time for resolving of any issue in case of indigenous bidders is 15 days and in case of import is 30 days from the date of intimation from institute via e-mail any delay

in resolving the issue will lead to forfeiture of their PBG. The delay in resolving the issue beyond the stipulated period mentioned above shall lead to extension of warranty period.

- 10.4. The BIDDER shall assure the supply of spare parts after warranty is over for maintenance of the equipment supplied if and when required for a period of 10 years from the date of supply of equipment on payment on approved price list basis.
- 10.5. The equipment must be supported by a Service Centre in India manned by the principal vendor's technical support engineers. The support through this Centre must be available 24 hours in a day, seven days a week and 365 days a year. Also it should be possible to contact the Principal's vendor support Centre on a toll free number/web/mail.
- 10.6. An undertaking from the manufacturer is required in this regard stating that they would facilitate the BIDDER on regular basis with technology / product updates & extend support for the warranty as well.
- 10.7. The vendor will have to arrange for all the testing equipment & tools required for installation, testing & maintenance etc.
- 10.8. The principal vendor must have a local logistics support by maintaining a local spares depot in the country of deployment of the equipment. This is to ensure immediate delivery of spares parts from Principal Vendor of equipment to its channel partner/system integrator.
- 10.9. Details of onsite warranty, agency who shall maintain during warranty and undertake Annual Maintenance Contract/Comprehensive Service Maintenance Contract beyond warranty shall be given in the offer. In case of foreign quote, the Indian Agent who shall maintain during warranty and AMC beyond warranty shall be given in the Technical Offer.
- 10.10 **COMMENCEMENT OF WARRANTY PERIOD:**
The warranty period of an item shall commence from the date of successful installation, commissioning and demonstration at IISER Tirupati. The warranty period and validity of Performance Guarantee shall be extended for the period of delay in satisfactory installation and delay in warranty services.

11. **Reasonability of Prices:**

11.1 The prices quoted must be the prices applicable for a premiere Educational and Research Institute in national importance, as applicable to educational research institutes must be given.

11.2 The bidder must give details of identical or similar equipment, if any, supplied to any Centrally Funded Technical Institutes CFTI's/IISERS/ CSIR lab/Education Research Institute during last three years along with the final price paid and Performance certificate from them.

12. **Annual Maintenance Contract:**

12.1. The party must mention in the quotation, the rate/amount of annual maintenance charges, if we opt for maintenance contract after expiry of the warranty period. This is mandatory to mention, wherever applicable.

12.2. No sub-contracting will be allowed for installation or maintaining system/ equipment / instrument during or after warranty period.

13. **Indemnity:**

The vendor shall indemnify, protect and save IISER, TIRUPATI against all claims, losses, costs, damages, expenses, action suits and other proceeding, resulting from infringement of any law pertaining to patent, trademarks, copyrights etc. or such other statutory infringements in respect of all the equipment's supplied by him.

14. **Freight & Insurance:**

14.1. Imports: In case of imports the freight & insurance will be paid by IISER, TIRUPATI, as the consignments are shipped through the IISER, TIRUPATI nominated freight forwarder (applicable only cases of FCA/FOB shipments).

14.2. Indigenous : The equipment's to be supplied will be insured by the vendor against all risks of loss or damage from the date of shipment till such time it is delivered at IISER, TIRUPATI site in case of Rupee transaction.

15. **Payment:**

15.1. For Indigenous items, 90% payment shall be made against delivery, installation, commissioning and on acceptance as per Purchase Order at site and balance 10% shall be made after receipt of performance Bank Guarantee for 10% of the total order value, to be valid for till warranty period from date of installation and acceptance. If no Bank Guarantee is given, the balance 10% will be paid after assessing, after sales service during warranty period i.e. payment after warranty period. Please note that the warranty period will be extended in case of non-resolving of issues in a stipulated given by the institute as mentioned above.

15.2. For imported items, 90% payment shall be made by a Irrevocable Letter of Credit established in favor of the supplier through the State Bank of India, Deccan Gymkhana Branch, Tirupati 411 004 (India) for the order value, excluding the Agency Commission due to the Indian Agents, against the presentation of original Shipping documents. Balance 10% will be released after completion of satisfactory installation, commissioning, demonstration of the whole system, after imparting training and upon receipt of Bank Guarantee for 10% of total Order value towards performance security to be valid for till warranty period from the date of installation. However, Letter of Credit arrangement will be made for 100% order value. Please note that the warranty period will be extended in case of non-resolving of issues in a stipulated given by the institute as mentioned above.

The payment of local currency portion shall be payable in equivalent Indian Rupees, within 30 days after the receipt of the equipment in good condition and after satisfactory installation and commissioning and demonstration.

The Agency Commission to the Indian Agent will be paid in INR only after successful installation, commissioning and satisfactory demonstration and acceptance of the items ordered for by the end user.

16. **Penalty for delayed Services / LD:**

16.1. As time is the essence of the contract, Delivery period mentioned in the Purchase Order should be strictly adhered to. Otherwise the IISER will forfeit EMD/SD and also LD clause will be applicable /enforced.

16.2. If the supplier fails to Supply, Install and Commission the system as per specifications mentioned in the order within the due date, the Supplier is liable to pay liquidated damages of 1% of order value per every week of delay subject to a maximum of 10% beyond the due date. Such money will be deducted from any amount due or which may become due to the supplier.

16.3. IISER, TIRUPATI reserves the right to cancel the order in case the delay is more than 10 weeks. Penalties, if any, will be deducted from the Security Deposit.

17. **Jurisdiction:**

The disputes, legal matters, court matters, if any, shall be subject to Tirupati Jurisdiction only.

18. **Force Majeure:**

The Supplier shall not be liable for forfeiture of its performance bank guarantee, liquidated damages or termination for default, if and to the extent that, its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure. For purposes of this Clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the IISER Tirupati either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.

If a Force Majeure situation arises, the Supplier shall promptly notify the IISER Tirupati in writing of such conditions and the cause thereof. Unless otherwise directed by the IISER Tirupati in writing, the Supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

19. Discrepancies

If there are any discrepancies in price schedule and tender document please refer to the BOQ in the Central Public Procurement Portal, the BOQ item/words/conditions mentioned in BOQ prevails.

20. Comparisons of Bids

The Purchaser shall compare all substantially responsive bids to determine the lowest valued bid.

This Institute is following and abide with the Public Procurement (Preference to Make in India), Order 2017, DIPP, MoCI Order No. P-45021/2/2017-B.E.II dated 15th June 2017 and subsequent amendments to the order. Accordingly, preference will be given to the Make in India products while evaluating the bids, subject to technically qualifying & meeting the Institute's technical requirements. however, it is the sole responsibility of the bidder(s) to specify the product quoted by them is of Make in India product along with respective documentary evidence as stipulated in the aforesaid order and the quality as mentioned in the tender in the technical bid itself.

21. **Dispute Settlement:**

IISER Tirupati and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.

If, after twenty-one (21) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the IISER Tirupati or the Supplier may give notice to the



other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given. Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this Clause shall be finally settled by arbitration. Arbitration may be commenced prior to or after delivery of the Goods under the Contract.

The dispute settlement mechanism/arbitration proceedings shall be concluded as under:

- (a) In case of Dispute or difference arising between the IISER Tirupati and a domestic supplier relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Indian Arbitration & Conciliation Act, 1996, the rules there under and any statutory modifications or re-enactments thereof shall apply to the arbitration proceedings. The dispute shall be referred to the Director IISER Tirupati, if he is unable/ unwilling to act, to the sole arbitration of some other person appointed by his willing to act as such Arbitrator. The award of the arbitrator so appointed shall be final, conclusive and binding on all parties to this order.
- (b) In the case of a dispute between the Purchase and a Foreign supplier, the dispute shall be settled by arbitration in accordance with provision of sub-clause (a) above. But if this is not acceptable to the supplier then the dispute shall be settled in accordance with provisions of UNCITRAL (United Nations Commission on International Trade Law) Arbitration Rules.

The venue of the arbitration shall be the place from where the purchase order or contract is issued.

Assistant Registrar (A&P)

**CHAPTER 4-SCHEDULE OF REQUIREMENTS, SPECIFICATION
ALLIED TECHNICAL DETAILS**

LIST OF KITCHEN EQUIPMENT FOR MAIN CAMPUS KITCHEN

Sr	Item	Qty	Unit
1	KITCHEN EQUIPMENT-MACHINES		
1	Item	1	Each
	SS POTATO PEELER		
	Capacity		10 Kgs per charge/at at time (180 Kgs / Hr)
	Motor		1 HP (The motor should be as per IE2 Standards(BIS STANDARD))
	Power Supply		3 Phase/440 V (TP+E)
	Body		SS (304) 18 Swg (1.2 mm)
	Drum		SS (304) 10 Swg (3 mm) abrasive coated, having potato discharge
	Lid		SS (304) 16 Swg (1.5 mm) having lifting handle
	Disc		SS (304) 10 Swg (3 mm) abrasive coated
	Housing		SS (304) 16 Swg (1.5 mm) having conical bottom for easy discharge of water / potato skin through outlet
	Top		SS (304) 16 Swg (1.5 mm)
	Interior frame		SS (304) 40 x 3 mm angles
	Panel		SS (304) 18 Swg (1.2 mm)
	Legs		SS (304) 40 x 16 Swg (1.5 mm) round pipe with adjustable bullet feet
2	Item	1	Each
	TILTING WET MASALA GRINDER		
	Capacity		15 Ltrs.
	Power Supply		3 Phase/440 V & Single Phase / 230 V (TPN+E)
	Motor		2 HP (The motor should be as per IE2 Standards(BIS STANDARD))
	Stone		Full Stone
	Drive		Gear
	Vessel		SS (304) 18 Swg (1.2 mm)
	Lid		SS (304) 18 Swg (1.2 mm)
	Body		SS (304) 18 Swg (1.2 mm)
3	Item	1	Each
	WET MASALA PULVERIZER		

	Capacity	10-30 Kgs / Hr.		
	Motor	3 HP (The motor should be as per IE2 Standards(BIS STANDARD))		
	Power Supply	3 Phase/440 V (TP+E)		
	Feeding sink hopper	SS (304) 16 Swg (1.5 mm) rounded		
	Grinding chamber	SS (304) CASTED 8 mm thick 165 mm Dia		
	Beater	SS (304) CASTED		
	Front hinged door	SS (304) 10 mm thick		
	locking wing nuts	SS hardened		
	Chamber mounting plate	SS (304) 6 mm thick		
	Serrated liner	SS (304) 8 mm thick		
	Shaft	SS (304) hollow		
	Sieves, sieve puller & sieve box	SS (304)		
	Material pusher	HDPE (High-density Polyethylene)		
	Water Inlet	SS Ball Valve 1/4" BSP		
	Interior framework	SS (304) angles 40 x 5 mm and 30 x 3 mm thick		
	Panel & Lid	SS (304) 18 Swg (1.2 mm)		
	Pipe Base Stand	SS (304) 30 x 14 Swg (2 mm) round pipe stand having		
		SS (304) 20 x 16 Swg (1.5 mm) round pipe cross bracing		
	Safety	Automatic Power supply cut-off on Chamber Door opening through Limit Switch to be connected to wall mounted DOL starter		
4	Item	Veg Cutting Machine	1	Each
	Capacity	75 – 110 Kgs / Hr (differ with vegetables)		
	Motor	0.3 HP (The motor should be as per BIS Standards)		
	Without	Wall mounted DOL starter		
	Power Supply	Single Phase/230 V (TPN+E)		
	Top	Aluminum cast feed hopper hinged cover,		
	Bottom	SS body housing		
	Cuttig Tools	200 mm Dia 6 nos cutting tools - 2 slicer		
		1 dicing grid (to be combine with slicer)		
		and 1 Shredder - Plus 2 Extra (Total 6 Nos.)		
5	Item	IDLI STEAMER-Double walled insulated-Gas	1	Each
	Capacity	120 Idlis per batch ,400 idlis/ Hour		
	Exterior	SS (304) 18 Swg (1.2 mm) sheet body duly insulated,		

		all side and top.		
	Interior	SS (304) 16 Swg (1.5 mm) sheet chamber		
	Air gap	Air gap in-between exterior and interior chamber,		
		all side and top		
	Front door	SS (304)16 Swg (1.5 mm) sheet door non insulated, with		
		SS hinges and wing nuts locking, Silicon rubber gasket.		
	Upright / Legs	SS (304) sturdy pipe legs		
	Idli tray	Set of 6 - tray made up of SS (304) 18 Swg (1.2 mm) ,Idli size 3.25 inch approximately (average size), Idli trays cooking ,idli size should not be small		
		Capacity -20 Idlies per tray of size 420 x 520 mm		
	Drip tray	Condensed water drip-preventing trays made of		
		Aluminum sheet		
	Burner	1 high pressure gas burner and pilot burner		
	Control	Needle control valve		
6	Item	Spiral Dough Kneader	1	Each
	Capacity	25 Kgs (Flour) + Water = 47 Kgs Dough at a time/per charge		
	Motor	2 HP (The motor should be as per BIS Standards,ISI mark)		
	Elect. Supply	3 Phase/440 V (TP+E)		
	Body	Mild Steel (MS) Painted		
	Bowl	SS (304) 510 Dia x 350 mm Ht		
	Arm	SS hardened		
	Drive System	Chain		
	Safety	SS (304) rods grill with Limit Switch		
B	KITCHEN EQUIPMENT-GAS RANGES & HOT PLATES (BHATTI)			
7	Item	STOCK POT SINGLE BURNER GAS RANGE	2	Each
	Dimension in mm	600 x 600 x 550 Ht		
	Top	Cast Iron Heavy Grate (Pan Support) of full size 600 x 600 mm		
	Frame underneath	SS (304) 40 x 5 mm angles		
	Upright / Legs	SS (304) 40 x 14 Swg (2 mm) square pipe		
	Cross bracing	SS (304) 30 x 14 Swg (2 mm) square Pipe all side		
	Burner mounting	SS (304) 25 x 14 Swg (2 mm) square Pipe all side		
	Gas Burners	1 high pressure gas burner, sun beam head (100000 btu/hr)		
	Control	Needle control valve		
8	Item	2 BURNER GAS RANGE	2	Each

	Dimension in mm	1200 x 600 x 650 Ht		
	Top	SS (304) 16 Swg (1.5 mm) sheet		
	Frame underneath	SS (304) angles		
	Panel	SS (304) 18 Swg (1.2 mm) sheet all side		
	Upright / Legs	SS (304) 30 x 16 Swg (1.5 mm) square pipe with adjustable bullet feet		
	Under shelf	SS (304) 25 / 20 x 16 Swg (1.5 mm) square pipe		
	Spill Tray	SS (304) 19 Swg (1 mm) sheet		
	CI Grate	350 x 350 Pan Support		
	Gas Burners	2 High Pressure Gas Burner and 1 Pilot Burner		
	Control	Needle control valve		
9	Item	3 BURNER CHINESE GAS RANGE	1	Each
	Dimension in mm	1200 x 600 (+150 Gutter) x 750 Ht + 250 SB		
	Frame underneath	SS (304) angles		
	Top	SS (304) 16 Swg (1.5 mm) sheet sunk-in, 250 mm Splash Back above working top level		
	Without	Swiveling water faucet		
	Frame underneath	SS (304) angles		
	Drain channel	SS (304) full length 100 mm wide SS (304) drain channel (gutter) with strainer		
	Drain chamber	SS (304) 18 Swg (1.2 mm) drain chamber underneath with strainer		
	Panel	SS (304) 18 Swg (1.2 mm) sheet all side		
	Upright / Legs	SS (304) 30 x 16 Swg (1.5 mm) square pipe with adjustable bullet feet		
	Under shelf	SS (304) 25 / 20 x 16 Swg (1.5 mm) square pipe		
	Spill Tray	SS (304) 19 Swg (1 mm) sheet		
	1 Chinese Wok grate	Cast Iron cylindrical pan support size 300 x 300 mm		
	1 Stock grate	Cast Iron pan support size 300 x 300mm		
	1 Mini grate	Cast Iron pan support size 200 x 200 mm		
	Gas burners	3 High Pressure Gas Burner and 1 Pilot Burner		
	Control	Needle control valve		
10	Item	SS Tandoor - Round Tandoor Bhatti on wheels	1	Each
	Dimension in mm	600 Dia x 900 Ht.		
	Outer body	SS (304) 16 Swg (1.5 mm) Tandoor.		
11	Item	Dosa Hot Plate (Bhatti) - LPG Operated	1	Each
	Dimension in mm	1050 x 600 x 850 Ht		
	Frame underneath	SS (304) angles 30 x 3 mm thick		
	Panel	SS (304) 18 Swg (1.2 mm) sheet all side		

	Upright / Legs	SS (304) 30 x 16 Swg (1.5 mm) square pipe with with adjustable bullet feet		
	Under shelf	SS (304) 18 Swg (1.2 mm) sheet		
	Hot Plate	MS 18 mm thick hot plate with 3 side raised splash border 75 mm Ht		
	Grease trough	SS (304) 18 Swg (1.2 mm) sheet in front removable		
	Gas Burners	3 High Pressure V-Burners 450 long and Pilot Burner		
	Control	Needle control valve		
12	Item	CHAPATI HOT PLATE (BHATTI) cum PUFFER - GAS	1	Each
	Dimension in mm	1350 x 600 x 850 Ht		
	Frame underneath	SS (304) 40 x 3 mm thick angle		
	Panel	SS (304) 18 Swg (1.2 mm) sheet all side		
	Upright / Legs	SS (304) 40 x 16 Swg (1.5 mm) square pipe with adjustable bullet feet		
	Under shelf	SS (304) 18 Swg (1.2 mm) sheet		
	Hot Plate	MS 14 mm thick hot plate of Size 1050 x 600 mm		
	Puffer Plate	Studs Puffing Burner of Size 300 x 600 mm		
	Gas Burners	Total 3 High Pressure V-Burners 450 long 2 for Hot Plate, 1 for Puffer		
	Control	Needle control valve		
C	KITCHEN EQUIPMENT-S S Work Tables & STORAGE RACKS			
13	Item	WORK TABLE WITH TWO UNDERSHELVES	2	Each
	Dimension in mm	1200 x 600 x 850 Ht + 150 SB / 450 Over Head Shelve		
	Top	SS (304) 16 Swg (1.5 mm) sheet, 3 side turn down and splash back		
	Upright / Legs	SS (304) 30 x 16 Swg (1.5 mm) square pipe upright with adjustable bullet feet		
	Under shelf -2	SS (304) 18 Swg (1.2 mm) sheet, 3 side turned up and front side turned down		
	Overhead shelf-1	SS (304) 18 Swg (1.2 mm) sheet 300 mm wide, 3 side turned up and front side turned down, mounted on SS (304) 25 x 16 Swg square pipe upright frame		
14	Item	WORK TABLE TWO UNDERSHELVES	2	Each
	Dimension in mm	1500 x 600 x 850 Ht + 150 SB / 450 Over Head Shelve		
	Top	SS (304) 16 Swg (1.5 mm) sheet, 3 side turn down and splash back		
	Upright / Legs	SS (304) 40 x 16 Swg (1.5 mm) square pipe upright		

		with adjustable bullet feet		
	Under shelf -2	SS (304) 18 Swg (1.2 mm) sheet, 3 side turned up and front side turned down		
	Overhead shelf-1	SS (304) 18 Swg (1.2 mm) sheet 300 mm wide, 3 side turned up and front side turned down, mounted on SS (304) 25 x 16 Swg square pipe upright frame		
15	Item	WORK TABLE TWO UNDERSHLEVES WITH SINK	3	Each
	Dimension in mm	1200 x 600 x 850 Ht + 150 SB / 450 Over Head Shelve		
	Top	SS (304) 16 Swg (1.5 mm) sheet, 3 side turn down and splash back		
	Upright / Legs	SS (304) 30 x 16 Swg (1.5 mm) square pipe upright with adjustable bullet feet		
	Under shelf -2	SS (304) 18 Swg (1.2 mm) sheet, 3 side turned up and front side turned down		
	Overhead shelf-1	SS (304) 18 Swg (1.2 mm) sheet 300 mm wide, 3 side turned up and front side turned down, mounted on SS (304) 25 x 16 Swg square pipe upright frame		
	Sink-1	SS (304) 16 Swg (1.5 mm) sheet sink on size 400 x 400 x 250 mm Deep on RHS with 1½” BSP waste coupling welded, without faucet and drain stop valve		
16	Item	WORK TABLE TWO UNDERSHLEVES WITH SINK	2	Each
	Dimension in mm	1500 x 600 x 850 Ht + 150 SB / 450 Over Head Shelve		
	Top	SS (304) 16 Swg (1.5 mm) sheet, 3 side turn down and splash back		
	Upright / Legs	SS (304) 40 x 16 Swg (1.5 mm) square pipe upright with adjustable bullet feet		
	Under shelf -2	SS (304) 18 Swg (1.2 mm) sheet, 3 side turned up and front side turned down		
	Overhead shelf-1	SS (304) 18 Swg (1.2 mm) sheet 300 mm wide, 3 side turned up and front side turned down, mounted on SS (304) 25 x 16 Swg square pipe upright frame		
	Sink-1	SS (304) 16 Swg (1.5 mm) sheet sink on size 450 x 450 x 250 mm Deep on RHS with 1½” BSP waste coupling welded, without faucet and drain stop valve		
17	Item	S S WORK TABLE	4	Each
	Dimension in mm	600 x 600 x 850 Ht + 150 SB		
	Top	SS (304) 16 Swg (1.5 mm) sheet, 3 side turn down and splash back		

	Upright / Legs	SS (304) 30 x 16 Swg (1.5 mm) square pipe upright with adjustable bullet feet		
	Under shelf -2	SS (304) 18 Swg (1.2 mm) sheet, 3 side turned up and front side turned down		
	Overhead shelf-1	SS (304) 18 Swg (1.2 mm) sheet 300 mm wide, 3 side turned up and front side turned down, mounted on SS (304) 25 x 16 Swg square pipe upright frame		
18	Item	FOLDABLE S S TABLE	5	Each
	Size	1800 x 600 x 750 mm Ht		
	Top	SS 16 Swg top double beaded.		
	Under frame	SS (304) 25 x 16 Swg (1.5 mm) Square pipe frame work with folding arrangement		
	Upright / legs	SS (304) 25 x 16 Swg (1.5 mm) Square pipe		
19	Item	SS Storage Rack WITH 5 SHLEVES	4	Each
	Capacity	5 Shelves		
	Dimension in mm	1150 x 525 x 1800 mm Ht		
	Shelves	5 Shelves Inclusive of top		
	Stiffener	SS (304) 18 Swg (1.2 mm) sheet all side turned down		
	Upright / Legs	SS (304) 18 Swg (1.2 mm) running along the length		
	Upright / Legs	SS (304) 30 x 16 Swg (1.5 mm) square pipe with adjustable bullet feet		
20	Item	SS Storage Rack WITH 6 SHELVES	3	Each
	Capacity	6 Shelves		
	Dimension in mm	1150 x 525 x 1800 mm Ht		
	Shelves	6 Shelves Inclusive of top		
	Stiffener	SS (304) 18 Swg (1.2 mm) sheet all side turned down		
	Upright / Legs	SS (304) 18 Swg (1.2 mm) running along the length		
	Upright / Legs	SS (304) 30 x 16 Swg (1.5 mm) square pipe with adjustable bullet feet		
21	Item	POT RACK -(4 shelves)	4	Each
	Dimension in mm	1200 x 600 x 1500 Ht		
	Shelves	SS (304) 30 and 20 x 16 Swg (1.5 mm) round pipe at every 100 mm Centre to centre distance		
	Uprights / legs	SS (304) 40 x 16 Swg (1.5 mm) square pipe with adjustable bullet feet		
22	Item	SS STORAGE PALLET	6	Each

	Overall Size	1200 x 800 x 150 mm Ht		
	Outer frame	SS (304) 30 x 14 Swg (2 mm) square pipe		
	Cross pipe	SS (304) 30 x 14 Swg (2 mm) square pipe welded at every 130 CCD (100 mm clear)		
	Legs	SS (304) 30 x 14 Swg (2 mm) square pipe 4 legs		
D	KITCHEN EQUIPMENT -REFRIGERATION UNITS			
23	Item	SS 2 DOOR UPRIGHT CHILLER - 628 Ltrs	1	Each
	Capacity	628 Ltrs		
	Temperature	(-2 ⁰ C to + 12 ⁰ C)		
	Power Supply	Single Phase / 230 V		
	Door /Shelf	2 Door / 4 Shelves		
	Dimension in mm	700 x 818 x 2050 Ht		
	Compressor capacity	429 Watt		
24	Item	SS 2 DOOR UNDER COUNTER CHILLER - 315 Ltrs	1	Each
	Capacity	315 ltrs		
	Temperature	(-2'C to +12'C)		
	Power Supply	Single Phase / 230 V		
	Door /Shelf	2 Door / 4 Shelves		
	Dimension in mm	1500 x 600 x 850 Ht		
	Compressor capacity	366 Watt		
25	Item	SS 2 DOOR UNDER COUNTER FREEZER -315 Ltrs	1	Each
	Capacity	315 ltrs		
	Temperature	(-7'C to -23'C)		
	Power Supply	Single Phase / 230 V		
	Door /Shelf	2 Door / 4 Shelves		
	Dimension in mm	1500 x 600 x 850 Ht		
	Compressor capacity	616 Watt		
26	Item	HARD TOP DEEP (FREEZER)-443 Litrs WESTERN	1	Each

	Capacity	443 Ltr/ N.W-83kg		
	Temperature	(-18'C To -22'C) Best for Hard & Frozen items (Ex - Ice Cream , Meat , Paneer)		
	Power Supply	Single Phase / 230 V		
	Door /Shelf	Double Door Basket-1 No		
	Dimension in mm	1360 x 695 x 840 Ht		
E	KITCHEN EQUIPMENT S S Food counters (Hot + cold) ,Pot wash unit & Trolleys			
27	Item	SS Bain Marie Counter with pipe tray slide front side & acrylic sneeze guard front side	2	Each
	Elect. Supply	Single Phase/230 V (SPN+E)		
	Dimension in mm	1800 x 600 x 850 Ht		
	Top	SS (304) 16 Swg (1.5 mm) sheet		
	GN Pan	SS (304) sheet GN Pans with SS Lid 5 Nos 1/1 x 150 (Cap. 18 Liters)		
	3 side covered body	SS (304) 18 Swg (1.2 mm) sheet		
	1 under shelf	SS (304) 18 Swg (1.2 mm) sheet (bottom)		
	Water chamber	SS (304) 18 Swg (1.2 mm) sheet		
	Rear panel	SS (304) 18 Swg (1.2 mm) sheet covering water chamber		
	Legs	SS (304) 40 x 16 Swg (1.5 mm) square pipe legs with adjustable bullet feet		
	Heater	2 Nos. 2 KW 230 V water immersion heaters ISI marked		
	Control	Thermostate, indicator lamp and on / off switch.		
27a		dimensions for pipe tray slide front side		
	Dimension in mm	1800 x 280		
	Front side	SS (304) 25 x 16 Swg (1.5 mm) 3 round pipe railing		
	Bracket	SS (304) 16 Swg (1.5 mm)		
27b		dimensions for Acrylic sneeze guard front side		

	Dimension in mm	1800 x 300 + 150 x 450 Ht		
	Front Sneeze Guard	Made of 10 mm straight with LED Lights		
	Upright frame	SS (304) 16 Swg (1.5 mm) x 25 mm square pipe		
28	Item	SS Plate Counter with 2 u/s with GN pan rail front side	2	Each
	Dimension in mm	750 x 600 x 850 Ht		
	Top	SS (304) 16 Swg (1.5 mm) sheet		
	3 side covered body	SS (304) 18 Swg (1.2 mm) sheet		
	2 under shelves	SS (304) 18 Swg (1.2 mm) sheet (bottom and middle)		
	Legs	SS (304) 40 x 16 Swg (1.5 mm) square pipe legs with adjustable bullet feet		
28a		dimensions for GN pan rail front side		
	Dimension in mm	750 x 280		
	Front side	SS (304) sheet GN Pans with SS (304) Lid ambient type 2 Nos 1/4 x 65 (Cap 1.5 Liters) 1 No 1/6 x 65 Cap (0.9 Liters)		
	Bracket	SS (304) 16 Swg (1.5 mm)		
29	Item	SS Neutral Counter with 2 u/s with GN pan rail front side & Acrylic sneeze guard front side	2	Each
	Dimension in mm	750 x 600 x 850 Ht		
	Top	SS (304) 16 Swg (1.5 mm) sheet		
	3 side covered body	SS (304) 18 Swg (1.2 mm) sheet		
	2 under shelves	SS (304) 18 Swg (1.2 mm) sheet (bottom and middle)		
	Legs	SS (304) 40 x 16 Swg (1.5 mm) square pipe legs with adjustable bullet feet		
	GN Pan	SS (304) sheet GN Pans with SS Lid ambient type 2 Nos 1/1 x 65 (Cap 8.5 Liters)		
29a		dimensions for GN pan rail front side		
	Dimension in mm	750 x 280		
	Front side	SS (304) sheet GN Pans with SS (304) Lid ambient type 2 Nos 1/4 x 65 (Cap 1.5 Liters) 1 No 1/6 x 65 Cap (0.9 Liters)		

	Bracket	SS (304) 16 Swg (1.5 mm)		
29b		SS Neutral Counter Acrylic sneeze guard front side		
	Dimension in mm	750 x 300 + 150 x 450 Ht		
	Front Sneeze Guard	Made of 10 mm straight with LED Lights		
	Upright frame	SS (304) 16 Swg (1.5 mm) x 25 mm square pipe		
30		Refrigerated Salad Counter	2	Each
	Dimension in mm	32" x 26" (+ 8") x 34" Ht + 21" SG		
	Top & 3 side	SS (304) sheet		
	GN Pan	SS sheet GN Pans with SS Lid Cold type 6 Nos 1/3 x 100 Cap. (3.4 Liters)		
	Extra GN Pan	4 Nos 1/2 x 100 Cap. (5.4 Liters)		
	Overhead Sneeze Guard	Made of 10 mm straight with LED Lights		
31	Item	PLATFORM TROLLEY	1	Each
	Overall Size	32" x 24" x 36" Ht (Inclusive castor wheels)		
	Platform	SS 16 Swg sunk-in		
	Under frame	SS (304)		
	Handle	SS 1" Dia x 16 Swg. pipe handle one side.		
	Castor	Plate type pressed steel 2 fixed and 2 swivel		
	Wheels	6" Dia P U Bonded		
32	Item	2 TIRE UTILITY TROLLEY	1	Each
	Overall Size	800 (+ 100 handle) x 600 x 900 mm Ht (Inclusive of 150 mm Dia Castor wheels)		
	Upright	SS (304) 14 Swg x 25 mm square pipe		
	Cross bracing	SS (304) 16 Swg x 25 mm square pipe all side and in-between in centre		
	Handle	SS (304) 16 Swg x 25 mm Dia round pipe handle one side		
	Trays	SS (304) 18 Swg fixed type trays of size 750 x 600 x 25 mm deep @ in-between clear distance of 650 mm, duly supported with cross bracing.		
	Wheels	P U Bonded all swivel pin type		
33	Item	SOILED DISH COLLECTING TROLLEY	1	Each
	Overall Size	45" x 23 1/4" x 42" Ht (Inclusive of 6" Dia castor wheels all swivel)		
	Top Crates	2 Nos. Plastic Crates (Nilkamal model No CH5436275) for thalies. Blue with handle and without Lid size OD 540 x 360 x 275 mm Ht and ID 520 x 340 x 255 Ht.		
	Bottom	3 Nos. Plastic Crates (Nilkamal model No CH 53-250) for waties, glasses and spoons etc Blue with handle and		

		without Lid size OD 500 x 400 x 200 mm Ht. and ID 480 x 380 x 180 Ht.		
	Frame	SS (304) angles 1¼” x 1¼” x 1/8” frame with duly strengthened with cross support in-between underneath		
	Upright	SS (304) 1¼” x 1¼” x 14 Swg square pipe		
	Handle	SS (304) 1” Dia x 16 Swg pipe one side.		
	Wheels	6” Dia. P U Bonded with ball bearing, all swivel.		
34	Item	PLASTIC CRATE GARBAGE SS PIPE TROLLEY	1	Each
	Overall Size	16” x 24” x 36” Ht (Inclusive wheels)		
	Frame work	SS (304) 1” Dia pipe		
	Handle	SS (304) 1” Dia pipe handle one side		
	Plastic crate	16” x 24” x 17” Ht (NILKAMAL)		
	Wheels	6” Dia. P U Bonded with ball bearing,		
35	Item	3 SINK UNIT WITH OVERHEAD CLEAN PLATE RACK	1	Each
	Overall Size	63”x 24” x 34” (+ 6” SB) Ht + 18” + 18” CPR 3 Sink Size 18” / 450 x 18” / 450 x 14” / 350 mm Deep		
	Frame work	Top SS (304) 16 Swg with splash back. 3 Sink SS (304) 16 Swg 3 sinks with 1½” BSP SS waste nipple welded, without faucet, and drain valve. Legs / upright SS (304) 30 x 30 x 16 Swg square pipe upright with adjustable bullet feet Cross bracing SS (304) 25 x 25 x 16 Swg square pipe cross bracing. Clean Plate Rack Overhead SS (304) 25 x 25 mm x 16 Swg square pipe frame work with SS (304) vertical rods to hold dish in bunch with plain shelf on top		

CHAPTER-5 PRICE SCHEDULE

CHAPTER:5 PRICE SCHEDULE								
Sl. No.	Item Description	Quantity	Units	BASIC RATE (Per Unit) In Figures To be entered by the Bidder in Rs. P	GST %	GST Amount	TOTAL AMOUNT Without Taxes	TOTAL AMOUNT With Taxes
							in Rs. P	
1	Supply, Installation and Commissioning of <ul style="list-style-type: none"> • Kitchen Equipment 	As per Chapter IV	No.s					

1. Amount quoted must include all transportation (loading & unloading charges)
2. Loading & unloading is strictly at the scope of vendor
3. Sufficient manpower to be present at the time of unloading.



FORMAT/QUESTIONNAIR FOR COMPLIANCE OF TERMS AND CONDITIONS

Tender No.: _____

Due Date _____

NOTE:

- 1. Quotation will not be considered without submission of this format.**
- 2. If a particular question is not at all applicable please write NA in compliance part in Col. No. 4 below.**
- 3. Kindly see the relevant terms & conditions of the tender document in each question before replying to the questions mentioned in Col. 2 below).**

SNo	Terms & condition of Tender document	Whether acceptable (say ‘Yes’ or ‘No’ (preferably use different colour ink for ‘No’)	Deviation from tender terms, if any, with reasons for noncompliance or alternative condition quoted for
1	2	3	4
1	a.) Whether quotation is direct from Principal supplier/manufacturer or their own office in India (Please specify)		
	b) Whether quotation is being submitted by Indian Agent/authorized distributor/ dealer		

SNo	Terms & condition of Tender document	Whether acceptable (say 'Yes' or 'No' (preferably use different colour ink for 'No'))	Deviation from tender terms, if any, with reasons for noncompliance or alternative condition quoted for
	c) Whether the agent is registered with NSIC/MSME		
2	Whether techno-commercial Bid contains EMD, technical literature/leaflets, detailed specifications & commercial terms & conditions etc. as applicable.		
3	a) Whether the required Scanned copy of Tender Fee & EMD is being submitted with the quotation		
	b) Please specify the form of EMD whether in the form of DD/bank guarantee or TDR/FDR (Please mention No., date & amount of EMD documents.) or Bid Security Format at Annexure –'C'		
	c) Pre-receipted bill for refund of EMD is enclosed (for bank drafts only)		
4	a. If the prices are on Ex-Works basis or FOB (names port of shipment) or FCA (named place of delivery abroad)		

SNo	Terms & condition of Tender document	Whether acceptable (say 'Yes' or 'No' (preferably use different colour ink for 'No'))	Deviation from tender terms, if any, with reasons for noncompliance or alternative condition quoted for
	b. Whether specific amounts or percentage of expenses like packing, forwarding, handling, freight, insurance, documentation etc. have been mentioned in quotation separately in clear terms.		
5	a) Whether prevailing rates of sales tax, excise duty & other govt. levies (for indigenous supplies) have been given in quotation		
6	Have you mentioned the validity period of the quotation as per our requirements		
7	a) Whether the Price reasonability Certificate is submitted with quotation		
	b) Whether copies of last three supply orders of the same item from other customers have been attached with the quotation		
8	Whether rates/amount of AMC after the warranty period is over has been mentioned		

SNo	Terms & condition of Tender document	Whether acceptable (say 'Yes' or 'No' (preferably use different colour ink for 'No'))	Deviation from tender terms, if any, with reasons for noncompliance or alternative condition quoted for
9	Have you gone through the specification Clause & complied with the same		
10	Whether the Make/Brand, Model number and name of manufacturer has been mentioned in the quotation and Printed technical literature/ leaflets of quoted items have been submitted		
11	Whether compliance statement of specifications has been attached with the quotation.		
12	a) Whether the delivery period for supply of the items has been mentioned		
	b) Whether mode of delivery & tentative size & weight of the consignment has also been indicated		
13	Do you agree to the submission of Performance Bank Guarantee and have you mentioned in your quotation about this.		

SNo	Terms & condition of Tender document	Whether acceptable (say 'Yes' or 'No' (preferably use different colour ink for 'No'))	Deviation from tender terms, if any, with reasons for noncompliance or alternative condition quoted for
14	a) Do you agree with the payment terms for indigenous supplies?		No deviation permitted
	b) Do you agree with the payment terms for imports supplies?		
15	Do you agree about the date of commencement of warranty period & its extension is necessary.		
16	a) Who will install/commission and demonstrate the equipment at IISER Tirupati, permanent campus FREE OF COST.		
	b) Will you be able to do it within a month		
17	Have you mentioned the guarantee/warranty period in your quotation and do you agree with guarantee clause?		
18	Spare parts		
19	After Sales service		

SNo	Terms & condition of Tender document	Whether acceptable (say 'Yes' or 'No' (preferably use different colour ink for 'No'))	Deviation from tender terms, if any, with reasons for noncompliance or alternative condition quoted for
20	a) Do you agree that on receipt of material in damaged condition or short supply you will replace the same on CIF basis, free of cost pending the settlement of the insurance claim?		
	b) Do you agree with the clause of physical inspection?		
21	Whether list of specific user's for the same item & model as quoted along-with performance certificates from the users is submitted with offer		
22	Whether you agree to the penalty clause for late delivery & installation?		
23	Whether training to our scientist/technical person will be given free of cost . If yes, have you specified in quotation whether it will be in our lab? Or at supplier's site in India or abroad.		
24	a) Whether all the pages have been page numbered?		
	b) Whether quotation has been signed and designation & name of signatory mentioned.		



SNo	Terms & condition of Tender document	Whether acceptable (say 'Yes' or 'No' (preferably use different colour ink for 'No'))	Deviation from tender terms, if any, with reasons for noncompliance or alternative condition quoted for
25	Whether documentary evidence of bidders as given in Eligibility Criteria submitted		

FORMAT OF COMPLIANCE STATEMENT OF SPECIFICATIONS

S. N.	Name of specifications/ part / Accessories of tender enquiry	Specifications of quoted Model/ Item	Compliance Whether "YES" Or "NO"	Deviation, if any, to be indicated in unambiguous terms	Whether the compliance / deviation is clearly mentioned in technical leaflet/ literature
1	2	3	4	5	6



BID SECURITY FORM

Whereas (Hereinafter called “the tenderer”) has submitted their offer dated for the supply of (Hereinafter called “the tender”) against the purchaser’s tender enquiry No. _____

KNOW ALL MEN by these presents that WE

..... (Name of bank) of (Name of country), having our registered office at

..... (Address of bank) (Hereinafter called the “Bank”), are bound unto

..... (Name of purchaser) (Hereinafter called “the purchaser”) in the sum of for which payment will and truly to be made to the said Purchaser, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this day of..... 20.....

THE CONDITIONS OF THESE OBLIGATIONS ARE:

- 1. If the tenderer withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this tender.
- 2. If the tenderer having been notified of the acceptance of his tender by the Purchaser during the period of its validity.
- 3. If the tenderer fails to furnish the Performance Security for the due Performance of the contract.
- 4. Fails or refuses to accept/execute the contract.

WE undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchase will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions. The guarantee shall remain in force up to and including forty five (45) days after the period of the bid validity, and any demand in respect thereof should reach the Bank not later than the above date.

.....
(Signature of the authorized officer of the Bank)

Name and Designation of the Officer
Seal, Name & Address of the Bank and
address of the branch



MANUFACTURER’S AUTHORIZATION FORM

[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that re binding on the Manufacturer]

Date: [Insert date (as Day, month and year) of Bid submission]

Tender No.: [Insert number from Invitation for Bids]

To: [Insert complete name and address of Purchaser]

WHEREAS

We [insert completer name of Manufacturer], who are official manufacturers of [Insert type of goods manufactured] having factories at [insert full address of Manufacturer’s factories], do hereby authorize [insert complete name of Bidder] to submit a bid the purpose of which is to provide the following goods, manufactured by us [insert name and or brief description of the goods], and to subsequently negotiate and sign the contract.

We hereby extend our full guarantee and warranty in accordance with the Terms and Conditions of Contract with respect to the Goods offered by the above firm.

Signed: [insert signature(s) of authorized representative(s) of the Manufacturer]

Name: [insert complete name(s) of authorized representative(s) of the Manufacturer]

Title: [insert title]

Duly authorized to sign this Authorization on behalf of: [insert complete name of Bidder]

Dated on _____ day of _____ [insert date of signing]



PREVIOUS SUPPLY ORDERS FORMAT

Name of the Firm _____

Order placed by <i>{ Full address of Purchaser }</i>	Order No. and Date	Description and quantity of ordered equipment	Value of order	Date of completion of delivery as per contract	Date of actual completion of delivery	Remarks indicating reasons for late delivery, if any and justification for price difference of their supply order & those quoted to us.	Has the equipment been installed satisfactorily?	Contact Person along with Telephone no., Fax no. and e-mail address.

Signature and Seal of the Manufacturer/ bidder

Place:

Date:

CERTIFICATE
(To be provided on letter head of the firm)

I hereby certify that the above firm neither blacklisted by any Central/State Government/Public Undertaking/Institute nor is any criminal case registered / pending against the firm or its owner / partners anywhere in India.

I also certify that the above information is true and correct in any every respect and in any case at a later date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and the firm blacklisted.

Date:

Authorized Signatory

Name:

Place:

Designation:

Contact No.:

DETAILS OF THE ACCOUNT HOLDER

Name of the Account Holder A As per Bank records)	Indian Institute of Science education and Research Tirupati
Account Number of the above account	35029946671
Complete contact address	IISER Tirupati, Karakambadi Road, Mangalam (B.O.), Tirupati – 517507
Telephone No.	0877 - 2500400
Fax No.	0877 - 2500250
E-mail	director@iisertirupati.ac.in

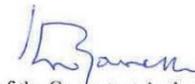
BANK ACCOUNT DETAILS

Bank name (Full)	State Bank of India
Branch name	Korlagunta Branch, Tirupati
Complete Contact address	20-3-124, Penumadi towers, Leela mahal circle, Tirupati.
Telephone No.	0877-2251408
E-mail	sbi.01901@sbi.co.in
9-digit code No. of Bank & Branch	517002004
Account Number	35029946671
Account Type (SB/ CURRENT/CASH/CREDIT Etc)	CURRENT
IFSC code No. of the Bank	SBIN0001901

Certified that the Institute's account is on RTGS enabled branch.

I hereby declare that the particulars given above are correct and complete.

Date: 14 Dec 2017


 Signature of the Competent Authority
 of the Institute
 भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान तिरुपति
 Indian Institute of Science Education and Research Tirupati
 Tirupati - 517507, भारत/India.

Certified that the particulars furnished above are correct and complete.

Date: 14/12/2017


For STATE BANK OF INDIA
 मुख्य प्रबंधक, कोरलगुन्टा (तिरुपति)
 Chief Manager, Korlagunta, (Tirupati)
 Official with Bank seal.

Please attach a photocopy of cheque (if possible) along with the verification obtained from the bank.



CHECKLIST FOR BIDDER

BIDDERS to indicate whether the following are enclosed/mentioned by striking out the non-relevant option

Envelope-1(Technical-Bid) (Following documents to be provided as single PDF file)				
Sl. No.	Documents	Content	File Types	Document Attached
1	Technical Bid	Scan copies of both Tender Fee of Rs.1,000/- and EMD of Rs. 1,75,000.00	.PDF	(Yes /No)
2		Format of compliance statement of specification as per Annexure-‘B’	.PDF	(Yes /No)
3		Bid security Form as per Annexure-‘C’(as applicable)	.PDF	(Yes /No)
4		Manufacturer’s Authorization Form as per Annexure-‘D’	.PDF	(Yes /No)
5		Previous Supply Order Format as per Annexure-‘E’	.PDF	(Yes /No)
6		Bidder Information form as per Annexure-‘F’	.PDF	(Yes /No)
7		Blacklist certificate as per Annexure-‘G’	.PDF	(Yes /No)
8		A copy of the Un-priced Commercial bid	.PDF	(Yes /No)
9		List of deliverables as per Chapter- 4	.PDF	(Yes /No)
10		Self-Attested copy of GST Number (as applicable)	.PDF	(Yes /No)
11		Tender Terms & Conditions Acceptance signed with official seal is attached	.PDF	(Yes /No)
12		Solvency certificate for Rs 14.00 Lakhs(Fourteen Lakh) (not older than twelve months) issued by scheduled/nationalized bank with which BIDDER holds the current account	.PDF	(Yes /No)
Envelope-2(Financial-Bid)				
Sl. No.	Documents	Content	File Types	Document Attached
1	Financial Bid	Price bid should be submitted in Excel (BOQ) Format	.xls	(Yes /No)



IMPORTANT NOTICE

TENDERERS RESPONDING TO THIS ENQUIRY SHALL BE DEEMED TO BE AGREEABLE TO THE TERMS AND CONDITIONS HEREIN CONTAINED. THESE TERMS AND CONDITIONS SHALL BE BINDING ON THE SUCCESSFUL TENDERER. CONDITIONAL TENDERS ARE LIABLE TO BE REJECTED. IISER TIRUPATI WILL PROCESS THE TENDER AS PER IISER TIRUPATI STANDARD PROCEDURES. THE DIRECTOR OF THE INSTITUTE RESERVES THE RIGHT TO REJECT ANY OR ALL OR PART OF TENDER WITHOUT ASSIGNING ANY REASON AND SHALL ALSO NOT BE BOUND TO ACCEPT THE LOWEST TENDER. IISER TIRUPATI WOULD NOT BE UNDER ANY OBLIGATION TO GIVE ANY CLARIFICATIONS TO THE AGENCIES WHOSE BIDS ARE REJECTED.

I agree to all terms and conditions mentioned in the tender document of the Institute

Signature of the Tenderer