



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान तिरुपति
INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH TIRUPATI
(An Autonomous Institution of Ministry of Human Resource Development, Govt. of India)
Transit Campus: C/o. Sree Rama Engineering College, Karakambadi Road,
Mangalam (P.O.), Tirupati, Andhra Pradesh – 517 507.

**INDIAN INSTITUTE OF SCIENCE EDUCATION
AND RESEARCH TIRUPATI**



“EXPRESSION OF INTEREST” (EOI)

FOR

CATERING AND ALLIED SERVICES

AT

**The 38th Annual Meeting of the Astronomical Society of
India (ASI) Conference hosted by Indian Institute of
Science Education & Research (IISER) Tirupati (Transit
Campus during 13 - 17 February, 2020.**

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**“Expression of Interest” (Eoi) For Providing Dining Services –
Catering & Allied Services at IISER Tirupati”**

Tender No. IISERT/Admin-Dining /01/2020

Date: 23-01-2020

Subject: Invitation of “Expression of Interest” proposal for providing catering & allied Services for The 38th Annual Meeting of the Astronomical Society of India (ASI) Conference hosted by Indian Institute of Science Education & Research (IISER) Tirupati (Transit Campus) during 13 - 17 February, 2020.

Director, IISER Tirupati invites proposal of “Expression of Interest” (Eoi) from reputed Agencies/firms/caterer, for providing **Catering & Allied Services** on the terms and conditions as per Eoi document at IISER Tirupati.

For overview of the existing system, scope, Eligibility criteria, bidding terms and conditions and suggested response formats, please visit our website <http://iisertirupati.ac.in/tenders.html>

Interested Agency/firm/Caterer, who meets the Eligibility criteria, may furnish their Expression of Interest with all the necessary documents in a sealed cover along with the covering letter duly signed by an authorized signatory on or before **03-02-2020 by 15:00** hours at the following address:

Assistant Registrar (Admin & Purchase)
IISER Tirupati
Opp. Sree Rama Engineering College,
Rami Reddy Nagar, Karakambadi Road,
Mangalam P.O, Tirupati,
Andhra Pradesh – 517507.
Ph: 0877 – 2500 208

All received proposals of “Expression of Interest” will be opened on **03.02.2020 at 15:30** hours in the presence of authorized representatives of tenderers/bidders, who choose to attend and shall sign a register evidencing their attendance.



**“Expression of Interest” (Eoi) For catering & allied Services for The
38th Annual Meeting of the Astronomical Society of India (ASI)
Conference hosted by Indian Institute of Science Education &
Research (IISER) Tirupati (Transit Campus) during 13 - 17 February,
2020.”**

SUMMARY	
Eoi Notification No.	IISERT/Admin-Dining/01/2020 dated 23.01.2020
Nature of work	Catering & allied Services required conference as per menu and service locations specified in <u>“Chapter II”</u> attached herewith at SV Engineering College & IISER Tirupati.
Contract Period	13 - 17 February, 2020
Address for the submission of EOI Response	Assistant Registrar (Admin & Purchase) IISER Tirupati Opp Sree Rama Engineering College, Rami Reddy Nagar, Karakambadi Road, Mangalam P.O, Tirupati – 517507, Andhra Pradesh Ph : +91 – 0877 – 2500 208
Release of Expression of Interest (EOI) document	23-01-2020 (Thursday)
Last date for Submission of EOI Response	03-02-2020, 15:00 Hrs; (Friday)
Date and time of opening of EOI – Technical bid Responses	03-02-2020, 15:30 Hrs.; (Friday)
Date of Trade Test	Date of trade test will be on 06/02/2020.
Venue	IISER Tirupati Opp. Sree Rama Engineering College, Rami Reddy Nagar, Karakambadi Road, Mangalam P.O, Tirupati – 517507, Andhra Pradesh Ph : +91 – 0877 – 2500 208



CHAPTER – I
GENERAL CONDITIONS OF CONTRACT

1) Goals of this Expression of Interest (EOI)

- i) The objective of this tender is to solicit proposals from the interested bidders
- ii) The successful bidder will be responsible for providing catering and allied services at IISER Tirupati for a period 13/02/2020 to 17/02/2020.
- iii) The Eoi intends to bring out the details with respect to scope of works/services that are deemed necessary to share with the interested bidders.

2) Eligibility Criteria:

The invitation for bids is open to all entities registered in India who fulfil eligibility criteria as specified below:

- i) The Bidder **MUST** satisfy all of the criteria below on its own.
- ii) The bidder must have provided dining services i.e. Lunch/working or dry Lunch/dinner/ Special Dinner, tea coffee & snacks for workshop/conference/seminar of National or International level, catering to minimum **350 diners+** in any organization among IISERs / NITs / IITs / IIMs / IIITs / Central Universities / CSIR laboratories / PSUs / Central Government Departments and Offices / Autonomous Bodies / State Government Departments and Five star Hotels or above category.
- iii) The bidder shall necessarily be a valid legal entity, having following registrations:
 - (a) GST Registration
 - (b) **FSSAI Registration** at the location of dining services being provided currently.

Tenderer should submit documents in support of eligibility criteria along with the tender/bid. No document in support of minimum eligibility criteria will be accepted / entertained after opening of tender. Technical Bid which is not accompanied by these documents would be summarily rejected.

3) Scope of Work:

The service provider is expected to provide the following services:

- a) Lunch, tea/coffee and snacks, special dinner for conference diners from 13/02/2020 to 17/02/2020 as per no of Pax, menu and **service Locations** i.e. either at SV Engineering College or IISER Tirupati given in **Chapter II**. In case of increase in numbers, it will be informed by the Institute. **The number of Pax may be between 300 to 400 nos, the exact numbers will be communicated to caterer at the time of finalisation of contract.**
- b) Chaffing dishes, utensils for serving and buffet counter shall be brought by caterer.
- c) Separate quote should be given for Portable Hand wash.
- d) Place of dining i.e. Pandal, round tables for seating, chairs and Housekeeping services for clearance and garbage disposal if any of the dining pandal area will be provided by the Institute. Service provider to ensure that the same is followed meticulously. Deployment and supervision of required manpower for the above mentioned tasks. The waiters shall be in proper attire with caps and

disposable gloves for service of food. **Every effort must be exercised by the Service Provider to minimize electricity and water usage and desist from unnecessary usage.**

- e) The food shall be cooked, stored and served under hygienic conditions. The Bidder/Tenderer shall ensure that only freshly cooked food is served, and that stale food is not recycled. Stale food shall be removed from the dining premises as soon as possible.
- f) The preparation of food (Menu) shall be as per the brands/ingredients mentioned in **Annexure – I.**
- g) The food shall be **neither too spicy nor too oily.** The food preparation shall be wholesome and shall generally cater to the taste of the diners.
- h) The food shall be cooked and served in clean utensils and no laxity shall be permitted in this regard. The utensils shall have to be maintained sparkling clean at all time. **The utensils, cutlery & crockery shall be cleaned by using Branded liquid soap specified in Annexure –I.**
- i) The Institute Committee shall be authorized to impose an appropriate fine on the Bidder/Tenderer in case of sub-standard quality of food items, malpractice, lack of hygiene or violation of any of the conditions of the contract.
- j) Issues, not specifically clarified in the contract, shall be settled with mutual consent between the bidder and the Institute committee, without vetting the basic premises of the contract.

4) **Availability of the EOI Documents:**

EOI document can be downloaded from IISER Tirupati website <http://iisertirupati.ac.in/tenders.html>. The bidders are expected to examine all instructions, forms, terms, requirements and other details in the EOI documents. Failure to furnish complete information as mentioned in the EOI documents or submission of a proposal not substantially responsive to the EOI documents in every respect will be at the bidder's risk and may result in rejection of the proposal.

5) **Evaluation of the Tender:**

For Providing Catering Services, the evaluation shall be done as under:

Stage 1- Bids will be scrutinised for technical Evaluations as per Eligibility Criteria clause no. 2 at “Chapter-1”. Documentation regarding experience has to be clear. Copies of all statutory documents to be submitted. Incomplete Bids if any regard will be rejected.

Stage 2- Only Tenderers / bidders those who qualify **stage 1** will be called for giving the trade test.

Note- Institute reserves all rights to inspect caterers premises/kitchen, bidder shall allow authorised persons of the Institute in their premises for the same.



Financial Bids of only those agencies will be opened who qualify in Trade Test & Technical bid. The decision of the committee shall be final and binding and no correspondence shall be entertained in this regard.

IISER Tirupati will conduct trade test as per the schedule fixed in advance, the **AUTHORIZED** representatives of the interested organizations must attend trade test at their own cost along with the relevant staff for the Trade test and the same shall be tested by the Dining Committee constituted for the ASI food part.

- i) If required, IISER Tirupati can call for any additional information NOT specified in this EoI.
- ii) If any information sought in this document is missing or not clearly specified by the applicant, it will be assumed that the organization / firm is not in a position to supply the information.
- iii) All claims made by the bidder in their EoI proposal, must be supported by authentic documents.
- iv) The proposal, documents and all correspondence shall be written in English.

6) Penalty:

In the event of unsatisfactory performance or breach of any condition in Clause-3 (Scope of work), The Institute shall at any time be entitled to determine penalty to be levied on the caterer.

7) Interpretation of Contract Documents:

- (i) Several documents forming the contract are to be taken as mutually explanatory. Should there be any discrepancy, inconsistency, error or omission in the contract, the matter may be referred to the Assistant Registrar (Administration), IISER Tirupati shall give its decision and issue instructions to the Bidder/Tenderer directing in what manner the work is to be carried out. The decision of the Assistant Registrar (Administration) shall be final and conclusive and the Bidder/Tenderer shall carry out work in accordance with this decision.
- (ii) All material and services shall satisfy the high standards befitting the reputation of the Institute.

8) Period of Contract:

13 - 17 February, 2020

9) Bidder/Tenderer's Subordinate Staff and their Conduct:

- a) Hygiene and sanitation standards **should be strictly compliant with FSSAI regulations and/or prevalent norms**. Compliance to the hygiene standards will be checked. Noncompliance to hygiene standards will be the sufficient reason to levy penalty. **The bidder shall ensure that all caterer's employees, during their working hours, wear neat & tidy uniform, head covering caps, face mask, use**



of gloves wherever applicable, personal hygiene of employee, Food handlers shall be free from Contagious diseases or any kind of skin disorders.

- b) Smoking, consumption/distribution of alcohol, use of pan and gutka, and drug/substance abuse by the employees is strictly prohibited.
- c) The Bidder/Tenderer shall be responsible for the proper behaviour of all the staff, employed directly or indirectly, and shall exercise a proper degree of control over them and in particular and without prejudice to the said generality, the Bidder/Tenderer shall be bound to prohibit and prevent any employees from trespassing/acting in anyway detrimental or prejudicial to the interest of the community or of the properties. The Bidder/Tenderer shall be responsible thereof and indemnify the institute of all consequent claims or actions for damages or injury or on any other grounds whatsoever. The decision of the Assistant Registrar (Administration) on any matter arising under this clause shall be final.

10) Force Majeure:

In the event of either party being rendered unable by force majeure to perform any obligation required to be performed by them under this agreement, the relative obligation of the affected party by such force majeure shall be suspended for the period during which such cause lasts. The term "force majeure" as employed herein shall mean, acts of God, war, revolt, riot, fire, flood and acts and regulations of the Government of India or any of its authorized agencies.

Upon the occurrence of such cause and upon its termination the party alleging that it has been rendered unable as aforesaid thereby shall notify the other party in writing within 1 day of the alleged beginning and ending thereof giving full particulars and satisfactory proof.

The time for performance or relative obligations suspended by the force majeure shall be extended by the period for which the cause lasts or condoned by the Institute without any penalty.

If the work is suspended by force majeure conditions, the Institute shall have the option of cancelling the contract in whole or in part thereof its own discretion. Any situation of force majeure shall not be payable by the Institute under any circumstances. For the period of force majeure, no amount shall be payable to the Bidder/Tenderer.

11) Completion of Contract:

Unless otherwise terminated under the provisions of any other relevant clause, this contract shall be deemed to have been completed at the expiration of the duration of the contract.

12) Schedule of Rates and Payments:

The price to be paid by the Institute to the Bidder/Tenderer for the whole of the work to be done and the performance of all the obligations undertaken by the Bidder/Tenderer as per the terms of the contract shall be ascertained by the application of the schedule of rates and payment shall be made accordingly to the work actually executed and approved by Assistant Registrar (Administration) / Office Superintendent (Administration)



13) Accident or Injury to Workman:

The Institute shall not be liable for any damage or compensation payable in respect of or in consequence of any accident or injury to any workman or other person in the employment of the Bidder/Tenderer through claim from insurance company. The Bidder/Tenderer shall indemnify and keep the Institute indemnified against all such damage and compensation whatsoever in respect or in relation thereto.

14) Damage to Property:

The Bidder/Tenderer shall be responsible for making good to the satisfaction of the Institute any loss or damage to any structures and properties within the Institute premises. If such loss or damage is due to fault and/ or the negligence or wilful acts or omission of the Bidder/Tenderer, his employees, agents, representatives or sub-Bidder/Tenderers, he shall make good the loss as assessed by the Institute.

15) Arbitration:

- (a) Except as otherwise provided elsewhere in the contract, if any dispute, difference, question of disagreement or matter whatsoever, shall, before/after completion or abandonment of work or during extended period, hereafter arises between the parties, as to the meaning, operation or effect of the contract or out of or relating to the contract or breach thereof, shall be referred to a sole arbitrator to be appointed by the Director of the Institute at the time of the dispute. The award given by the arbitrator so appointed shall be binding on the parties. It will not be open to the parties to challenge the jurisdiction of the arbitrator after the award has been made.
- (b) If the arbitrator to whom the matter is originally referred dies or refuses to act or resigns/ withdraws for any reason from the position of arbitration, it shall be lawful for the Director of the Institute to appoint another to act as arbitrator in the manner aforesaid. Such person shall be entitled to proceed with reference from the stage at which it was left by his predecessor if both the parties consent to this effect failing which the arbitrator shall be entitled to precede de-novo.
- (c) It is a term of the contract that the party invoking arbitration shall specify all disputes to be referred to arbitration at the time of the invocation of arbitration under the clause.
- (d) It is a term of the contract that the cost of arbitration shall be borne by the parties themselves.
- (e) The venue of arbitration shall be at IISER Tirupati.
- (f) Subject as aforesaid the provisions of the Arbitration and Conciliation Act 1996 and any statutory modifications or re-enactment thereof rules made there under and for the time being in force shall apply to the arbitration proceedings under this clause.

16) Jurisdiction:

The contract shall be governed by and constructed according to the laws in force in India. The Bidder/Tenderer shall hereby submit to the jurisdiction of the courts situated at Tirupati for the purpose of actions and proceedings arising out of the contract and the courts at Tirupati shall have the sole jurisdiction to hear and decide such actions and proceedings.



17) General Rules:

- a. Smoking and Consumption of Tobacco/Alcohol within the entire area of the Dining Pandal or Institute campus in general are strictly prohibited. Violators of this rule shall be prosecuted as per law and discharged immediately.
- b. All the workers engaged for the work shall wear uniform.
- c. The Licensee will not be permitted to franchise the Institute dining services for any other commercial activity outside the scope of the contract.
- d. No person with any offensive police record shall be employed to work in the Dining area.
- e. Safety measures are to be provided by the Service provider himself/ themselves.
- f. The Service provider will ensure and comply with the provisions of various municipal and other local Rules/ Regulations/ Laws of the Government
- g. The Institute shall not be the party in case any dispute takes place between the Service provider and his employees.

18) Venue & Deadline for Submission of Proposals:

Proposals, in its complete form in all respects as specified in the EOI, must be submitted, as per the schedule, to the following address:

Assistant Registrar (Administration & Purchase)
IISER Tirupati
Opp Sree Rama Engineering College
Rami Reddy Nagar, Karakambadi Road
Mangalam P.O, Tirupati – 517507
Ph-0877 2500-208/224
Last Date of Submission: 3rd - February - 2020

19) Tender Procedures:

- i) The Tender must be prepared in accordance with the requirements specified in this Eol and in the format prescribed in this document for each of the above mentioned qualifying criteria as proof of having the minimum requirements.
- ii) Proposals must be direct, concise, and complete. All information not directly relevant to this Eol should be omitted.
- iii) The Hard Copy should be signed in ink in original by hand by the authorized signatory on all the pages before being put in the envelope and sealed.
- iv) The Tender should contain the copies of references and other documents as specified in the Eol.
- v) In case of person other than Authorised Signatory signing the Tender, an authorization letter, authorizing the Bidder to sign/ execute the tender as a binding document and also to execute all relevant agreements forming part of Eol shall be included in this envelope.
- vi) Any interlineations, erasures or overwriting shall be valid, only if they are initialled by the persons or persons signing the bid.



- vii) IISER Tirupati will not accept the EoI proposal in any manner other than that specified in this EoI. Proposal submitted in any other manner shall be treated as defective, invalid and shall be rejected.

20) Accounting and Payment:

- i) The rates so fixed are inclusive of all taxes duties, and levies etc. imposed by the State/Central government and local bodies as on the dates of award of the work. However, if any new tax, duty or levy is imposed or enhanced by the government/local bodies subsequent to the award of work, the same shall be discussed with the competent authority for revising the rates.

21) Timings:

Timings of services shall be informed by the Institute.

22) Important Notes:

- (i) The Institute reserves the right to:
(a) Amend the scope and value of the contract.
(b) Amend the rate of the contract.
- (ii) For any of the above actions, the Institute shall neither be liable for any damages, nor be under any obligation to inform the applicants, the grounds for the same.
- (iii) Effort on the part of the agencies or it's agent to exercise influence or to pressurize the Institute for this contract shall result in rejection of the application. Canvassing of any kind is prohibited.

Chapter – II

Menu Detail : The preparation of food (Menu) shall be as per the brands/ingredients mentioned in **Annexure – I.**

Menu for Physics conference 2020					
Date		Day 1	Day 2	Day 3	Day 4
	13-02-2020	14-02-2020	15-02-2020	16-02-2020	17-02-2020
Morning tea break	250	300 to 400	300 to 400	300 to 400	300 to 400
To be served at SV College	Green tea,dip tea,Tea,coffee & Biscuits as per menu attached, Service at IISER College	Green tea,dip tea,Tea,coffee & Biscuits as per menu attached, Service at SV College	Green tea,dip tea,Tea,coffee & Biscuits as per menu attached, Service at SV College	Green tea,dip tea,Tea,coffee & Biscuits as per menu attached, Service at SV College	Green tea,dip tea,Tea,coffee & Biscuits as per menu attached, Service at SV College
LUNCH at IISER Collge					
No of Pax	250	300 to 400	300 to 400	300 to 400	300 to 400
Rate					
Veg dry	mix veg Poriyal (South Indian)	Gobi Dry	crispy bhindi peanuts	aloo vepudu /jeera aloo	Honey Chilli Potato & aloo Vepudu
Veg curry	Paneer + Mushroom	Chole	mix veg khorma (South Indian)	Gutti Vankaya	Veg Sechezwan Gravy
Non Veg	Andhra Chicken	Butter Chicken	Chicken Biryani	Fish Curry	Mexican Chicken Fried Rice
Flavoured Rice to be perepared with Dawat Basmati rice	Green Peas Pulav	Veg Pulao	Veg Biryani	tomato rice	Mexican Veg Fried Rice
Rice to be prepared with Lalitha /bullet brand rice	Steamed Rice	Steamed Rice	Steamed Rice	Steamed Rice	Steamed Rice
Dal	Tomato Dal+ Rasam	Dal Tadka + Rasam	Pappu + Rasam	Rasam+ Sambar	Dal Fry + Rasam
Curd/Raita	Raita	Raita	Raita	Curd	Curd
Chapatti	Chapatti	Phulka	Chapatti	Chapatti	Chapatti
Sweet	Putarecu	Gulabjamun	Payassam	Poli	Mishti Dohi (Mother dairy)
Sweet	Ice Cream	Ice Cream	Ice Cream	Ice Cream	Ice Cream
Accompaniments	Papad + Pickle+chutney	Papad + Pickle+chutney	Papad + Pickle+chutney	Papad + Pickle+chutney	Papad + Pickle+chutney
Salad	Pasta Salad	Aloo chaat	Corn Salad	Green salad	Sprouts salad
Fruit	Banana	Banana	Banana	Banana	Banana
Evining tea break	250	300 to 400	300 to 400	300 to 400	300 to 400
To be served at IISER Tirupati	Green tea,dip tea,Tea,coffee & Snacks as per menu attached. Service at IISER Tirupati	Green tea,dip tea,Tea,coffee & Snacks as per menu attached	Green tea,dip tea,Tea,coffee & Snacks as per menu attached	High Tea as per menu attached - Service at SV College	Green tea,dip tea,Tea,coffee & Snacks as per menu attached

Menu For SNACKS :

	Morning tea break	Bicuits	No of Pax	EVENING SNACKS	No of Pax	Snacks
13-02-2020	Green tea,dip tea,Tea,coffee & Bicuits	Good day,borbone,50-50,marie & Unibic cookies.	250	Green tea,dip tea,Tea,coffee & Snacks	250	PANEER ROLLS
14-02-2020	Green tea,dip tea,Tea,coffee & Bicuits	Good day,borbone,50-50,marie & Unibic cookies.	300 to 400	Green tea,dip tea,Tea,coffee & Snacks	300 to 400	Veg Cutlet
15-02-2020	Green tea,dip tea,Tea,coffee & Bicuits	Good day,borbone,50-50,marie & Unibic cookies.	300 to 400	Green tea,dip tea,Tea,coffee & Snacks	300 to 400	Patti Samosa / Onion & potato Samosa
16-02-2020	Green tea,dip tea,Tea,coffee & Bicuits	Good day,borbone,50-50,marie & Unibic cookies.	300 to 400	HIGH TEA		
17-02-2020	Green tea,dip tea,Tea,coffee & Bicuits	Good day,borbone,50-50,marie & Unibic cookies.	300 to 400	Green tea,dip tea,Tea,coffee & Snacks	300 to 400	Mushrrom Puff
18-02-2020	Green tea,dip tea,Tea,coffee & Bicuits	Good day,borbone,50-50,marie & Unibic cookies.	300 to 400	Green tea,dip tea,Tea,coffee & Snacks	300 to 400	VEG Crossiant
			Menu for high tea	HIGH TEA	500	Spl Veg Pizza Puff (for High tea) +Green tea,dip tea,Tea,coffee and Biscuits Good day,borbone,50-50,marie & Unibic cookies.

Menu for Special Dinner:

Special Dinner Menu at IISER COLLGE	
No of Pax	500
Veg dry	Chole pindi
Veg curry	Shahi Paneer (Mother dairy paneer)
Non Veg	Mutton Curry ,Egg pulusu
Flavoured Rice	Veg Pulav (Dawat Basmati rice)
Rice	Ghee Rice (Lalitha brand rice)
Dal	Dal fry + Rasam
Curd/Raita	Raita
Chapatti	Tandoori roti ,roti
Sweet	Chocolate Brownie (50 gms each)
Sweet	Ice Cream (amul/kwality)
Accompaniments	Papad + Pickle+pickle
Salad	Pasta salad
Live Couner Chinese	Fried Rice (Dawat Basmati rice),noodles
Live Couner	Dosa Live Counter- Variety of dosa should be Onion/masala/podi/karam/rawa/upma /rawa onion dosa/pesarattu upma
Live Couner	Chaat Counter- Aloo Tikki Chhat,Dahi Puri,Pani Puri,Samosa Chaat,Papadi Chat

Annexure -I

Quality of ingredients and other items to be use in Food Preparation:

S. No.	Items	Brand
1	Wheat Flour Packed	Ashirvad / Pillsbury
2	Baisan	Ashirvad
3	Dalia	Saktibhog/Ashirvad
4	Maida	
5	Suji	
6	Arhar Dal	(Patka, Sadi)
7	Chana Dal	
8	Desi Chana	
9	Green peas	Safal,Reliance
10	Kabuli Chana (Large)	
11	Lobia (Big)	
12	Masoor Lal	
13	Masoor Kali	
14	Moong Chhilka	
15	Moong Dhuli	
16	Moong Sabut	
17	Rajma Gradel	
18	Rice Basmati (MiniDubar Quality)	India gate/Kohinoor/Dawat
19	Rice	Lalitha Brand /Bullet Rice/Kolam Rice
20	Safed Matar	
21	Soyabeen Bari	MDH/Nutrela
22	Urad Chilka	Green/Black
23	Urad Sabut	Bkak Sadi
24	Deshi Ghee	Amul/Britania/gowardhan
25	Musterd Oil (Ag)	Fortune15kg/15Lt
26	Refined Oil	Sunflower or rice bran oil Fortune/Dhara,use of Hydrogenated (Vanaspati) oil is prohibited)
27	Chili Sauce/soya sauce/vinegar	Ching
28	Jam	Kisan / Mala
29	Mishrambu	(Kesariya Badam)
30	Soya Sauce	Ching
31	Tomato Sauce	Maggi / Kisan
32	Vinegar Ka Paani	
33	Coffee	Nescafe / Brue Green lable / Filter coffee powder
34	Tea	Tata Premium/Amar tea(Society)/Brook bond Bop Dust tea
35	Kaju	Two piece
36	Achar(Mixed)	Priya
37	Achar(Mango)	

38	Custard Powder	Weikfield/BP
39	Cheora	Shaktibhog
40	Corn Flakes	Kellogs /
41	Namkeen	Haldiram
42	Papad /appalam	Lizzat /
43	Siwai	Goldiee /Bombino/MTR
44	Sabudana	
45	Amchoor Powder	Goldiee/NavRang/everest
46	Ajwain	Tripati /Goldiee
47	Arrarot	Goldiee/Ashok
48	Ajeenomoto	Not to be used
49	Baking Powder	Weikfield
50	Beej(Tarbuz)	Loose
51	Beej(Kharbuz)	Loose
52	Badi Ilaichi	
53	Dalchini	
54	Haldi Powder	Agmark / FSSAI approved
55	Dhania Powder	Agmark / FSSAI approved
56	Dhania Khada	Agmark / FSSAI approved
57	Gur	
58	Heeng Dibiya 50gm	Goldiee /Ashok/Lakshmi
59	Javitri	
60	Jaiphal	
61	Jeera(Safed)	Goldiee/Tripati
62	Jeera(Siyah)	
63	Kabawchini	
64	Kashmiri Mirch	MDH
65	Kasoori Methi	MDH
66	Kali Mirch(Sabit)	Goldiee/Tripati
67	Mirch Safed (Pisi)	MDH/Catch
68	Kala Namak (Powder)	
69	Laung	
70	Makroni	
71	Mirch (Powder)	Agmark / FSSAI approved
72	Mirch(Khada)	MDH
73	Mangrail	Goldiee/Tripati
74	Misri (Crystal)	
75	Methi dry	Everest
76	Namak Sada	Tata
77	Rai	
78	Soda Sweet	
79	Safed Elaichi	Local
80	Sugar (White)	
81	Tejpatta	
82	Sendha Namak	
83	Chole Masala	MDH/Catch/Kitchen king/Everest/MTR
84	Chat Masala	MDH/Catch/Kitchen king/Everest/MTR

85	Damalu Masala	MDH/Catch/Kitchen king/Everest/MTR
86	Garam Masala	MDH/Catch/Kitchen king/Everest/MTR
87	Kachauri Masala	MDH/Catch
88	Kitchen King Masala	MDH/Catch
89	Meat Masala	MDH/Catch/Kitchen king/Everest/MTR
90	Matar paneer Masala	MDH/Catch/Kitchen king/Everest/MTR
91	Pav Bhaji Masala	MDH/Catch/Kitchen king/Everest/MTR
92	Rajma Masala	MDH/Catch/Kitchen king/Everest/MTR
93	Raita Masala	MDH/Catch/Kitchen king/Everest/MTR
94	Samosha Masala	MDH/Catch/Kitchen king/Everest/MTR
95	Sambhar Masala	MDH/Catch/Kitchen king/Everest/MTR
96	Shahi paneer Masala	MDH/Catch/Kitchen king/Everest/MTR
97	Sabji Masala	MDH/Catch/Kitchen king/Everest/MTR
98	Dishwashing Liquid	FSSAI approved with MSDS / Diversey / Organic dish wash liquid-Nixy
99	Rin Soap	FSSAI approved with MSDS / Diversey / Organic dish wash liquid-
100	Paneer	Shreeja, Milky Mist, Mother Dairy
101	Butter	Amul / Milky Mist / Mother dairy/Nutela
102	Milk	Shreeja /Mother dairy/Heritage
103	Noodles	Maggi ,Atta/Oats noodles,No 1 Brand
104	Ice Cream	Kwality / Amul

Note - In case of non-availability of Brand as per above table, prior approval of Institute to be taken to get equivalent quality material approved by FSSAI Act.



Chapter – III

Bid Information:

Bidders are requested to submit their responses for the Tender/EoI response in TWO (02) parts, clearly labelled according to the following categories:

(A) PART-ONE (TECHNICAL BID)

- i) A list of all submitted documents should be provided.
- ii) Bidder's Statement from the Bidder as per the format provided in Annexure – II.

(B) PART-TWO (FINANCIAL BID)

Menu for IISER Tirupati:

S. No.	Description	Amount (Rs.)	
		In figures	In words
1.	Rate per person per day (Inclusive of all taxes), inclusive of following: 1 time tea /green tea/dip tea & Biscuits + 1 time tea /green tea/dip tea snacks + Lunch as per menu in Chapter I		
2.	Rate for High tea (Inclusive of all taxes) per person per day as per menu in Chapter I		
3.	Special Dinner (Inclusive of all taxes) as per menu in Chapter I (Per day per person)		
4.	Portable Hand wash (with four sinks) - 16 nos (for 5 days) rate for one unit with one sink each.		
5.	Other charges if any (Inclusive of taxes)		
6.	20 litres packaged drinking (sealed) water can –Brand –Bisleri –rate per can		
7.	Disposable paper cups (rate for 100 cups per bundle)		

ANNEXURE-II

BIDDER'S STATEMENT
(ON THE COMPANY LETTER HEAD OF THE BIDDER)

NOTE: Bidders MUST submit ALL required documents in support of minimum eligibility criteria along with the EOI proposal. No document in support of minimum eligibility criteria will be accepted / entertained after last date for submission of EOI Response. A list of all submitted documents should be provided.

S No.	Description	Detailed Response
1	Name & Address of the Bidder organization/firm	
2	Date of Commencement of Business	
3	Address of the Bidder organization/firm	
4	Name of the Chief Executive of the firm	
5	Specify Legal Status -	
	a) An individual	
	b) A proprietary firm/ HUF Firm	
	c) A Firm in partnership	
	d) A limited company	
	e) Corporation or Co-operative society	
6	Details of Registrations:	
	a) GST registration	
	b) FSSAI Registration License at the location of dining services being provided currently	
7	The bidder must have provided dining services i.e. Lunch/working or dry Lunch/dinner/ Special Dinner, tea coffee & snacks for workshop/conference/seminar of National or International level, catering to minimum 350+ diners in any organization among IISERs / NITs / IITs / IIMs / IIITs / Central Universities / CSIR laboratories / PSUs / Central Government Departments and Offices / Autonomous Bodies / State Government Departments and any Five star Hotel or above category.	



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान तिरुपति
INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH TIRUPATI
(An Autonomous Institution of Ministry of Human Resource Development, Govt. of India)
Transit Campus: C/o. Sree Rama Engineering College, Karakambadi Road,
Mangalam (P.O.), Tirupati, Andhra Pradesh – 517 507.

	Sr No.	Dining services done for (full address of Organisation)	Work order No. and date	Description (Details of dining services provided)	Value of order (In Rs.)	Purchaser/ Consignee Contact person along with Telephone No., FAX No. and e-mail address
8	Details of Firm.					
	1)	Address				
	2)	Phone No.				
	3)	Name of contact person and contact details				

Place: _____
Date: _____

Signature of Tenderer
Name, Address with
rubber stamp