



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान तिरुपति

INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH TIRUPATI

Transit campus: Sree Rama Engineering College Campus, Rami Reddy Nagar,
Karakambadi Road, Mangalam (B.O), Tirupati - 517 507

Tender No: IISERT/PUR/0632/18

Date: 23/02/2019

Indian Institute of Science Education and Research, Tirupati invites online bids (e-tender) in two bids systems, from OEM/Authorized distributors/Authorized dealer for the following.

Brief Details of Tender:

Item Description	Estimate Cost of Tender (Rs).	EMD (Rs).	Tender Fee (inclusive of all taxes) (Rs.)
Supply, Installation, Commissioning of Lab Furniture as Per Attached Specification	Rs. 24.00 Lakh	Rs. 48,000.00	Rs.1,000.00

The Tender Document can be downloaded from Central Public Procurement (CPP) Portal <https://eprocure.gov.in/eprocure/app> or Institute website www.iisertirupati.ac.in and bid is to be submitted **online only** through the E-procurement portal up to the last date and time of submission of tender.

Critical Dates of Tender

Sr.No	Particulars	Date	Time
1	Date of Online Publication/Download of Tender	23/02/2019	11:00 Hrs.
2	Pre-Bid Meeting	28/02/2019	11:00Hrs.
3	Bid Submission Start Date	04/03/2019	15:00Hrs.
4	Bid Submission Close Date	13/03/2019	15:00Hrs.
5	Closing date & time for Submission of original EMD & Tender Fee	13/03/2019	15:00Hrs.
6	Opening of Technical Bids	15/03/2019	15:00Hrs.

No manual bids will be accepted. All quotation (both Technical and Financial should be submitted in the E-procurement portal).

Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 0120-4200462, 0120-4001002, 91-8826246593.

Index Page

Sr. No	Description of Contents	Page No
1	INSTRUCTIONS FOR ONLINE BID SUBMISSION	3
2	REGISTRATION ,SEARCHING FOR TENDER DOCUMENTS	3
3	PREPARATION OF BIDS	3
4	SUBMISSION OF BID AND ASSISTANCE TO BIDDERS	3
5	ANNEXURE - A - FORMAT/QUESTIONNAIRE FOR COMPLIANCE OF TERMS AND CONDITIONS	33
6	ANNEXURE - B - FORMAT OF COMPLIANCE STATEMENT OF SPECIFICATIONS	40
7	ANNEXURE - C - BID SECURITY FORM	41
8	ANNEXURE - D - MANUFACTURER'S AUTHORIZATION FORM	42
9	ANNEXURE - E - PREVIOUS SUPPLY ORDER LIST FORMAT	43
10	ANNEXURE - F - BIDDER INFORMATION FORM	44
11	ANNEXURE - G - BLACKLIST CERTIFICATE	45
12	CHECKLIST FOR BIDDERS	47
13	IMPORTANT NOTICE	46

Instructions for Online Bid Submission:

This tender document has been published on the Central Public Procurement Portal ([URL:https://eprocure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app)) & Institute website www.iisertirupati.ac.in . The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app> .

REGISTRATION

1. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal ([URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)) by clicking on the link “Click here to Enroll”. Enrolment on the CPP Portal is free of charge.
2. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / eToken.
7. The CPP Portal also has user manual with detailed guidelines on enrollment and participation in the online bidding process. Any queries related to process of online bids or queries related to CPP Portal may be directed to the 24x7 CPP Portal Helpdesk.
8. The Institute will not be responsible for any type of technical issue regarding uploading of Tender on website.

SEARCHING FOR TENDER DOCUMENTS

1. There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.
2. Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate

the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.

3. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
3. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS formats. Bid documents may be scanned with 100 dpi with black and white option.
4. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

1. Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
3. Financial Bids can be submitted in PDF format (As per Chapter 5).
The bidder may add rows to include the prices of all components & warranties, installation etc. whichever applicable.
4. The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
5. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
6. Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

7. Kindly add scanned PDF of all relevant documents in a single PDF file of compliance sheet.

ASSISTANCE TO BIDDERS

- i. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- ii. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is **0120-4200462, 0120-4001002, 91-8826246593**.

Chapter 1

INVITATION FOR Tender Offers

Indian Institute of Science Education and Research (IISER), Tirupati invites e-Tender for

Supply, Installation and Commissioning of Lab Furniture as per attached specification

1. The Bidders are requested to give detailed tender in two Bids i.e.

a. Part - I: Technical Bid.

b. Part - II: Commercial Bid.

2. A Pre-bid conference will be held at IISER Tirupati, Purchase Section, Tirupati – 517507 on. 28-02-19 from 11:00 AM to 12:00 PM (IST). All prospective bidders are requested to kindly submit their queries to the address indicated above or email at purchase@iisertirupati.ac.in so as to reach latest by 27/02/2019. During Pre-bid meeting the answers / clarifications to the queries will be made available and also uploaded on our website. No queries will be entertained after the Pre-bid meeting.

TIME SCHEDULE

Sr.No	Particulars	Date	Time
1	Date of Online Publication/Download of Tender	23/02/2019	11:00 Hrs.
2	Pre-Bid Meeting	28/02/2019	11:00Hrs.
3	Bid Submission Start Date	04/03/2019	15:00Hrs.
4	Bid Submission Close Date	13/03/2019	15:00Hrs.
5	Closing date & time for Submission of original EMD & Tender Fee	13/03/2019	15:00Hrs.
6	Opening of Technical Bids	15/03/2019	15:30Hrs.

Supply means: “Supply, Installation, Commissioning and satisfactory demonstration of the whole system and training”. If any charges extra are payable for Installation, Commissioning and training, the same should be specified in the commercial offer.

3. AVAILABILITY OF TENDER:

The tender document can be downloaded from <http://eprocure.gov.in/eprocure/app> and be submitted only through the same website.

Technical Bid:

1. The online envelope clearly marked as "**Technical Bid - Envelope No. 1**" shall contain the all scanned copies of originals documents in PDF Format.
 - a) Compliance statement/questionnaire of tender terms and conditions as per **Annexure-‘A’**.
 - b) Compliance statement of specifications as per **Annexure- ‘B’**.
 - c) Bid Security/EMD as per **Annexure- ‘C’**.
 - d) Manufacturer authorization as per **Annexure –‘D’**.
 - e) Previous Supply Order List Format as per **Annexure –‘E’**.
 - f) Bidder Information Form as per **Annexure –‘F’**.
 - g) Blacklist Certificate as per **Annexure –‘G’**.
 - h) Annual Maintenance Certificate as per **Annexure –‘H’**.

- i) Solvency certificates (not older than twelve months) issued by Scheduled/Nationalized bank with which BIDDER holds the current account.
- j) Copy of LST/CST/WCT No. PAN No. and TIN No. allotted by the concerned authorities. If registered with the National Small Industries Corporation, the registration number, purpose of registration and the validity period of registration and a copy of DGS&D registration wherever it is applicable should also be provided in Technical Bid.
- k) Technical literature/ leaflets and complete specifications of quoted model(s) along with commercial terms and conditions.
- l) Undertaking that the successful BIDDER agrees to give a security deposit amounting to 10% of the purchase order value by way of Demand Draft in favor of The Director, IISER Tirupati.
- m) In case of exemption from submission of Bid security, proof of registration with DGS&D/NSIC.
- n) Details of supplies of similar equipments.
- o) Scanned copy of Tender Fee & EMD and it is required to submit the same in original in a sealed envelope at the following address

Assistant Registrar (stores & Purchase)

Indian Institute of Science Education and Research (IISER), Tirupati

Transit campus: C/o Sree Rama Engineering College Campus, Rami Reddy Nagar
Karakambadi Road, Mangalam (B.O), Tirupati - 517 507

Website: <http://www.iisertirupati.ac.in/>

TENDER FEE & EARNEST MONEY DEPOSIT DETAILS

- a) **Tender Fee of Rs. 1,000(One Thousand Only)** in the form of Demand Draft from Nationalized/scheduled bank in favor of The Director, IISER Tirupati. The firm registered with DGS&D/NSIC as manufacturer for the supply of the same category of item for which the party is submitting quotation will be exempted from submission of FEE.
- b) **EMD of Rs.48,000.00 (Forty Eight Thousand Only)** in the form of Bank guarantee (As per format enclosed as ANNEXURE- 'C') or Demand Draft of a scheduled bank in the name of Director, IISER, Tirupati valid for 180 days from the date of opening of the tender. The firm registered with DGS&D/NSIC as manufacturer for the supply of the same category of item for which the party is submitting quotation will be exempted from submission of EMD. Intended parties will have to give proof of registration along with their quotation. EMD of the unsuccessful bidders shall be refunded without any interest at the earliest after finalization of the purchase of concerned item. The party must therefore, submit a pre-receipted Bill in triplicate along with the quotation (in case of EMD sent in form of Bank Draft) to enable us to refund their EMD.
 - i. The BIDDER who submits the tender on behalf of their principals should produce documentary evidence in support of their authority to quote or submit proforma invoice of their principals

- ii. In case of bids in Foreign Currency, the Indian Representative / dealers can submit the EMD in INR to IISER, Tirupati without any relaxation.
- iii. The Bank Guarantee is insisted due to steep fluctuations in foreign exchange hence the foreign DD's are not accepted towards EMD. Bids submitted without EMD will stand rejected. EMD will not be accepted in the form of cash /cheque. No interest is payable on EMD.
- iv. The EMD will be returned to the BIDDERS(s) whose offer is not accepted by IISER, TIRUPATI within one month from the date of the placing of the final order(s) on the selected BIDDER(s). In case of the BIDDER(s) whose offer is accepted the EMD will be returned on submission of Bank Guarantee as Security Deposit (SD). However, if the return of EMD is delayed for any reason, no interest / penalty shall be payable to the BIDDERS.
- v. The successful BIDDER, on award of contract / order, must send the contract / order acceptance in writing, within 15 days of award of contract / order failing which the EMD will be forfeited.
- vi. The EMD shall be forfeited: In case a successful BIDDER fails to furnish the Security Deposit.

4. The technical offer **should not contain any price information.**

5. Specifications:

Specifications are basic essence of the product. It must be ensured that the offers must be strictly as per our specifications. At the same time it must be kept in mind that merely copying our specifications in the quotation shall not make the parties eligible for consideration of the quotation. A quotation has to be supported with the printed technical leaflet/literature of the quoted model of the item by the quoting party/manufacturer and the specifications mentioned in the quotation must be reflected /supported by the printed technical leaflet/literature. Therefore the model quoted invariably be highlighted in the leaflet/literature enclosed with the quotation. Non-compliance of the above shall be treated as incomplete/ambiguous and the offer can be ignored without giving an opportunity for clarification/negotiation etc. to the quoting party.

6. Compliance Statements:

- a) Bidders must furnish a Compliance Statement of each and every required Specification of our tender in the format at ANNEXURE-'B'. The deviations, if any, from the tendered specifications should be clearly brought out in the statement. Technical literature/leaflet showing the compliance of the specification may also be attached with the quotation.
- b) Similarly, the Compliance Statement/questionnaire for Terms & Conditions of the tender may be furnished, as per the enclosed format at Annexure -'A', along with quotation (with techno- commercial bid in case of two bid tender system).

c) The firms are advised to submit both the compliance statements essentially along with their quotation failing which their offer may not be considered.

Envelope 2 : “Commercial Bid” shall contain:

- i. Cost of all the items should be mentioned clearly and individually in the Commercial Offer (Part-II) only.
- ii. The BIDDERS are requested to quote for Educational Institutional Price for Equipment and software, since we are eligible for the same.
- iii. The prices should be shown against each item for the purpose of Insurance claims / replacements if any.
- iv. List of deliverables / Bill of materials and services.
- v. In case of foreign quote, the address of Principal’s / Manufacturer’s and their Banker’s details should be furnished.

Note:

- (i) No request for extension of due date will be considered under any circumstances.
- (ii) No sub-contracting is allowed with regard to installation, commissioning, training, warranty maintenance and after sales service. This is the sole responsibility of the Principals’/their authorized agents

7. IISER Tirupati may issue corrigendum to tender documents before due date of Submission of bid. The bidder is required to read the tender documents in conjunction with the corrigendum, if any, issued by IISER Tirupati. The bidder is not supposed to incorporate the amendment in the body of the tender document

8. BID OPENING

- a) Technical Bids will be opened on 15-03-2019 at 15:30 Hrs.
- b) Financial Bids of the eligible bidders will be opened on a later date. The date and time for opening of Financial Bids will be announced later.
- d) Bids would be summarily rejected, if tender is submitted other than through online or **original EMD & tender fee are not submitted within stipulated date / time**. IISER Tirupati shall not be responsible for any postal delay, EMD & Tender Fee before Tender closing date.

9. Terms of the Technical Committee

- (i) On the due date the Technical bids will be opened and referred to the Technical Committee which is duly constituted by the Director, IISER, Tirupati. The committee will go through the technical aspects of the tender and recommend short listed firms. The recommendation of the technical committee is the final and binding on all the parties.

- (ii) The technical evaluation will be an assessment of the Technical Bid. IISER, Tirupati representatives will proceed through a detailed evaluation of the Technical Bids as defined in **Chapter IV (Schedule of requirements, specifications and allied technical details)**, in order to determine whether they are substantially responsive to the requirements set forth in the tender. In order to reach such a determination, IISER, Tirupati will examine the information supplied by the BIDDERS, and shall evaluate the same as per the specifications mentioned in this tender.
- (iii) The technical committee may formulate evaluation criteria in addition to the specifications and requirements indicated in the tender, in the interest of IISER, Tirupati and this criteria/recommendation will also form as a part of short-listing of the firms.
- (iv) The Technical Committee will examine all the Technical aspects of the bids received. Further, the Technical Committee may seek additional information from the existing users at IISER, Tirupati or from other Institutes and also call for Technical presentations from the BIDDERS if it is required so.
- (v) The information received and the bids already submitted together will be examined with reference to the tendered specifications and evaluation is made by the Technical Committee.
- (vi) After the technical evaluation is completed and approved, IISER, Tirupati shall inform to the BIDDERS whose bids have been rejected technically with the reasons for rejection on e-Procurement Portal (<https://eprocure.gov.in/eprocure/app>).
The commercial offers of the vendors whose technical offers are found to be technically deficient or do not meet the qualification criteria as specified in this tender will be returned to them without opening along with their EMD.
- (vii) The successful BIDDERS will be informed regarding the date and time of Commercial bid opening.
- (viii) The purpose of obtaining two bids (technical and commercial) is to evaluate all the firms on technical basis with reference to the tendered specifications, performance of similar Solutions/Applications elsewhere, obtaining users views with reference to the earlier supplies. This will enable the technical committee to arrive at a fair recommendation in the interest of the organization.
- (ix) In the event of seeking any clarification from various BIDDERS by IISER, Tirupati, the BIDDERS are required to furnish only technical clarifications that are asked for. No amendment to commercial bid will be entertained at that stage. In case if a BIDDER fails to quote for a particular item it amounts to non-compliance and hence such bid will not be considered for further evaluation. Further during this process if any BIDDER indicates the price during the clarification such bids also will not be considered for further evaluation.

10. **Bid Evaluation:**

Based on results of the Technical evaluation IISER, Tirupati evaluates the Commercial Bid of those Bidders who qualify in the Technical evaluation.

- a) IISER Tirupati shall correct arithmetical errors on the following basis:
- (i) If there is a discrepancy between the unit price and the line item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the line item total shall be corrected, unless in the opinion of the Purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the line item total as quoted shall govern and the unit price shall be corrected.
 - (ii) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
 - (iii) If there is a discrepancy between words & figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.
- b) Selling exchange rate/equivalent to Indian currency will be as on the date of bid opening in the case of single bidding and the rate on the date of opening of the priced bids in the case of two-part bidding.
- c) **The bids shall be evaluated on the basis of final landing cost as per format given in Price Schedule in case of import / indigenous items.**
- d) The comparison between the indigenous and the foreign offers shall be made on FOR destination basis and CIF/CIP basis respectively. However the CIF/CIP prices quoted by any foreign bidders shall be loaded further as under :
- Towards customs duty and other statutory levies-as per applicable rates.
 - Towards custom clearance, inland transportation etc. – 2% of the CIF/CIP value.
- e) Where the price quoted on FOB/FCA and CIF/CIP basis are the same, the Contract would be made on CIF/CIP basis only.
- f) The Vague terms like “packing, forwarding, transportation..... etc. extra” without mentioning the specific amount/percentage of these charges will not be accepted. **Such offers shall be treated as incomplete and rejected.**
- g) After arriving at final pricing of individual offers of all the short listed firms, the lowest firm will be awarded with Contract/Purchase Order.

11. The Director, IISER, TIRUPATI reserves the right to accept the offer in full or in parts or reject summarily or partly

CHAPTER-2: INSTRUCTIONS TO BIDDERS

1. PREPARATION AND SUBMISSION OF OFFERS:

a) Quotation should be submitted directly by the original manufacturer/supplier or its sole authorized distributor/dealer/Indian Agent. In case of bid by authorized dealer/distributor/Indian Agent, the manufacturer authorization should be attached with the technical bid as per **Annexure-'D'**.

One Indian Agent can participate in a tender on behalf of one manufacturer only. No offer will be entertained if the same Indian Agent is representing another manufacturer for the same item.

b) In case a bidder is not doing business within India, it shall furnish the certificate to the effect that the bidder is or will be represented by an agent in India equipped and able to carry out the supply, maintenance, repair obligations etc. during the warranty and post-warranty period or ensure a mechanism at place for carrying out the supply, maintenance, repair obligations etc. during the warranty and post-warranty period.

c) The bidder shall bear all costs associated with the preparation and submission of its bid irrespective of the conduct or outcome of the bidding process.

d) The bidder should not indulge in any corrupt, fraudulent, collusive, coercive practices during the entire process of procurement and execution of contract/order.

e) Before the deadline for submission of the bid, IISER TIRUPATI reserves the right to modify the bidding document and to extend or not to extend the date of submission. Such amendment/modification will be hosted on e-Procurement portal (<https://eprocure.gov.in/eprocure/app>) or on IISER TIRUPATI website.

f) Conditional tenders will be summarily rejected.

2. Delivery Period / Timeliness:

The deliveries & installation must be completed **within 30 days** after placement of purchase order. The time is the essence of the contract. It is mandatory for the BIDDERS who respond to this bid to meet these expectations, as are tightly linked to IISER, TIRUPATI's plans of completing the project within the time frame.

3. Security Deposit:

3.1 Within ten (10) days of the award of contract, the vendor shall furnish a Security Deposit amounting to 10% of the purchase order value in the form of Demand Draft/Bank Guarantee (**from scheduled Bank only**) favoring the Director, Indian Institute of Science Education and Research, Tirupati.

3.2 The IISER will forfeit the 10% security deposit if vendor fails to execute the order as per the Purchase Order. This Security Deposit will be refunded to the vendor only on successful installation of the EQUIPMENT / SYSTEM.

3.3 The Security Deposit should be valid for a period of warranty period as we plan to extend the same as Performance Bank Guarantee.

3.4 **Bank Guarantee wherever mentioned in this document may be read as “Bank Guarantee from any Scheduled Bank” only.**

4. **Amalgamation/Acquisition etc.:**

In the event the Manufacturer/Supplier proposes for amalgamation, acquisition or sale of its business to any firm during the contract period, the BUYER/Successor of the Principal Company are liable for execution of the contract and also fulfillment of contractual obligations i.e. supply, installation, commissioning, warranty, maintenance/replacement of spares accessories etc. while submitting your bid, you may confirm this condition.

5. **Bid Validity Period:**

5.1. The prices must be valid at least for a period of **180 days** from the date of opening of the Tender. No changes in prices will be acceptable in any condition after opening of tender till the validity of the offer or execution of the order whichever is later

5.2. IISER, TIRUPATI may ask for the BIDDER's consent to extend the period of validity. Such request and the response shall be made in writing only. The BIDDER is free not to accept such request without forfeiting the EMD. A BIDDER agreeing to the request for extension will not be permitted to modify his bid.

5.3 Bid evaluation will be based on the bid prices without taking into consideration the above corrections.

6. AWARD OF CONTRACT:

Award Criteria

6.1 IISER, TIRUPATI shall award the contract to the technically qualified eligible BIDDER whose bid has been determined as the lowest evaluated commercial bid.

6.2 If more than one BIDDER happens to quote the same lowest price, IISER, TIRUPATI reserves the right to award the contract to more than one BIDDER or any BIDDER.

7. IISER Tirupati Right to vary Quantities at the time of Award:

7.1. The IISER Tirupati reserves the right at the time of Contract award to increase or decrease the quantity of goods and services originally specified in the tender document without any change in unit price or other terms and conditions. Further, at the discretion of the IISER Tirupati, the quantities in the contract may be enhanced by 25% within the delivery period.

7.2. Firms which have already supplied similar equipment to IISER, TIRUPATI and have not completed required installation/commissioning/after sales service/warranty replacements etc. such firms offers will not be considered for further evaluation and no enquiries thereafter will be entertained.

8. Cargo Consolidation and Customs Clearance:

IISER, TIRUPATI has appointed its own Freight Forwarder and Custom House Agent for all IISER, imports. Please note that all the consignments have to be routed through their associates only. The address and contact details will be provided at the time of placing the Purchase Order. While submitting your bid, you may confirm this condition.

9. Fraud and Corruption:

The IISER Tirupati requires that bidders, suppliers, contractors and consultants, if any, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy,

(a) The terms set forth below are defined as follows:

- (i) **“Corrupt practice”** means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the procurement process or in contract execution;
- (ii) **“Fraudulent practice”** means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract;
- (iii) **“Collusive practice”** means a scheme or arrangement between two or more bidders, designed to establish bid prices at artificial, noncompetitive levels; and
- (iv) **“Coercive practice”** means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or affect the execution of a contract;

(b) The IISER Tirupati will reject a proposal for award if it determines that Bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent collusive or coercive practices in competing for the Contract in question

10. Interpretation of the clauses in the Tender Document / Contract Document

In case of any ambiguity / dispute in the interpretation of any of the clauses in this Tender Document, **Director, IISER, TIRUPATI's interpretation of the clauses shall be final and binding on all parties.**

CHAPTER - 3 : CONDITIONS OF CONTRACT

1. Prices:

Bid prices should be filled in the appropriate format as mentioned in Price Schedule. **All the bidders should quote prices for each and every item separately along with the consolidated prices applicable for both indigenous and imported items.**

A. For Goods manufactured in India:

- (i)** The price of goods quoted Ex-Works including taxes already paid.
- (ii)** VAT and other taxes like excise duty etc. which will be payable on the goods if the contract is awarded.
 - (a)** The charges for inland transportation, insurance and other local service required for delivering the goods at the desired destination as specified in the price schedule form.
 - (b)** The installation, commissioning and training charges including any incidental services, if any.

B. For Goods manufactured abroad:

- (i)** The price of the goods, quoted on FCA (Named place of delivery abroad) or FOB (Named port of shipment), as specified in the schedule form.
- (ii)** The charges for insurance and transportation of the goods to the port/place of destination.
- (iii)** The agency commission charges, if any.
- (iv)** The installation, commissioning and training charges including any incidental services, if any.

C. We are exempted from payment of Customs Duty under notification No.51/96 dated 23.07.1996. Customs Duty, if any, should be shown separately. No other charges than those mentioned clearly in the quotation will be paid.

D. Sales Tax: We are not authorized to issue any Sales Tax Form 'C' & 'D'.

E. BIDDERS may also bid for High Sea sales.

2. Bank Charges:

All Bank charges inside India, including opening of LC, to IISER, TIRUPATI Account and outside India to Beneficiary's Account only. In case the BIDDER seeks confirmation of LC such confirmation charges are to the Beneficiary's account. This may please be noted and confirmed.

3. Agency Commission & Services:

- 3.1.** The Indian Agency commission payable in Indian currency only after the receipt of consignment in good condition at our Stores and satisfactory installation and commissioning of the ordered equipment.
- 3.2.** In case of foreign quote, the Principal supplier should clearly indicate the address of the Indian Agent and percentage (%) of Agency Commission and

taxes if any payable to him. Such amounts will be paid in Indian Currency to the Indian Agent.

3.3. Details of services rendered by you as well as after-sales services offered by you are to be made clear in the tender.

4. **Performance Bank Guarantee:**

The 10% Security Deposit which is mentioned above may be extended as Performance Bank Guarantee for a period of warranty period.

5. **Performance Benchmarks:**

The technical evaluation committee needs to be provided with an evaluation system to carry out performance benchmarks.

6. **Pre-installation:**

The BIDDER has to state in detail the Electrical Power/UPS requirements, floor Space, head room, foundation needed and also to state whether Air-conditioned environment is needed to house the system and to run the tests. i.e. pre-installation facilities required for installation may please be intimated in the technical bid. Subsequently, before the consignment lands in IISER, Tirupati the BIDDER shall confirm that the pre-installation requirements are sufficient for installation of the equipment. In other words the BIDDER should continuously monitor the pre-installation requirements and see that everything is ready before the consignment is taken to the site for installation.

7. **INSTALLATION:**

7.1 BIDDER shall be responsible for installation / demonstration wherever applicable and for after sales service during the warranty and thereafter.

7.2. Installation demonstration to be arranged by the supplier free of cost and the same is to be done within 15 days of the arrival of the equipment at site.

7.3. After successful installation what will be the minimum down time of equipment/instrument in case of breakdown. If the identified firm or person fails to put the system into working condition what is the further alternative course of action suggested by you to adhere to minimum down time.

8. **INSPECTION:**

8.1 The inspection of the system will be done by our technical expert /Scientist in the presence of firm's representative.

8.2 In case of receipt of the material in short supply or damaged condition the supplier will have to arrange the supplies/ replacement of goods free of cost pending the settlement of the insurance case wherever applicable on FOR at the IISER. Or CIF basis till satisfactory installation of the system.

8.3 The supplier **should arrange for physical inspection of the items directly or through their authorized representative within seven days of arrival of the consignment failing which they will be responsible for the losses.** After the shipment is effected, the supplier/its representative/Indian agents must remain in touch with the lab/instit. to ascertain the date of arrival of consignment.

9. **Training:**

Wherever needed, Our Scientist/Technical persons should be trained by the supplier at the project site free of cost. In case the person is to be trained at supplier's site abroad or in India it should be mentioned in the quotation clearly. The supplier should bear all the expenses for such training including 'to & fro' fares and lodging & boarding charges.

10. **Warranty / Support:**

10.1. The items covered by the schedule of requirement shall carry minimum **Three years of comprehensive warranty** from the date of acceptance of the equipment by IISER, TIRUPATI. Warranty shall include free maintenance of the whole equipment supplied including free replacement of parts. The defects, if any, shall be attended to on immediate basis but in no case any defect should prolong for more than 24 hours. The comprehensive warranty includes onsite warranty with parts.

10.2. The defects, if any, during the guarantee/warranty period are to be rectified free of charge by arranging free replacement wherever necessary. This includes cost, insurance, freight, custom duty, octroi, local taxes if any should be borne by the beneficiary or his agent. A clear confirmation should be given for this item.

10.3. The warranty on the associated software should cover providing of upgraded version/s, if any, released during the warranty period free of cost.

10.4. The BIDDER shall assure the supply of spare parts after warranty is over for maintenance of the equipment supplied if and when required for a period of 10 years from the date of supply of equipment on payment on approved price list basis.

10.5. The equipment must be supported by a Service Centre in India manned by the principal vendor's technical support engineers. The support through this Centre must be available 24 hours in a day, seven days a week and 365 days a year. Also it should be possible to contact the Principal's vendor support Centre on a toll free number/web/mail.

10.6. An undertaking from the manufacturer is required in this regard stating that they would facilitate the BIDDER on regular basis with technology / product updates & extend support for the warranty as well.

10.7. The vendor will have to arrange for all the testing equipment & tools required for installation, testing & maintenance etc.

- 10.8. The principal vendor must have a local logistics support by maintaining a local spares depot in the country of deployment of the equipment. This is to ensure immediate delivery of spares parts from Principal Vendor of equipment to its channel partner/system integrator.
- 10.9. Details of onsite warranty, agency who shall maintain during warranty and undertake Annual Maintenance Contract/Comprehensive Service Maintenance Contract beyond warranty shall be given in the offer. In case of foreign quote, the Indian Agent who shall maintain during warranty and AMC beyond warranty shall be given in the Technical Offer.
- 10.10 **COMMENCEMENT OF WARRANTY PERIOD:**
The warranty period of an item shall commence after receipt of the items in good working condition and from the date of its satisfactory installation/commissioning/demonstration at the project site in IISER,, Tirupati. The warranty period and validity of Performance Guarantee shall be extended for the period of delay in satisfactory installation and delay in warranty services.
11. **Reasonability of Prices:**
11.1 Please quote best minimum prices applicable for a premiere Educational and Research Institution,
11.2 The party must give details of identical or similar equipment, if any, supplied to any IITS/IISERS/ CSIR lab/Education Research Institute during last three years along with the final price paid and Performance certificate from them.
12. **Annual Maintenance Contract:**
12.1. The party must mention in the quotation, the rate/amount of annual maintenance charges, if we opt for maintenance contract after expiry of the warranty period. This is mandatory to mention, wherever applicable.
12.2. No sub-contracting will be allowed for installation or maintaining system/ equipment / instrument during or after warranty period.
13. **Indemnity:**
The vendor shall indemnify, protect and save IISER, TIRUPATI against all claims, losses, costs, damages, expenses, action suits and other proceeding, resulting from infringement of any law pertaining to patent, trademarks, copyrights etc. or such other statutory infringements in respect of all the equipments supplied by him.
14. **Freight & Insurance:**
14.1. Imports: In case of imports the freight & insurance will be paid by IISER, TIRUPATI, as the consignments are shipped through the IISER, TIRUPATI nominated freight forwarder (applicable only cases of FCA/FOB shipments).
14.2. Indigenous : The equipments to be supplied will be insured by the vendor against all risks of loss or damage from the date of shipment till such time it is delivered at IISER, TIRUPATI site in case of Rupee transaction.
15. **Payment:**
15.1. For Indigenous items, 90% payment shall be made against delivery, installation, commissioning and on acceptance as per Purchase Order at site

and balance 10% shall be made after receipt of performance Bank Guarantee for 10% of the total order value, to be valid for till warranty period from date of installation and acceptance. If no Bank Guarantee is given, the balance 10% will be paid after assessing, after sales service during warranty period i.e. payment after warranty period.

- 15.2. For imported items, 90% payment shall be made by a Irrevocable Letter of Credit established in favor of the supplier through the State Bank of India, Deccan Gymkhana Branch, Tirupati 411 004 (India) for the order value, excluding the Agency Commission due to the Indian Agents, against the presentation of original Shipping documents. Balance 10% will be released after completion of satisfactory installation, commissioning, demonstration of the whole system, after imparting training and upon receipt of Bank Guarantee for 10% of total Order value towards performance security to be valid for till warranty period from the date of installation. However Letter of Credit arrangement will be made for 100% order value.

The payment of local currency portion shall be payable in equivalent Indian Rupees, within 30 days after the receipt of the equipment in good condition and after satisfactory installation and commissioning and demonstration.

The Agency Commission to the Indian Agent will be paid in INR only after successful installation, commissioning and satisfactory demonstration and acceptance of the items ordered for by the end user.

16. **Penalty for delayed Services / LD:**

- 16.1. As time is the essence of the contract, Delivery period mentioned in the Purchase Order should be strictly adhered to. Otherwise the IISER will forfeit EMD/SD and also LD clause will be applicable /enforced.
- 16.2. If the supplier fails to Supply, Install and Commission the system as per specifications mentioned in the order within the due date, the Supplier is liable to pay liquidated damages of 1% of order value per every week of delay subject to a maximum of 10% beyond the due date. Such money will be deducted from any amount due or which may become due to the supplier.
- 16.3. IISER, TIRUPATI reserves the right to cancel the order in case the delay is more than 10 weeks. Penalties, if any, will be deducted from the Security Deposit.

17. **Jurisdiction:**

The disputes, legal matters, court matters, if any, shall be subject to Tirupati Jurisdiction only.

18. **Force Majeure:**

The Supplier shall not be liable for forfeiture of its performance bank guarantee, liquidated damages or termination for default, if and to the extent that, it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure. For purposes of this Clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's

fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the IISER Tirupati either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.

If a Force Majeure situation arises, the Supplier shall promptly notify the IISER Tirupati in writing of such conditions and the cause thereof. Unless otherwise directed by the IISER Tirupati in writing, the Supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

19. **Dispute Settlement:**

IISER Tirupati and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.

If, after twenty-one (21) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the IISER Tirupati or the Supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given. Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this Clause shall be finally settled by arbitration. Arbitration may be commenced prior to or after delivery of the Goods under the Contract.

The dispute settlement mechanism/arbitration proceedings shall be concluded as under:

- (a) In case of Dispute or difference arising between the IISER Tirupati and a domestic supplier relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Indian Arbitration & Conciliation Act, 1996, the rules there under and any statutory modifications or re-enactments thereof shall apply to the arbitration proceedings. The dispute shall be referred to the Director IISER Tirupati, if he is unable/ unwilling to act, to the sole arbitration of some other person appointed by his willing to act as such Arbitrator. The award of the arbitrator so appointed shall be final, conclusive and binding on all parties to this order.
- (b) In the case of a dispute between the Purchase and a Foreign supplier, the dispute shall be settled by arbitration in accordance with provision of sub-clause (a) above. But if this is not acceptable to the supplier then the dispute shall be settled in accordance with provisions of UNCITRAL (United Nations Commission on International Trade Law) Arbitration Rules.

The venue of the arbitration shall be the place from where the purchase order or contract is issued.

Assistant Registrar (A&P)

CHAPTER 4
SCHEDULE OF REQUIREMENTS, SPECIFICATIONS & ALLIED TECHNICAL DETAILS

GENERAL SPECIFICATIONS

MODULAR LAB FURNITURE WITH C FRAMES

GENERAL SCOPE OF WORK:

1. The supplier shall furnish all cabinets and casework, including tops, ledges, "C-FRAME" assemblies, knee space panels, filler panels etc.; including delivery to the building, set in place, properly levelled and handing over after commissioning.
2. The supplier shall furnish and deliver all utility service outlet accessory fittings, electrical sockets and switches identified on drawings as mounted on the laboratory furniture.
3. The supplier shall furnish and deliver all laboratory sinks, cup sinks or drains, drain troughs, overflows and sink outlets with integral tailpieces, which occur above the floor, and where these items are part of the equipment. All tailpieces shall be furnished less the couplings required to connect them to the drain piping system.
4. The supplier shall furnish service strip supports where specified, setting in place service tunnels, service turrets, supporting structures and reagent racks of the type shown on the drawings.
5. All various equipment fittings, assemblies, accessories, hardware, foundation bolts, supports, terminal lugs for electrical connections, cable glands, junction boxes and other sundry items for proper assembly and installation of various equipment and components of the work shall be deemed to be included in the tender, irrespective of the fact whether such items are specifically mentioned in the tender or not.
6. The supplier shall remove all debris, dirt and rubbish accumulated as a result of the installation of the laboratory furniture to an onsite container, leaving the premises broom clean and orderly.
7. After award of work, bidder has to integrate all the components of the work in consultation with IISER, prepare shop drawings and get it approved from Engineer in charge before taking up the production/placing order for supply, checking/ensure the efficacy of the overall design and get it vetted from IISER, submit three sets of Lab wise and complete master plan of as built drawings of all the components.
8. Quoted rates shall includes the cost of all the components specified in the specifications, all necessary tests in the factory and the tests conducted after receipt of materials at site in approved testing labs, performance tests, all taxes as per bid document, all minor accessories not specified in the BOQ item but necessary/ required to make the component operational /functional. Clarification if any can be asked during the pre bid meeting.

STANDARDS:

Conformity with Statutory Acts, Rules, Standards and Codes.

1. All components shall conform to relevant up to date Indian Standard Specifications, wherever existing irrespective of whether explicitly mentioned or not.

2. All electrical work shall be carried out in accordance with the provision of Indian Electricity Act 2003 and Indian Electricity Rules 1956, amended to date.
3. All lab fixtures shall conform to relevant international standards or guidelines set by **SEFA** and should provide documentary evidence to this effect.

I. Quality Assurance, Testing and Warranty

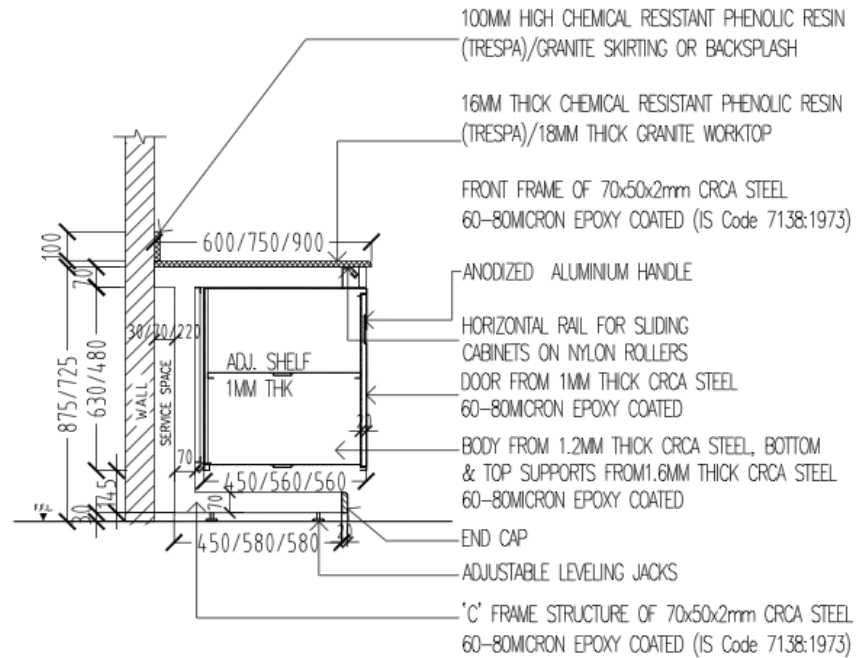
1. The supplier shall have a history of successful projects of similar size and complexity.
2. Single Source Responsibility: The supplier shall provide complete C Frame assembly, work top, modesty panel, shelves, storage, service fixtures and accessories, as a single responsibility.
3. The supplier shall submit test results for SEFA 8M, as indicated in performance criteria from recognized NABL Third Party testing labs., for a min. of any 2 Cabinets & 2 "C"- Frames of different respective sizes as listed in the BOQ. The supplier shall at his own expense and at no cost to the purchaser carry out all such tests and inspections of goods and related services as specified here.
4. Whenever the supplier is ready to carry out such tests, reasonable advance notice shall be given to the purchaser including obtaining necessary permission or consent from third party agency to enable the purchaser or its designated representative to attend the test and/or inspection.
5. Warranty of equipment should be for a period of 36 months from the date of completion of work.

C-Frame Structure:-

All C-Frames assemblies shall be manufactured from GI sheets, 2mm thick, conforming to I.S. Code 513 'D Grade', free of surface blemishes, assembly designed for overall load carrying capacity of 300 kg/sqm. Alternatively, standard hollow metal sections, conforming to I.S. Code 7138:1973 (Indian Standard specification for steel tubes for furniture) can also be used with prior approval of the Engineer in charge.

C- Frame"- Standard support assembly shall comprise of the following.

- a. All standard leg assemblies are approximately 750mm high for sitting height & 900mm high for standing height as per architect drawings. Work top support of C frame assembly shall be adjustable in order to provide flexibility in working height from 600mm to 900mm.
- b. The legs shall be structurally manufactured of 70mm x 50mm x 2 mm thick GI tubing, bead welded for maximum structural strength.
- c. Each leg assembly shall include minimum two wide base plastic levelers of 50mm dia., adjustable to a range of +23/-5mm.
- d. Horizontal support between C frames shall be manufactured of 70mm x 50mm x 2 mm thick GI tubing.
- e. All C frame assemblies shall be powder coated with minimum 60 to 80 microns high chemical resistant epoxy powder.
- f. All C frame open ends shall be covered with GI sheet.
- g. Modesty panels, where shown or specified, shall be 1.00 mm thick, finished same as casework cabinets with edge bending/moulding, and easily removable for access to mechanical service areas.
- h. C frame shall be provided with suitable unistuds and angle frame to facilitate holding and sliding horizontally under bench cabinets.



TYPICAL 'C' FRAME & SUSPENDED UNIT DETAIL

***Please read CRCA steel as GI steel**

Under bench sink base unit.

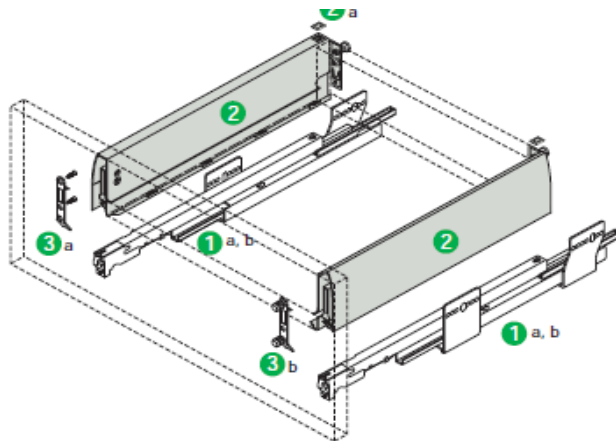
- a. Stand alone sink base unit should be flush face construction with 2 doors in the same plane as the cabinet face frame, without overlap.
- b. All cabinets shall be flush front construction with intersection of all surfaces in same plane without overlap. Exterior corners shall be spot welded with heavy back up reinforcement at exterior corners. All face joints shall be welded and ground smooth to provide a continuous flat plane.
- c. Thickness of GI steel used in construction of cases shall be 1.2mm thick.
- d. Leg shoes shall be provided on all table legs, unless otherwise specified, to conceal levelling device. Shoes shall be a pliable, black vinyl material. Use of a leg shoe, which does not conceal levelling device, will not be acceptable.
- e. Base moulding to be provided for the free standing base units. Base moulding shall be sealed at the bottom to prevent dust accumulation beneath the cabinet.
- f. Sink supports shall be the hanger type, suspended from top front and top rear horizontal rails of sink cabinet by four 6mm dia. rods, threaded at bottom end and offset at top to hang from two full length reinforcements welded to the front and rear top rails. Two 19mm x 1-50mm x 2.6mm thk channels shall be hung on the threaded rods to provide an adjustable sink cradle for supporting sinks. . There shall be acrylic sheet on both sides of the sink for protection against spill overs.
- g. Support struts shall consist of two 1.6mm thk channel uprights fastened top and bottom by two adjustable "U" shaped spreaders, each 2.6mm thk, 1- 37.5mm x length required formed from galvanized steel. Struts shall be furnished to support drain troughs, and to support worktop at

plumbing space under fume hood superstructures or other heavy loads. Support struts can be furnished with hangers at extra cost when specified, to support mechanical service piping and drain lines.

- h. The sinks should be with self draining base and should be suitable for mounting on top or underside of the work benches. Sinks shall have bottle trap.
 - i. PP Single Molded Sinks -550mm x 400mm x 230mm
 - ii. Polyethylene cup drains shall be moulded in one-piece of acid-resistant polyethylene. They shall have an integral mounting flange and an integral tailpiece with an 38mm I.P.S. male straight thread outlet with Bottle Trap.

Under Bench suspended Cabinets

- a. Under bench suspended cabinets should be flush face construction with doors and drawers in the same plane as the cabinet face frame, without overlap. The suspended cabinets should have provision for sliding arrangements from one end to other end of the table so making knee space below the bench top. Thickness of GI steel used in construction of cases shall be 1.2 mm thick except as follows:
 - i. Case and drawer suspension channels, 2mm thk.
 - ii. Top and intermediate front horizontal rails, table aprons, hinge reinforcements, and reinforcement gussets, 1.6mm thk.
 - iii. Drawer assemblies, door assemblies, bottom, bottom back rail, toe space rail, and adjustable shelves, 1mm thk
- b. The overall load carrying capacity of under bench cabinet should be 80 kg of UDL (40kg on the shelf and 40kg on the bottom)
- c. Door shutters and drawers facias shall be bent to 19mm thick square edges, recessed aluminum pull, offering a comfortable handgrip, shall be securely fastened to doors and drawers with screws. All pulls shall be satin finish aluminum, with a clear, lacquer finish.
- d. Drawer cabinets shall be made in one-piece construction including the bottom, two sides, back and front. They shall be fully covered at interior bottom on all four sides for easy cleaning. The top front of the inner drawer body shall be offset to interlock with the channel formation in drawer head providing a 19mm thick drawer head.
- e. Drawer slides shall consist of high precision, fully extendable, double extension slides with minimum 40 kg load carrying capacity. Drawer slides shall be equipped with soft closure mechanism by air suspension, self-closing when the drawer reaches 80% closure. Drawer channels shall maintain alignment of drawer and provide an integral stop, but the drawer shall be removable without the use of tools. Drawers shall provide minimum 340mm front to back clearance when fully extended. Drawers shall rise when opened thus avoiding friction with lower drawers and/or doors.

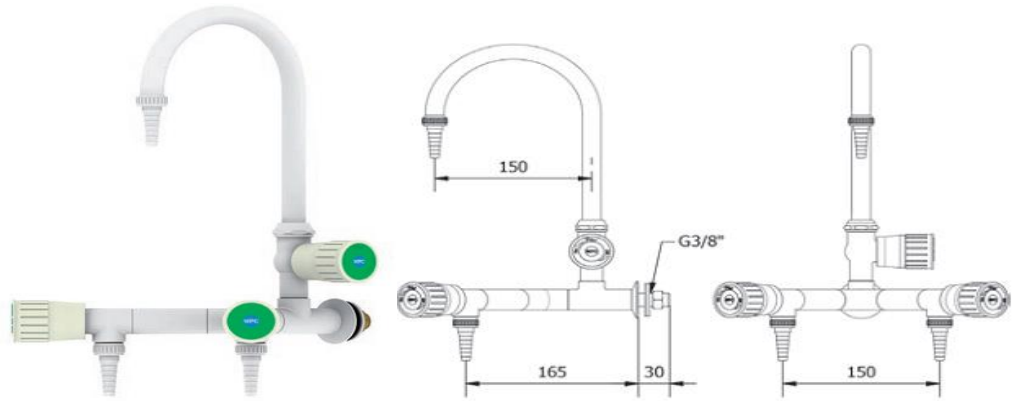


- f. Hinges shall be made of Type 304 stainless steel 22mm thick, 62.5mm high, with brushed satin finish with a five-knuckle bullet-type barrel. Hinges shall be attached to both door and case with two screws through each leaf. Welding of hinges to the door or case shall not be accepted. Doors under 900mm height shall be hung on one pair of hinges, and doors over 900mm high shall be hung on 3 hinges.
- g. Suspended cabinets should be provided with heavy duty nylon rollers for horizontal sliding arrangement, as per drawing in item 1.1.1
- h. Handles shall be anodized aluminium, recessed type- 100mm x 50mm size.
- i. All storage units except sink units shall be provided with locks. Locks shall be a 5-disc tumbler with heavy duty interchangeable cylinder and 2 sets of keys and one master key for all locks.
- j. A two-piece heavy-duty cam action positive catch shall be provided on all base cupboard doors and shall be positioned near the pivoting edge of door to provide a clean unobstructed opening. Main body of the catch shall be confined within an integral cabinet divider rail, while latching post shall be mounted on the hinge side of door. Nylon roller type catches are not acceptable.
- k. Adjustable shelves shall be formed down 19mm, returned back 22.5mm and up 6.5mm into a channel formation front and rear; formed down 19mm at each end, shelves over 1050mm long shall be further reinforced with a channel formation welded to underside of shelf. Shelf adjustment clips shall be nickel-plated steel.
- l. Shelves and Drawers: GI shelves and drawers shall have a load bearing capacity of 40kg of UDL.

Above Bench 4 stage reagent shelves

Worktop mounted reagent rack in single, double or four tier design. Vertical member and main bracket of the reagent rack shall be in GI or Aluminium construction duly anodised and epoxy coated for excellent corrosion resistance. Rack platform shall be in wire reinforced glass construction. Shelf height shall be adjustable as per requirement.

The main frame works shall raise to support four rows Reagent shelves. 150mm deep on each side for Island benches (Overall 300mm deep) mounted on Spine with height adjusting option, provided with a steel guard bar on the exposed sides to prevent falling of any item placed on the reagent shelves.



3 Way Wall Mounted Fittings with Swivelling GOOSENECK Spout

Wall mounted Water Tap shall be made up of PP Handle & Brass with surface protected by Epoxy Powder Coating RAL 7035 having male connection thread G3/8" & G1/2". Waterflow capacity of around 30 l/mn at 3 bar pressure & working temperature range of 0 70°C with test pressure 9 bars & max working pressure of 10 bar.

EXECUTION

SITE EXAMINATION

- B. Agency shall visit site before bidding for the tender and get himself acquainted with site conditions, type of buildings, lifts and leads and scope of work and no claim shall be entertained on this ground at later date. The work shall be executed as per direction of Engineer in charge.

INSTALLATION

- C. Preparation:
Prior to beginning installation of casework, check and verify that no irregularities exist that would affect quality of execution of work specified.
- D. Coordination:
Coordinate the work of the Section with the schedule and other requirements of other work being prepared in the area at the same time both with regard to mechanical and electrical connections to and in the caseworks and the general construction work.
- E. Performance:

Casework:

- Set casework components plumb, square, and straight with no distortion and securely anchor to building structure. Shim as required using concealed shims.
- Bolt continuous cabinets together with joints flush, tight and uniform, and with alignment of adjacent units within 1.5mm tolerance.
- Secure wall cabinets to solid supporting material, not to plaster, lath or gypsum board.
- Abut top edge surfaces in one true plane. Provide flush joints not to exceed 3mm.

Worksurfaces:

- Where required due to field conditions, scribe to abutting surfaces.
- Only factory prepared field joints, located per approved shop drawings, shall be permitted. Secure the joints in the field, where practical, in the same manner as in the factory.

- g. Secure work surfaces to casework and equipment components with materials and procedures recommended by the manufacturer.

Adjust and Clean:

2. Repair or remove and replace defective work, as directed by IISER representative upon completion of installation.
3. Adjust doors, drawers and other moving or operating parts to function smoothly.
4. Clean shop finished casework; touch up as required.
5. Clean work surfaces and leave them free of all grease and streaks.
6. Casework to be left broom clean and orderly.

Protection:

7. Provide reasonable protective measures to prevent casework and equipment from being exposed to other construction activity.
8. Advise IISER representative of procedures and precautions for protection of material, installed laboratory casework and fixtures from damage by work of other trades.

LIST OF APPROVED MAKES

S/N	DESCRIPTION	APPROVED MAKES
1	Laboratory Fittings	Water Saver / Broen / FAR
2	Laboratory Sinks and Drip cups	Water Saver / Broen / Alloyplas / Method
3	Laboratory Electrical Sockets	Northwest / Legrand (MOSAIC) MK / Siemens
4	Data & Voice Sockets	Northwest / Legrand (MOSAIC) MK/ Siemens
5	Galvanized Sheet Steel	SAIL / Jindal / Tata
6	Switches & Sockets, front plate	Legrand (Mosaic) Crabtree / Hausman/ L & T

Bill Of Quantity (BOQ)

S.No	Description of Items	Unit	Qty	Rate	Amount
1	<p>Providing, design ,supply, Installation and commissioning of best quality factory made ready built Knock down type modular steel laboratory FURNITURE</p>				
	<p>"C" frame and supporting structure or upright frame members for complete knock down type lab furniture comprising of 70mm x 50mm x 2 mm thick or required approved size hollow tubes manufactured from prime quality GI/GI steel 2 mm thick or standard hot finished welded type hollow tubes 2mm thick sections, screwed/ riveted/welded including all cross link members, zinc phosphated/degreased and epoxy powder coated to 60 to 80 microns thickness to pass the required ASTM standards complete</p> <p>Each C- frame should be provided with height adjusting plastic/cast feet approx. 30mm above the floor for easy cleaning, adjustable to a tolerance of - 5/+5mm to compensate for uneven flooring.</p> <p>Work Top support of C frame assembly shall be of working height from 600mm to 900mm as per site requirements/architectural drawings. C frame should be provided with a suitable unistuds and angle frame to facilitate holding and sliding horizontally the under bench suspended cabinets.</p> <p>"C " frame shall be designed for carrying a loading of 300 Kg/sqm.</p> <p>Vertical/uprights supports for adjustable tables/shelves, supporting frame manufactured from prime quality GI/GI steel 2 mm thick with chemical resistance epoxy powder coating 60 micron thickness matt finish of approved colour, with height adjustment arrangement for every 25 mm height floor mounted or connected with C frames with nuts and bolts or wall mounted with dash through fasteners of required size complete.</p> <p>Back/end/side panels, made of 1.0mm thick GI steel, all round edges folded and bent as per drawings, fixed/open able with snap fitting locking arrangements as per approved design, epoxy powder coated 60-80 microns thickness. All the electrical fittings, wires coming from mains to switches on service panels should be completely enclosed and all entry points of electrical/data/voice services wires/cables should pass through gland protected openings to avoid any accidental situations. All the accessories should have a very high temperature withstanding capacity and electrical insulation</p>				

	<p>properties.</p> <p>18mm thick table top granite mirror polished jet black granite with all-round overhang of 30mm from the under structure for table tops, all exposed sides shall be with full round bull nosing, for sink table tops surface V grooves for drainage of surface water along with outer edge 25 mm wide granite edge border properly molded fixed with Araldite etc over the granite top so as to avoid any spill over of water from the surface of the granite in sink units tops or wherever required, maximum length of 2.4m with joints to suit the bench length, fixed above steel sub structure with 6mm thick neoprene levelling strips. Drip groove shall be provided 2-3mm wide and depth to avoid spillage and making cut-outs, opening in the platform wherever necessary, rounding the edges, V grooves and all operations. Samples of the jet black granite to be got approved before taking up the work</p> <p>Under bench suspended base steel cabinets. All cabinet bodies shall be flush front construction with intersection of vertical and horizontal case members, such as end panels, top rails, bottoms and vertical posts in same plane without overlap. Exterior corners shall be spot welded with heavy back up reinforcement at exterior corners. All face joints shall be welded and ground smooth to provide a continuous flat plane. Suspended cabinets should have a horizontal sliding arrangement with heavy duty nylon rollers.</p> <p>a) Steel used in construction of cases shall be 1.2mm thick with chemical resistance epoxy powder coating 60-80 micron thickness matt finish of approved colour except as follows:</p> <p>b) Case and drawer suspension channels, 2mm thk.</p> <p>c) Top and intermediate front horizontal rails, table aprons, hinge reinforcements, and reinforcement gussets, 1.6mm thk.</p> <p>d) Drawer assemblies, door assemblies, bottom, bottom back rail, toe space rail, and adjustable shelves, 1mm thk</p> <p>e) Cabinets of 600mm length shall be provided with one shutter, cabinets of 900mm, 1200mm and 1500mm length shall be provided with 2 shutters with locks provided of approved make</p> <p>Black colour, acid and corrosion resistant PP sink with integral 50mm pipe threaded drain outlet as a one piece unit. Sink shall be injection moulded from pure polyolefins/ co-polymer material with inside corners coved, undercounter mounted. Size- 550w x 400d x 230h. Sink shall be provided with the following accessories in PP- 3 way wall/ deck</p>				
--	--	--	--	--	--

	<p>mounted water tap with swivelling gooseneck spout (as per detailed drawing and specifications), anti siphon bottle trap, reducing coupler as per the outlet dia, PP pipe lengths as required to connect to drain pipe at floor.. Water inlet shall be minimum 25mm dia and drain shall be minimum 50mm dia.</p> <p>Fire retardant Acrylic Anti Splash Guard @ Sink Area made from ACRYLIC OF 10mm THICK 400mm High x 750mm Length</p> <p>Filler panel of 1.2mm thk GI steel sheet with 27mm strengthening edge, chemical resistance epoxy powder coating (60 -80 micron thickness matt finish). Filler panels should be provided between wall to cabinet (front or rear) or between two cabinets as required.</p> <p>Adjustable overhead reagent shelves made of GI steel with chemical resistance epoxy coating (60-80 micron thickness matt finish), complete modular design consisting of maximum 4 stage horizontal storage shelves, 500mm width for bottom, second, third and four shelves or as per required width with suitable brackets. The ends and intermediate vertical uprights/supports should be 1.2mm & horizontal shelves of 1.0mm thick GI steel. Each shelf should have a load carrying capacity of 50 kgs. of UDL for the length of 1000 mm. Each vertical panel shall be assembled with horizontal shelf with M6 fasteners having Zinc-Cobalt coating for better corrosion resistance. Rate shall be inclusive of cost of all materials and operations described in the item, drilling holes, necessary welding, required nuts and bolts for joining with the supporting members, rivets, pins including all part items complete as per approved shop drawings.</p> <p>2Nos of 15/5 A socket outlet controlled by 2Nos of 15A SP Switch [At an interval of 0.6m for wall table as well as Island table (on both sides)]</p> <p>RJ45 Computer jack [At an interval of 3m for wall table and Island table (on both sides)]</p>				
A	6200mm(L)x750mm(W)x900mm(H) (with 3 underbench suspended storage cabinets (600mm size with one drawer) and one sink with wall shelves	Nos	1		
B	7800mm(L)x750mm(W)x900mm(H) (with 2 underbench suspended storage cabinets (900mm size with one drawer) and 2 sinks with wall shelves	Nos	1		

C	1800mm(L)x750mm(W)x900mm(H) (with 1 underbench suspended storage cabinets (600mm size with one drawer)	Nos	1		
D	3600mm(L)x1500mm(W)x900mm(H) (Island table type with 6 underbench suspended storage cabinets (600mm size with one drawer) and 4 tier reagent shelves)	Nos	3		
E	2500mm(L)x750mm(W)x900mm(H) (with 1 underbench suspended storage cabinets (900mm size with one drawer)	Nos	1		
F	2900mm(L)x750mm(W)x900mm(H) (with 1 underbench suspended storage cabinets (600mm size with one drawer) and one sink	Nos	1		
G	2600mm(L)x750mm(W)x900mm(H) (with 2 underbench suspended storage cabinets (600mm size with one drawer)	Nos	1		
H	4200mm(L)x1500mm(W)x900mm(H) (Island table type with 6 underbench suspended storage cabinets (600mm size with one drawer) and 4 tier reagent shelves)	Nos	2		
I	6600mm(L)x750mm(W)x900mm(H) (with 2 underbench suspended storage cabinets (900mm size with one drawer) with 2 sinks and with wall shelves	Nos	1		
J	3300mm(L)x750mm(W)x900mm(H) (with 3 underbench suspended storage cabinets (2 nos 600mm size with one drawer and 1 No. 900mm size with one drawer)	Nos	1		
K	8200mm(L)x900mm(W)x900mm(H) (with 4 underbench suspended storage cabinets (900mm size with one drawer) with 1 sinks	Nos	1		
L	1800mm(L)x750mm(W)x900mm(H) (with 1 underbench suspended storage cabinets (600mm size with one drawer)	Nos	1		
2	Providing and installing wall storage units made of GI steel with chemical resistance epoxy powder coating (60 to 80 micron thickness matt finish) of approved colour and should be 1.2mm thick, double wall construction for side walls with sound dampening technology or side and back wrap around body with corner posts with holes to support shelf supports, shelves shall be provided, constructed from 1.0mm thick GI steel epoxy powder coated with all around 27mm strengthening edge, load capacity of 90 kg/ shelf , height should be adjustable to optimise the storage space inside the cabinet. Framed glass with 2 leaf shutter shall be constructed from 1.2mm thick Galvanized steel panels, bent to 20mm thickness all around, dampened with contact cushions with 6mm thick float glass with polished edges fixed to shutter frame with pvc gasket. All cabinets should have load				

	carrying capacity of 90 kg per cabinet. All cabinets should have a magnetic label to show details about it's content. All storage cabinets should be provided with interchangeable cylinder locks. Rate is inclusive of cost of all materials and operations described above and in general specifications. Mode of measurement shall be in numbers as described below.				
	900w x 450d x 600 h with 1 shelves	Nos	15		
3	PU seated non revolving lab stools with powder coated steel frame work with adjustable height of 450mm to 600mm	Nos	42		
4	PEG BOARD made up of 1mm thick SS 304 , 750mm x 750mm with 33 No of projected polypropylene PEGS adjustable with minimum spacing of 100mm between pegs.	Nos	7		
				Total	

FORMAT/QUESTIONNAIR FOR COMPLIANCE OF TERMS AND CONDITIONS

Tender No.: _____

Due Date _____

NOTE:

1. Quotation will not be considered without submission of this format.
2. If a particular question is not at all applicable please write NA in compliance part in Col. No. 4 below.
3. Kindly see the relevant terms & conditions of the tender document in each question before replying to the questions mentioned in Col. 2 below).

SNo	Terms & condition of Tender document	Whether acceptable (say 'Yes' or 'No' (preferably use different colour ink for 'No')	Deviation from tender terms, if any, with reasons for noncompliance or alternative condition quoted for
1	2	3	4
1	a.) Whether quotation is direct from Principal supplier/manufacturer or their own office in India (Please specify)		
	b) Whether quotation is being submitted by Indian Agent/authorized distributor/ dealer		
	c) Whether the agent is registered with DGS&D/NSIC		

SNo	Terms & condition of Tender document	Whether acceptable (say 'Yes' or 'No' (preferably use different colour ink for 'No')	Deviation from tender terms, if any, with reasons for noncompliance or alternative condition quoted for
2	Whether techno-commercial Bid contains EMD, technical literature/leaflets, detailed specifications & commercial terms & conditions etc. as applicable.		
3	a) Whether the required Scanned copy of Tender Fee & EMD is being submitted with the quotation b) Please specify the form of EMD whether in the form of DD/bank guarantee or TDR/FDR (Please mention No., date & amount of EMD documents.) or Bid Security Format at Annexure - 'C' c) Pre-receipted bill for refund of EMD is enclosed (for bank drafts only)		
4	a. If the prices are on Ex-Works basis or FOB (names port of shipment) or FCA (named place of delivery abroad)		

SNo	Terms & condition of Tender document	Whether acceptable (say 'Yes' or 'No' (preferably use different colour ink for 'No'))	Deviation from tender terms, if any, with reasons for noncompliance or alternative condition quoted for
	b. Whether specific amounts or percentage of expenses like packing, forwarding, handling, freight, insurance, documentation etc. have been mentioned in quotation separately in clear terms.		
5	a) Whether prevailing rates of sales tax, excise duty & other govt. levies (for indigenous supplies) have been given in quotation		
6	Have you mentioned the validity period of the quotation as per our requirements		
7	a) Whether the Price reasonability Certificate is submitted with quotation		
	b) Whether copies of last two supply orders of the same item from other customers have been attached with the quotation		
8	Whether rates/amount of AMC after the warranty period is over has been mentioned		

SNo	Terms & condition of Tender document	Whether acceptable (say 'Yes' or 'No' (preferably use different colour ink for 'No'))	Deviation from tender terms, if any, with reasons for noncompliance or alternative condition quoted for
9	Have you gone through the specification Clause & complied with the same		
10	Whether the Make/Brand, Model number and name of manufacturer has been mentioned in the quotation and Printed technical literature/ leaflets of quoted items have been submitted		
11	Whether compliance statement of specifications has been attached with the quotation.		
12	a) Whether the delivery period for supply of the items has been mentioned		
	b) Whether mode of delivery & tentative size & weight of the consignment has also been indicated		

SNo	Terms & condition of Tender document	Whether acceptable (say 'Yes' or 'No' (preferably use different colour ink for 'No')	Deviation from tender terms, if any, with reasons for noncompliance or alternative condition quoted for
13	Do you agree to the submission of Performance Bank Guarantee and have you mentioned in your quotation about this.		
14	a) Do you agree with the payment terms for indigenous supplies?		No deviation permitted
	b) Do you agree with the payment terms for imports supplies?		
15	Do you agree about the date of commencement of warranty period & its extension is necessary.		
16	a) Who will install/commission and demonstrate the equipment at IISER Tirupati,		
	b) Will you be able to do it within a month		
17	Have you mentioned the guarantee/warranty period in your quotation and do you agree with guarantee clause?		
18	Spare parts		
19	After Sales service		

SNo	Terms & condition of Tender document	Whether acceptable (say 'Yes' or 'No' (preferably use different colour ink for 'No'))	Deviation from tender terms, if any, with reasons for noncompliance or alternative condition quoted for
20	a) Do you agree that on receipt of material in damaged condition or short supply you will replace the same on CIF basis, free of cost pending the settlement of the insurance claim?		
	b) Do you agree with the clause of physical inspection?		
21	Whether list of specific user's for the same item & model as quoted along-with performance certificates from the users is submitted with offer		
22	Whether you agree to the penalty clause for late delivery & installation?		
23	Whether training to our scientist/technical person will be given free of cost . If yes, have you specified in quotation whether it will be in our lab? Or at supplier's site in India or abroad.		
24	a) Whether all the pages have been page numbered?		

SNo	Terms & condition of Tender document	Whether acceptable (say 'Yes' or 'No' (preferably use different colour ink for 'No')	Deviation from tender terms, if any, with reasons for noncompliance or alternative condition quoted for
	b) Whether quotation has been signed and designation & name of signatory mentioned.		

FORMAT OF COMPLIANCE STATEMENT OF SPECIFICATIONS

S. N.	Name of specifications/ part / Accessories of tender enquiry	Specifications of quoted Model/ Item	Compliance Whether "YES" Or "NO"	Deviation, if any, to be indicated in unambiguous terms	Whether the compliance / deviation is clearly mentioned in technical leaflet/ literature
1	2	3	4	5	6



BID SECURITY FORM

Whereas (Hereinafter called “the tenderer”) has submitted their offer dated for the supply of (Hereinafter called “the tender”) against the purchaser’s tender enquiry No. _____

KNOW ALL MEN by these presents that WE (Name of bank) of (Name of country), having our registered office at (Address of bank)

(Hereinafter called the “Bank”), are bound unto ... (Name of purchaser) (Hereinafter called “the purchaser”) in the sum of for which payment will and truly to be made to the said Purchaser, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this day of..... 20.....

THE CONDITIONS OF THESE OBLIGATIONS ARE:

- 1.** If the tenderer withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this tender.
- 2.** If the tenderer having been notified of the acceptance of his tender by the Purchaser during the period of its validity.
- 3.** If the tenderer fails to furnish the Performance Security for the due Performance of the contract.
- 4.** Fails or refuses to accept/execute the contract.

WE undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchase will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

The guarantee shall remain in force up to and including forty five (45) days after the period of the bid validity, and any demand in respect thereof should reach the Bank not later than the above date.

.....
(Signature of the authorized officer of the Bank)
Name and Designation of the Officer
Seal, Name & Address of the Bank and address of the branch



MANUFACTURER'S AUTHORIZATION FORM

[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that re binding on the Manufacturer]

Date: [Insert date (as Day, month and year) of Bid submission]

Tender No.: [Insert number from Invitation for Bids]

To: [Insert complete name and address of Purchaser]

WHEREAS

We [insert completer name of Manufacturer], who are official manufacturers of [Insert type of goods manufactured] having factories at [insert full address of Manufacturer's factories], do hereby authorize [insert complete name of Bidder] to submit a bid the purpose of which is to provide the following goods, manufactured by us [insert name and or brief description of the goods], and to subsequently negotiate and sign the contract.

We hereby extend our full guarantee and warranty in accordance with the Terms and Conditions of Contract with respect to the Goods offered by the above firm.

Signed: [insert signature(s) of authorized representative(s) of the Manufacturer]

Name: [insert complete name(s) of authorized representative(s) of the Manufacturer]

Title: [insert title]

Duly authorized to sign this Authorization on behalf of: [insert complete name of Bidder]

Dated on _____ day of _____ [insert date of signing]

PREVIOUS SUPPLY ORDERS FORMAT

Name of the Firm _____

Order placed by <i>{Full address of Purchaser}</i>	Order No. and Date	Description and quantity of ordered equipment	Value of order	Date of completion of delivery as per contract	Date of actual completion of delivery	Remarks indicating reasons for late delivery, if any and justification for price difference of their supply order & those quoted to us.	Has the equipment been installed satisfactorily?	Contact Person along with Telephone no., Fax no. and e-mail address.

Signature and Seal of the Manufacturer/ bidder

Place:

Date:



BIDDER INFORMATION FORM

Company Name : _____
Registration Number : _____
Registered Address : _____

Name of Partners /Director : _____

City : _____

Postal Code : _____

Company's Establishment Year : _____

Company's Nature of Business : _____

Company's Legal Status (tick on appropriate option)
1) Limited Company
2) Undertaking
3) Joint Venture
4) Partnership
5) Others

Company Category
1) Micro Unit as per MSME
2) Small Unit as per MSME
3) Medium Unit as per MSME
4) Ancillary Unit
5) SSI
6) Others

CONTACT DETAILS

Contact Name: _____

Email Id : _____

Designation : _____

Phone No : (_____) _____

Mobile No : _____

BANK DETAILS

Name of Beneficiary : _____

A/c. No. CC/CD/SB/OD: _____

Name of Bank : _____

IFSC NO. (Bank) : _____

Branch Address and Branch Code: _____

Other Details

Vendor's PAN No. _____

Vendor's CST No/LST No/WCT No/TIN No: _____x

CERTIFICATE
(To be provided on letter head of the firm)

I hereby certify that the above firm neither blacklisted by any Central/State Government/Public Undertaking/Institute nor is any criminal case registered / pending against the firm or its owner / partners anywhere in India.

I also certify that the above information is true and correct in any every respect and in any case at a later date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and the firm blacklisted.

Date:

Authorized Signatory

Name:

Place:

Designation:

Contact No.:



IMPORTANT NOTICE

TENDERERS RESPONDING TO THIS ENQUIRY SHALL BE DEEMED TO BE AGREEABLE TO THE TERMS AND CONDITIONS HEREIN CONTAINED. THESE TERMS AND CONDITIONS SHALL BE BINDING ON THE SUCCESSFUL TENDERER. CONDITIONAL TENDERS ARE LIABLE TO BE REJECTED. IISER TIRUPATI WILL PROCESS THE TENDER AS PER IISER TIRUPATI STANDARD PROCEDURES. THE DIRECTOR OF THE INSTITUTE RESERVES THE RIGHT TO REJECT ANY OR ALL OR PART OF TENDER WITHOUT ASSIGNING ANY REASON AND SHALL ALSO NOT BE BOUND TO ACCEPT THE LOWEST TENDER. IISER TIRUPATI WOULD NOT BE UNDER ANY OBLIGATION TO GIVE ANY CLARIFICATIONS TO THE AGENCIES WHOSE BIDS ARE REJECTED.

I agree to all terms and conditions mentioned in the tender document of the Institute

Signature of the Tenderer

Checklist for BIDDERS

BIDDERS to indicate whether the following are enclosed/mentioned by striking out the non-relevant option

Envelope-1(Technical-Bid) (Following documents to be provided as single PDF file)				
Sl. No.	Documents	Content	File Types	Document Attached
1	Technical Bid	Scan copies of both Tender Fee of Rs.1,000 and EMD of Rs. 48,000.00	.PDF	(Yes /No)
2		Format/Questionnaire for compliance as per Annexure-‘A’	.PDF	(Yes /No)
3		Format of compliance statement of specification as per Annexure-‘B’	.PDF	(Yes /No)
4		Bid security Form as per Annexure-‘C’(as applicable)	.PDF	(Yes /No)
5		Manufacturer’s Authorization Form as per Annexure-‘D’	.PDF	(Yes /No)
6		Previous Supply Order Format as per Annexure-‘E’	.PDF	(Yes /No)
7		Bidder Information form as per Annexure-‘F’	.PDF	(Yes /No)
8		Blacklist certificate as per Annexure-‘G’	.PDF	(Yes /No)
9		A copy of the Un-priced Commercial bid	.PDF	(Yes /No)
10		List of deliverables as per Chapter- 4	.PDF	(Yes /No)
11		Solvency certificate for Rs 10,00,000.00(Ten lakhs (not older than twelve months) issued by scheduled/nationalized bank with which BIDDER holds the current account	.PDF	(Yes /No)
12		Undertaking that the successful BIDDER agrees to give a 10 % security deposit and Performance Bank Guarantee	.PDF	(Yes /No)
13		Self-Attested copy of GST Number (as applicable)	.PDF	(Yes /No)
14		Tender Terms & Conditions Acceptance signed with official seal is attached	.PDF	(Yes /No)
Envelope-2(Financial-Bid)				
Sl. No.	Documents	Content	File Types	Document Attached
1	Financial Bid	Price bid should be submitted in PDF Format	.PDF	(Yes /No)

