



# भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान तिरुपति

## INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH TIRUPATI

(An Autonomous Institute under Ministry of Human Resource Development, Govt. of India)  
Transit Campus : C/o. Sree Rama Engineering College Campus, Karakambadi Road,  
Mangalam B.O., Tirupati – 517 507, Andhra Pradesh, India.

**(MENTORED BY IISER PUNE)**

### **“EXPRESSION OF INTEREST” (EOI) for Providing Dining Services – Students Mess, Catering & Allied Services at IISER TIRUPATI”**

**Tender No. IISERT/Admin-Dining/11/06/17**

**Date: 15-06-2017**

**Subject:** Invitation of “Expression of Interest” proposal for providing Mess Catering services, Special Services & Canteen Refreshment/Snacks Services at IISER Tirupati.

Director, IISER Tirupati invites proposal of “Expression of Interest” (EOI) from reputed Agencies/firms, on the terms and conditions as per EOI document.

For overview of the existing system, scope, Eligibility criteria, bidding terms and conditions and suggested response formats, please visit our website <http://iisertirupati.ac.in/tenders.html>

Interested Agency/firm, who meet the Eligibility criteria, may furnish their Expression of Interest with all the necessary documents in a sealed cover along with the covering letter duly signed by an authorized signatory and prescribed fee on or before 30-06-2017 by 15:00 hours at the following address:

Assistant Registrar (Admin & Purchase)  
IISER Tirupati  
Opp Sree Rama Engineering College,  
Rami Reddy Nagar, Karakambadi Road,  
Mangalam P.O,  
Tirupati – 517507, Andhra Pradesh  
Ph: +91 – 0877 – 2500 208

All received proposals of “Expression of Interest” will be opened on 30.06.2017 at 15:30 hours in the presence of authorized representatives of tenderers/bidders, who choose to attend and shall sign a register evidencing their attendance.



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SUMMARY	
EOI Notification No.	IISERT/Admin-Dining/11/06/17 dated 15.06.2017
Nature of work	Mess Catering Services for 250 ± 10% diners at IISER Tirupati. However, there is no guarantee of minimum footfall at any point in time
Cost of EOI document (Rs.)	Rs. 1,000.00 (Rupees One thousand only) in the form of DD/Fixed deposit receipt.
EMD Amount (Rs.)	Rs. 1,00,000/- (Rupees One Lakh only) in the form of DD/Fixed deposit receipt/Bank Guarantee.
Contract Period	Initially for a period for One year. The same can be extended further for a period of two years on the basis of satisfactory performance of the Bidder/Tenderer during the entire contract period with mutual consent.
Address for the submission of EOI Response	Assistant Registrar (Admin & Purchase) IISER Tirupati Opp Sree Rama Engineering College, Rami Reddy Nagar, Karakambadi Road, Mangalam P.O, Tirupati – 517507, Andhra Pradesh Ph : +91 – 0877 – 2500 208
Release of Expression of Interest (EOI) document	15-June-2017, 15:00 Hrs. (Thursday)
Last date for Submission of EOI Response	30-June-2017, 15:00 Hrs.; (Friday)
Date and time of opening of EOI Responses	30 June-2017, 15:30 Hrs.; (Friday)
Venue	IISER Tirupati Opp Sree Rama Engineering College, Rami Reddy Nagar, Karakambadi Road, Mangalam P.O, Tirupati – 517507, Andhra Pradesh Ph : +91 – 0877 – 2500 208



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CHAPTER - 1  
GENERAL CONDITIONS OF CONTRACT (GCC)

1) **Goals of this Expression of Interest (EOI)**

- i) The objective of this tender is to solicit proposals from the interested bidders for participation in a bid process for providing dining services for 250 + 10% diners at IISER Tirupati. However there is no minimum footfall guarantee at any point in time.
- ii) The successful bidder will be responsible for providing Mess Catering Services at IISER Tirupati for an initial period of One year.
- iii) The same can be extended for a further period of two years on the basis of satisfactory performance of the Bidder/Tenderer during the entire contract period with mutual consent.
- iv) The EOI intends to bring out the details with respect to scope of works/services that are deemed necessary to share with the interested bidders.

2) **Eligibility Criteria:**

The invitation for bids is open to all entities registered in India who fulfil eligibility criteria as specified below:

- i) The Bidder MUST satisfy all of the criteria below on its own. The work executed in the own name of the bidder only will be considered for similar works, to meet the eligibility criteria. JVs / Consortiums / MOUs shall not be considered.
- ii) The bidder must have provided dining services for a minimum of 250 diners in any organization among IISERs / NITs / IITs / IIMs / IIITs / Central Universities / CSIR laboratories / PSUs / Central Government Departments and Offices/Autonomous Bodies/State Government Departments and Offices for a minimum period of two (02) consecutive years.
- iii) The bidder shall necessarily be a valid legal entity, having following registrations:
  - (a) Income Tax Registration
  - (b) Employee provident fund registration
  - (c) Employee state insurance corporation registration
  - (d) GST registration
  - (e) FSSAI Registration at the location of dining services being provided currently. Bidder should comply with all legal documents related to Food Safety & Standards Authority of India at Tirupati on award of contract.
- iv) The Bidder should have minimum average annual turnover of minimum of Rs 80 lakh per annum in the last two (02) financial years (Balance sheet/CA certificate to be enclosed, duly supported by the income tax return) (2014-15, 2015-16)

Tenderer should submit documents in support of eligibility criteria along with the tender/bid. No document in support of minimum eligibility criteria will be accepted / entertained after opening of tender. Technical Bid which is not accompanied by these documents would be summarily rejected.

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**3) Scope of Work:**

- (i) The service provider is expected to provide the following services:
- Cooking and serving meals (Breakfast, Lunch and Dinner).
  - Cleaning of utensils and serving items to be done by vendor.
  - Cleaning of cooking, dining and auxiliary areas. Housekeeping will be provided by the Institute for the same. Service provider to ensure that the same is followed meticulously.
  - Deployment and supervision of required manpower for the above mentioned tasks.
  - Providing services during Meetings/Seminars/Workshops or any other events of the Institute.
  - Operations of refreshment canteen for students and staff at IISER Tirupati to provide all types of snacks/beverages/fresh fruit juice etc.
  - Vendor to cater to all the dining requirements of the Institute.
  - Accommodation for the vendor's staff shall be provided by the Institute.
  - Periodic pest control services shall be provided by the Institute for the kitchen and dining areas.
- (ii) (a) The mess premises comprising, cooking and dining facilities, furniture, food/raw material containers, appliances, utensils, electricity and water shall be provided by the Institute free of cost. However, cleaning /washing materials/tools and manpower shall be arranged by the Bidder/Tenderer at his/their own cost.
- (b) The inventory of articles shall be handed over to the Bidder/Tenderer in good and working condition at the commencement of the contract. The Bidder/Tenderer shall be the custodian of this Institute property and dining inventory during the period of contract and shall make good, any loss to the inventory by way of misuse at his own cost.
- (c) Similarly the inventory in good condition shall be handed over by the Bidder/Tenderer to the Office Superintendent (Administration) on the expiry of the contract period. The security deposit shall be refunded only after a "no dues certificate" is granted by the Administration.
- (d) The required utensils, furniture and appliances shall be provided by the Institute.
- (e) The food shall be cooked, stored and served under hygienic conditions. The Bidder/Tenderer shall ensure that only freshly cooked food is served, and that stale food is not recycled. Stale food shall be removed from the mess premises as soon as possible.
- (f) The food shall be neither too spicy nor too oily. The food preparation shall be wholesome and shall generally cater to the taste of the residents.
- (g) The food shall be cooked and served in clean utensils and no laxity shall be permitted in this regard. The utensils shall have to be maintained sparkling clean at all time.



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- (h) The Bidder/Tenderer shall pay special attention to maintain the mess in a neat and tidy condition at all times. For this purpose, the mess shall be cleaned thoroughly after each meal by the Housekeeping staff provided by the Institute.
- (i) The waste material and unused/leftover food from mess will be removed from mess premises every day. The Institute shall ensure that all the waste material and unused/leftover food will be disposed off.
- (j) The Bidder/Tenderer shall not be allowed to use the hostel or mess premises to offer any dining services beyond the scope of the contract.
- (k) The Institute Committee shall be authorized to impose an appropriate fine on the Bidder/Tenderer in case of sub-standard quality of food items, malpractice, lack of hygiene or violation of any of the conditions of the contract.
- (l) Issues, not specifically clarified in the contract, shall be settled with mutual consent between the bidder and the Institute committee, without vetting the basic premises of the contract.

#### 4) Availability of the EOI Documents

EOI document can be downloaded from IISER Tirupati website <http://iisertirupati.ac.in/tenders.html>. The bidders are expected to examine all instructions, forms, terms, requirements and other details in the EOI documents. Failure to furnish complete information as mentioned in the EOI documents or submission of a proposal not substantially responsive to the EOI documents in every respect will be at the bidder's risk and may result in rejection of the proposal.

#### 5) Dining Services Presentation

IISER Tirupati will host a Dining Services Presentation at IISER Tirupati. The Authorized representatives of the interested organizations must give their Dining Services Presentation at their own cost. This Presentation will provide each tenderer/bidder with an opportunity to give their presentations to the Institute Committee. Dining Services Presentation is mandatory for each bidder participating in the EOI. Failure to attend and present shall result in rejection of the bid summarily. Institute Committee may conduct site inspection at the bidders/tenderers' client reference location. The Institute Committee reserves the right for selection of the dining services provider. The decision of the Institute committee in this regard shall be final and binding on all the parties concerned.

#### 6) Evaluation of the Tender

- i) The Bidders will have to give a presentation showing their Credibility, Assets, Liabilities, Fulfilment of all aspects of the eligibility criteria of the EOI, Services Offered, and Company Turnover and give a brief of their Company Portfolio in the form of PowerPoint Presentation. The Presentation must not contain any financial details relating to the Commercial Bid and no rates are to be mentioned in the presentation.



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- ii) The Bidders are required to submit all required documentation in support of the Eligibility criteria specified (e.g. detailed project citations and completion certificates, client contact information for verification, profiles of project resources and all others) as required for evaluation.
- ii) If required, IISER Tirupati can call for any additional information NOT specified in this EOI.
- iii) If any information sought in this document is missing or not clearly specified by the applicant, it will be assumed that the organization / firm is not in a position to supply the information.
- iv) All claims made by the bidder in their EOI proposal, must be supported by authentic documents.
- v) The proposal and all correspondence and documents shall be written in English.

### **7) Bid Security (BS)/Earnest Money Deposit (EMD)/Bank Guarantee(BG):**

- (i) The Bidder/Tenderer shall furnish, as part of its bid, a Bid Security (BS)/Earnest Money Deposit (EMD)/Bank Guarantee (BG) for an amount as specified in the Invitation for Bids.
- (ii) The Bid Security (BS)/Earnest Money Deposit (EMD) is required to protect the Purchaser against the risk of Bidder/Tenderer's conduct, which would warrant the security's forfeiture.
- (iii) A bank guarantee issued by a Nationalized/Scheduled bank/Foreign Bank in the form provided valid for 45 days beyond the validity of the bid; or a Bankers cheque or demand draft in favour of IISER Tirupati.
- (iv) BS/EMD must be issued in favour of Director, IISER Tirupati. The Bid Security (BS)/Earnest Money Deposit (EMD) shall be payable promptly upon written demand by the IISER Tirupati.
- (v) The Bid Security (BS)/Earnest Money Deposit (EMD) should be submitted in its original form. Copies shall not be accepted.
- (vi) Any bid not secured in accordance with above will be rejected by the Purchaser as non-responsive.
- (ix) The Bid Security (BS)/Earnest Money Deposit (EMD) of unsuccessful Bidder/Tenderer will be discharged /returned as promptly as possible but not later than 15 days after the expiration of the period of bid validity or placement of order whichever is later.
- (x) The successful Bidder/Tenderer's Bid Security (BS)/Earnest Money Deposit (EMD) will be discharged upon the Bidder/Tenderer furnishing the performance security.
- (xi) The Successful bidder/tenderer will have to enter into an Agreement with IISER Tirupati and also furnish a Bank Guarantee of amount INR One Lakh valid for a period of three years as the Security Deposit.
- (xii) The Bid Security (BS)/Earnest Money Deposit (EMD) may be forfeited:
  - (a) If a Bidder/Tenderer withdraws or amends or impairs or derogates its bid during the period of bid validity specified by the Bidder/Tenderer on the Bid Form; or



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- (b) In case of a successful Bidder/Tenderer, if the Bidder/Tenderer fails to furnish order acceptance within 15 days of the order and/or fails to furnish Performance Security within 21 days from the date of contract/ order.

**8) Termination**

The Institute shall at any time be entitled to determine and terminate the contract for any reason including unsatisfactory performance. A notice in writing from the institute to the Bidder/Tenderer shall be issued giving 30 (Thirty) days' time for such termination and vacation of the premises, without assigning any reasons thereof. Under exceptional circumstances this 30 (Thirty) days period may be appropriately reduced (or) waived off.

**9) Interpretation of Contract Documents:**

- (i) Several documents forming the contract are to be taken as mutually explanatory. Should there be any discrepancy, inconsistency, error or omission in the contract, the matter may be referred to the Assistant Registrar (Administration), IISER Tirupati who shall give his decision and issue to the Bidder/Tenderer instructions directing in what manner the work is to be carried out. The decision of the Assistant Registrar (Administration) shall be final and conclusive and the Bidder/Tenderer shall carry out work in accordance with this decision.
- (ii) All material and services shall satisfy the high standards befitting the reputation of the Institute.

**10) Period of Contract:**

Initially for a period of One Year. The same can be extended for further two years on the basis of satisfactorily performance of the Bidder/Tenderer during the entire contract period with mutual consent.

**11) Time of Mobilization:**

The work covered by this contract shall have to commence within thirty (30) days after the receipt of communication in the form of a letter/email/fax message and signing of the Agreement.

**12) Bidder/Tenderer's Subordinate Staff and their Conduct:**

- (i) The Bidder/Tenderer on or after the award of the work shall name and depute an experienced manager with sufficient experience in carrying out work of similar nature, to whom the establishment shall be handed over and the instructions for work shall be given. The Bidder/Tenderer shall also provide to the satisfaction of the Institute sufficient staff to supervise the execution of the work, including those with previous experience to supervise the type of work comprised in the contract in such manner as shall ensure work of a high standard commensurate with the reputation of the Institute.



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The Bidder/Tenderer shall appoint skilled cooks so as to ensure that the food preparations are of good taste and to the satisfaction of the diners.

- (ii) The Bidder/Tenderer shall have to submit a medical fitness certificate periodically certified by the Medical officer of the Institute (every six months) as proof of workers being healthy and fit to work in the mess.
- (iii) The Bidder/Tenderer shall submit to the Administration a list of workers, with complete details including local / permanent addresses, contact details, and their photographs etc. for approval who may be allowed to work in the mess.
- (iv) If and whenever any of the Bidder/Tenderer's employees shall, in the opinion of the Institute, be guilty of any misconduct or be incompetent or negligent in the performance of their duties or that in the opinion of the Institute, it is undesirable for administrative or any other reason for such person or persons to be employed in the work, the Bidder/Tenderer if, so directed by the Assistant Registrar (Administration), shall remove such person/persons from employment within a reasonable time. Any person or persons so removed from work shall not again be employed in connection with the work without the written permission of the Assistant Registrar (Administration).
- (v) Any person so removed from work shall be replaced at the expense of the Bidder/Tenderer by a competent substitute in reasonable time.
- (vi) The Bidder/Tenderer shall be responsible for the proper behaviour of all the staff, employed directly or indirectly, and shall exercise a proper degree of control over them and in particular and without prejudice to the said generality, the Bidder/Tenderer shall be bound to prohibit and prevent any employees from trespassing/acting in anyway detrimental or prejudicial to the interest of the community or of the properties. The Bidder/Tenderer shall be responsible thereof and indemnify the institute of all consequent claims or actions for damages or injury or on any other grounds whatsoever. The decision of the Assistant Registrar (Administration) on any matter arising under this clause shall be final.

### **13) Sub-Letting of Works:**

No part of the contract nor any share or interest therein shall in any manner or degree be transferred, assigned or sublet by the Bidder/Tenderer directly or indirectly to any person, firm or whosoever.

### **14) Force Majeure:**

In the event of either party being rendered unable by force majeure to perform any obligation required to be performed by them under this agreement, the relative obligation of the affected party by such force majeure shall be suspended for the period during which such cause lasts. The term "force majeure" as employed herein shall mean, acts of God, war, revolt, riot, fire, flood and acts and regulations of the Government of India or any of its authorized agencies.

Upon the occurrence of such cause and upon its termination the party alleging that it has been rendered unable as aforesaid thereby shall notify the other party in writing within 7 (Seven) days of the alleged beginning and ending thereof giving full particulars and satisfactory proof.





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The time for performance or relative obligations suspended by the force majeure shall be extended by the period for which the cause lasts or condoned by the Institute without any penalty.

If the work is suspended by force majeure conditions lasting for more than ONE (01) month, the Institute shall have the option of cancelling the contract in whole or in part thereof its own discretion. Any situation of force majeure shall not be payable by the Institute under any circumstances. For the period of force majeure, no amount shall be payable to the Bidder/Tenderer.

#### **15) Release of Information:**

The Bidder/Tenderer shall not communicate or use in advertising, publicity, sales releases or in any other medium, photographs, or other reproduction of the work under this contract.

#### **16) Completion of Contract:**

Unless otherwise terminated under the provisions of any other relevant clause, this contract shall be deemed to have been completed at the expiration of the duration of the contract. The same can be extended further on the basis of satisfactorily performance of the Bidder/Tenderer with mutual consent on same terms and conditions.

#### **17) Schedule of Rates and Payments:**

The price to be paid by the diners to the Bidder/Tenderer for the whole of the work to be done and the performance of all the obligations undertaken by the Bidder/Tenderer as per the terms of the contract shall be ascertained by the application of the schedule of rates and payment shall be made accordingly to the work actually executed and approved by Assistant Registrar (Administration) / Office Superintendent (Administration)

#### **18) Accident or Injury to Workman:**

The Institute shall not be liable for any damage or compensation payable in respect of or in consequence of any accident or injury to any workman or other person in the employment of the Bidder/Tenderer through claim from insurance company. The Bidder/Tenderer shall indemnify and keep the Institute indemnified against all such damage and compensation whatsoever in respect or in relation thereto.

#### **19) Damage to Property:**

The Bidder/Tenderer shall be responsible for making good to the satisfaction of the Institute any loss or damage to any structures and properties within the Institute premises. If such loss or damage is due to fault and/ or the negligence or wilful acts or omission of the Bidder/Tenderer, his employees, agents, representatives or sub-Bidder/Tenderers, he shall make good the loss as assessed by the Institute.



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### **20) Arbitration:**

- (a) Except as otherwise provided elsewhere in the contract, if any dispute, difference, question of disagreement or matter whatsoever, shall, before/ after completion or abandonment of work or during extended period, hereafter arises between the parties, as to the meaning, operation or effect of the contract or out of or relating to the contract or breach thereof, shall be referred to a sole arbitrator to be appointed by the Director of the Institute at the time of the dispute. The award given by the arbitrator so appointed shall be binding on the parties. It will not be open to the parties to challenge the jurisdiction of the arbitrator after the award has been made.
- (b) If the arbitrator to whom the matter is originally referred dies or refuses to act or resigns/ withdraws for any reason from the position of arbitration, it shall be lawful for the Director of the Institute to appoint another to act as arbitrator in the manner aforesaid. Such person shall be entitled to proceed with reference from the stage at which it was left by his predecessor if both the parties consent to this effect failing which the arbitrator shall be entitled to precede de-novo.
- (c) It is a term of the contract that the party invoking arbitration shall specify all disputes to be referred to arbitration at the time of the invocation of arbitration under the clause.
- (d) It is a term of the contract that the cost of arbitration shall be borne by the parties themselves.
- (e) The venue of arbitration shall be at IISER Tirupati.
- (f) Subject as aforesaid the provisions of the Arbitration and Conciliation Act 1996 and any statutory modifications or re-enactment thereof rules made there under and for the time being in force shall apply to the arbitration proceedings under this clause.

### **21) Jurisdiction:**

The contract shall be governed by and constructed according to the laws in force in India. The Bidder/Tenderer shall hereby submit to the jurisdiction of the courts situated at Tirupati for the purpose of actions and proceedings arising out of the contract and the courts at Tirupati shall have the sole jurisdiction to hear and decide such actions and proceedings.

### **22) General Rules:**

- a. Smoking and Consumption of Tobacco/Alcohol within the entire area of the Mess/Hostel in particular and the Institute campus in general are strictly prohibited. Violators of this rule shall be prosecuted as per law and discharged immediately.
- b. All the workers engaged for the work shall wear uniform to be approved by the Institute while on duty.
- c. The premises of the mess will be used for the purpose for which the allotment will be made and not for any other purpose without the written permission of the Competent Authority.
- d. The Licensee will not be permitted to franchise the Institute dining services for any other commercial activity outside the scope of the contract.
- e. No person with any offensive police record shall be employed to work in the Hostel/Institute Mess.
- f. Safety measures are to be provided by the Service provider himself/ themselves.
- g. The Service provider will ensure and comply with the provisions of various municipal and other local Rules/ Regulations/ Laws of the Government



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- h. The Institute shall not be the party in case any dispute takes place between the Service provider and his employees.

### **23) Venue & Deadline for Submission of Proposals**

Proposals, in its complete form in all respects as specified in the EOI, must be submitted, as per the schedule, to the following address:

Assistant Registrar (Administration & Purchase)  
IISER Tirupati  
Opp Sree Rama Engineering College  
Rami Reddy Nagar, Karakambadi Road  
Mangalam P.O, Tirupati – 517507  
Last Date of Submission: 30th- June - 2017

### **24) Tender Procedures**

- i) The Tender must be prepared in accordance with the requirements specified in this EOI and in the format prescribed in this document for each of the above mentioned qualifying criteria as proof of having the minimum requirements.
- ii) Proposals must be direct, concise, and complete. All information not directly relevant to this EOI should be omitted.
- iii) The Hard Copy should be signed in ink in original by hand by the authorized signatory on all the pages before being put in the envelope and sealed.
- iv) The Tender should contain the copies of references and other documents as specified in the EOI.
- v) In case of person other than Authorised Signatory signing the Tender, an authorization letter, authorizing the Bidder to sign/ execute the tender as a binding document and also to execute all relevant agreements forming part of EOI shall be included in this envelope.
- vi) Any interlineations, erasures or overwriting shall be valid, only if they are initialled by the persons or persons signing the bid.
- vii) IISER Tirupati will not accept the EOI proposal in any manner other than that specified in this EOI. Proposal submitted in any other manner shall be treated as defective, invalid and shall be rejected.

### **25) Important Notes:**

- (i) The Institute reserves the right to:
  - (a) Amend the scope and value of the contract.
  - (b) Amend the rate of the contract.

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- (ii) For any of the above actions, the Institute shall neither be liable for any damages, nor be under any obligation to inform the applicants, the grounds for the same.
- (iii) Effort on the part of the agencies or it's agent to exercise influence or to pressurize the Institute for this contract shall result in rejection of the application. Canvassing of any kind is prohibited.

**26) Menu Detail:**

**Breakfast & Evening Snacks**

Sr. No	Item
1	Upma
2	Wada Sambar
3	Idli Sambar
4	Sabudana Wada
5	Veg Paratha With Curd
6	Veg Cutlet (2 Pc)
7	Samosa (2 Pc)
8	Delhi Chaat
9	Bhel
10	Boiled Egg (1 Pc)
11	Egg Omlette (2 Eggs)
12	Masala Dosa
13	Uttappam
14	Hot Milk ( 100 MI)
15	Tea/Coffee (100 MI)
16	Bread Butter Jam (2pc)

**Lunch & Dinner (Mandatory Items)**

Sr.No.	Item / Particulars	Quantity
1	Rice Preparation	150 Gms
2	Dry Vegetable Preparation	100 Gms
3	Curry Vegetable/Paneer – twice a week	100 Gms

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4	Dal/ Kadhi/ Aamti	100 Gms
5	Salad or Raita	50 Gms
6	Chapati or Phulka	03 Or 90 Gms
7	Sweet	01 (to be served twice a week)

- Non veg special – Chicken/Fish/Mutton/Egg -150 gms  
(To be made available as an option on a daily basis)
- Veg Special – Paneer/Mushroom/Sweetcorn/Baby Corn - 150 gms  
(To be made as a special option apart from the regular meal on a daily basis)
- Special services menu shall be given by Office Superintendent (Administration)

**Quality of ingredients and other items:**

Sr. No.	Items	Brand
1.	Wheat Flour Packed	Ashirvad / Pillsbury
2.	Baisan	Ashirvad
3.	Dalia	Saktibhog/Ashirvad
4.	Maida	
5.	Suji	
6	Arhar Dal	(Patka, Sadi)
7	Chana Dal	
8	Desi Chana	
9	Hara Matar	
10	Kabuli Chana (Large)	
11	Lobia (Big)	
12	Masoor Lal	
13	Masoor Kali	
14	Moong Chhilka	
15	Moong Dhuli	
16	Moong Sabut	
17	Rajma Gradel	
18	Rice Basmati (MiniDubar Quality)	Indiagate/Kohinoor
19	Rice Golden Sela	Indiagate/Kohinoor
20	Bhuna Chana	
21	Layee	
22	Safed Matar	
23	Soyabeen Bari	MDH/Nutrela
24	Urad Chilka	Green/Black
25	Urad Dhuli	
26	Urad Sabut	Bkak Sadi
27	Deshi Ghee	Amul/Britania/gowardhan

### (MENTORED BY IISER PUNE)

28	Musterd Oil (Ag)	Fortune15kg/15Lt
29	Refined Oil	Sunflower or rice bran oil
30	Chili Sauce	Tops
31	Jam	Kisan
32	Mishrambu	(Kesariya Badam)
33	Thandai	
34	Roohafza	
35	Rasana	
36	Soya Sauce	Tops
37	Tomato Sauce	Maggi
38	Vinegar Ka Paani	
39	Coffee	Nescafe
40	Tea	Tata Premium
41	Chiraunji	
42	Chhuara	
43	Gari Gola	
44	Gari Powder	Mangalam
45	Kismish	Green
46	Kaju	Two piece
47	Makhana	
48	Achar(Mixed)	Navrang/Goldie
49	Achar(Mango)	
50	Custard Powder	Weikfield/BP
51	Cheora	Shaktibhog
52	Corn Flakes	Mohan Meakins
53	Chowmeen Packed	
54	Chowmeen Loose	
55	Namkeen	Haldiram
56	Mongphali Dana	
57	Papad	Lizzat
58	Siwai	Goldiee /Bombino/MTR
59	Sabudana	
60	Amchoor Powder	Goldiee/NavRang
61	Ajwain	Tripoti /Goldiee
62	Arrarot	Goldiee/Ashok
63	Ajeenomoto	
64	Baking Powder	Weekfield
65	Beej(Tarbuz)	Loose
66	Beej(Kharbuz)	Loose
67	Badi Ilaichi	
68	Dalchini	
69	Haldi Powder	Agmark / Fssai approved
70	Dhania Powder	Agmark / Fssai approved
71	Dhania Khada	Agmark / Fssai approved
72	Gur	

### (MENTORED BY IISER PUNE)

73	Heeng Dibiya 50gm	Goldiee /Ashok/Lakshmi
74	Javitri	
75	Jaiphal	
76	Jeera(Safed)	Goldiee/Tripati
77	Jeera(Siyah)	
78	Kabawchini	
79	Kashmiri Mirch	MDH
80	Kasoori Methi	MDH
81	Kali Mirch(Sabit)	Goldiee/Tripati
82	Mirch Safed (Pisi)	MDH/Catch
83	Kala Namak (Powder)	
84	Laung	
85	Makroni	
86	Mirch (Powder)	Agmark / Fssai approved
87	Mirch(Khada)	MDH
88	Mangrail	Goldiee/Tripati
89	Misri (Crystal)	
90	Methi	Goldiee/Tripati
91	Namak Sada	Tata
92	Nagkeshar	
93	Posta Dana	Goldiee/Tripati
94	Panch Phoran	Goldiee/Tripati
95	Rayee	
96	Rang	Ajanta
97	Saunf (Moti)	Goldiee/Tripati
98	Saunf (Mahin)	Goldiee/Tripati
99	Soda Sweet	
100	Safed Elaichi	Local
101	Sugar (White)	
102	Tejpatta	
103	Sendha Namak	
104	Cholla Masala	MDH/Catch/Kitchen king/Everest/MTR
105	Chat Masala	MDH/Catch/Kitchen king/Everest/MTR
106	Damalu Masala	MDH/Catch/Kitchen king/Everest/MTR
107	Garam Masala	MDH/Catch/Kitchen king/Everest/MTR
108	Kachauri Masala	MDH/Catch
109	Kichen King Masala	MDH/Catch
110	Meat Masala	Goldiee/Ashok
111	Matar paneer Masala	MDH/Catch/Kitchen king/Everest/MTR
112	Pao Bhaji Masala	MDH/Catch/Kitchen king/Everest/MTR
113	Rajma Masala	MDH/Catch/Kitchen king/Everest/MTR



# भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान तिरुपति

## INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH TIRUPATI

(An Autonomous Institute under Ministry of Human Resource Development, Govt. of India)  
Transit Campus : C/o. Sree Rama Engineering College Campus, Karakambadi Road,  
Mangalam B.O., Tirupati – 517 507, Andhra Pradesh, India.

**(MENTORED BY IISER PUNE)**

114	Raita Masala	MDH/Catch/Kitchen king/Everest/MTR
115	Samosha Masala	MDH/Catch/Kitchen king/Everest/MTR
116	Sambhar Masala	MDH/Catch/Kitchen king/Everest/MTR
117	Shahi paneer Masala	MDH/Catch/Kitchen king/Everest/MTR
118	Sabji Masala	MDH/Catch/Kitchen king/Everest/MTR
119	Agarbatti	Tiranga
120	Babool Paste	
121	Candle Big	Prabhat
122	Dhoopbatti	Mangaldeep/Haridarsan
123	Kewrajal	Dabur
124	Lux	
125	Match Box	Tikka
126	Nirma	
127	Rin Soap	
128	Vim/Nip Powder	

Note - In case of non-availability of Brand as per above table, prior approval of Office superintendent to be taken to get equivalent quality material approved by FSSAI Act.

### **27) Tentative Timings:**

The following timings will be followed:

**Breakfast:** 7.30 am to 9.30 am on weekdays (Mon to Fri)  
8.00 am to 10.00 am on Sat, Sun and Institute Holidays

**Lunch:** 12.30 pm to 2.30 pm on all days

**Dinner:** 7.30 pm to 09.30 pm on all days

Note: The above schedule is subject to change by the order of Institute Committee.

### **28) Bid Information:**

Bidders are requested to submit their responses for the Tender/EoI response in TWO (02) parts, clearly labelled according to the following categories:

#### **(A) PART-ONE (TECHNICAL BID)**

- A list of all submitted documents should be provided.





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### (MENTORED BY IISER PUNE)

- ii) A tender document fee of Rs. 1,000/- (Rupees One thousand only) in the form of a Demand draft / Pay order drawn in favour of Director, IISER TIRUPATI payable at Tirupati.(Non-refundable)
- iii) An EMD amount (REFUNDABLE) of Rs.1,00,000/- (Rupees One lakh only) in the form of a Demand draft / Pay order drawn in favour of Director, IISER TIRUPATI, payable at Tirupati has to be submitted along with the Tender/EOI Response.
- iv) Bidder's Statement from the Bidder as per the format provided in Annexure – A.

### (B)

### PART-TWO (FINANCIAL BID)

Menu for IISER Tirupati

Sl. No.	Description	Amount (Rs.)	
		In figures	In words
1.	Rate per Student per day Inclusive of all taxes), inclusive of following:		
a)	Breakfast/Evening snacks		
b)	Lunch/Dinner		



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**(MENTORED BY IISER PUNE)**

### **ANNEXURE A**

#### **BIDDER'S STATEMENT**

**(ON THE COMPANY LETTER HEAD OF THE BIDDER)**

NOTE: Bidders MUST submit ALL required documents in support of minimum eligibility criteria along with the EOI proposal. No document in support of minimum eligibility criteria will be accepted / entertained after last date for submission of EOI Response. A list of all submitted documents should be provided.

<b>Sr. No</b>	<b>Description</b>	<b>Detailed Response</b>
1	Name & Address of the Bidder organization/firm	
2	Date of Commencement of Business	
3	Address of the Headquarters	
4	Name of the Chief Executive of the firm	
5	Legal Status (Attach copies of original document defining the legal status):	
	a) An individual	
	b) A proprietary firm/ HUF Firm	
	c) A Firm in partnership	
	d) A limited company	
	e) Corporation or Co-operative society	
6	Details of Registrations:	
	a) Income Tax Registration (Attach attested copy)	
	b) Employee provident fund registration	
	c) Employee state insurance corporation registration	



# भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान तिरुपति

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**(MENTORED BY IISER PUNE)**

	d) GST registration					
	e) FSSAI Registration License at the location of dining services being provided currently					
7	The Bidder should have minimum average annual turnover of minimum of Rs 80 lakhs per annum in the last two (02) financial years (Balance sheet/CA certificate to be enclosed, duly supported by the income tax return) (2014-15, 2015-16) Annual Turnover for the last two (02) financial years from catering business ONLY (Attach supporting documents)					
	Financial Information		FY 2014-15		FY 2015-16	
	Turnover from catering business only (in INR Lakhs)					
8	The bidder must have provided dining services for a minimum of 250 diners in any organization among IISERs / NITs / IITs / IIMs / IIITs / Central Universities / CSIR laboratories / PSUs / Central Government Departments and Offices/Autonomous Bodies/State Government Departments and Offices for a minimum period of two (02) consecutive years.					
	Sr.No	Work order Placed by (full address of Purchaser)	Work order No. and date	Description	Value of order (In Rs.)	Purchaser/ Consignee Contact person along with Telephone No., FAX No. and e-mail address
	1)					
9	Details of Firm.					
	1)	Address				
	2)	Phone No.				
	3)	Year of Establishment				
	4)	Name of contact person and contact details				