

## HOSTEL GUIDELINES

### Our philosophy:

IISER Tirupati is committed to providing a friendly, safe and comfortable residential environment to foster a healthy community and a positive living and learning environment. Our hostel facilities allow residents a great deal of independence, and make them a responsible resident.

The IISER community is typically comprised of persons from varying regions, cultures and backgrounds; and we promote an atmosphere of inclusion and diversity. Residents are expected to exhibit mature and responsible behavior, and are accountable for the choices they make. We list below the rights and responsibilities of residents necessary to ensure an atmosphere of mutual respect and equal opportunity.

### Facilities provided

All students are provided rooms on a sharing basis, with access to common facilities and spaces. Common amenities include the following:

- Fully furnished rooms with cot, mattress, table, chair, cupboard are provided per student. The rooms are furnished with curtains, mosquito nets and other electrical fittings.
- Toilets and bathrooms with hot water, washing machines, trash cans and incinerators for waste removal are in each floor accessible to the floor residents.
- Students are provided with a common study room and TV room.
- A fully-functioning gymnasium, sports grounds and sports equipment (for cricket, basketball, football, volleyball, badminton, etc.)
- Musical instruments that can be borrowed by residents
- Periodic pest control services are provided by the management

### Rights and responsibilities of residents

The hostel premise is nothing but an extension of the institution and it is mandatory to observe rules and regulations of the hostel. IISER Tirupati encourages an atmosphere of tolerance and diversity, with respect to religion, culture, gender, sexuality and life style. Students are requested to respect the freedom of others in these matters. Students are expected to display and acceptable form of behaviour, maintain discipline and decorum in the hostels.

1. For the safety of campus residents, they may go out of the hostel between 06:00 and must return to the campus by 22:00 hours. **Non-compliance to this will lead to severe disciplinary action.**
2. Permission to go outside the campus out of this time should be taken in advance from hostel manager or COSA members. For eg: If you plan to travel home in the middle of night, take permission at least one day in prior. Security at the entrance will not allow you to go out of the above-mentioned hours without permission. Unplanned eleventh hour permission seeking is highly discouraged.
3. If students find their roommate/neighbor or their friends from others rooms missing for more than half an hour beyond the reporting time for no verifiable reasons, it is both mandatory and moral responsibility of the student to report it to the hostel manager/COSA immediately. This is to enable the hostel authorities to take immediate action if any untoward incident had taken place.

4. Boys are not allowed in girls hostel at any time. Likewise, girls are not allowed in the boy's hostel at any time.
5. The institute has ZERO-TOLERANCE policy against ragging, hazing, bullying, sexual harassment and sexual abuse of any kind in both the institute and the hostel premises. IISER Tirupati's anti-ragging guidelines as well as the guidelines of the Women's Cell are available on the institution's website. These will be strictly enforced.
6. Use and consumption of **tobacco products, narcotic drugs and alcoholic beverages** on campus are prohibited. Any and every violation of this will attract a penalty as will be awarded by the disciplinary committee.
7. Damage to all institute property attracts a penalty. This includes acts such as pasting of posters, writing on the walls, damaging furniture and fixtures, playing outdoor sports indoors, etc, in hostel rooms as well as in the shared facilities (toilets, corridors, common rooms and recreational areas). **Persons responsible for damage will pay double the cost of the item or as per the decision made by the authority depending on the damage.**
8. Playing outdoor games like cricket, soccer etc. inside the **institute building** is strictly prohibited. Indoor games like TT, carom, and badminton can be played in the designated recreational areas only.
9. The hostel authorities reserve the right to move hostel residents to other hostel units (or rooms) if necessary. Students are not allowed to change hostel rooms without prior approval of the concerned authority.
10. Each resident is responsible for the proper upkeep of his/her room and the hostel premises. Routine housekeeping services will apply to the common areas of the hostels but residents are expected to cooperate in ensuring cleanliness and use the disposal facilities provided (trash cans, dustbins, incinerators, etc.). Issues regarding cleanliness should be brought to the notice of the respective hostel managers.
11. Issues regarding hostel maintenance or suggestions for betterment of hostel premises can be dropped in the suggestion box and every attempt will be made to address them at the earliest by the hostel managers. Unaddressed issues may be reported to the COSA.
12. In order to facilitate timely maintenance work, service personnel may have to enter the rooms whenever under the directive of the hostel manager and will be informed in advance to the residents.
13. For security reasons, hostel residents are advised to lock all doors when not in the rooms. **The institute is not responsible for any loss/damage of the personal property of residents.**
14. In the event of an accident or other such emergency situations, the hostel managers/COSA must be informed immediately. In case they are not reachable, other officials of the institute may also be contacted immediately.
15. Noise level must be kept low at all times; especially from midnight to 06:00 hrs.

16. As a responsible inmate, consumption of water and electricity must be limited to the bare essential.
17. Residents **must not** use any electrical appliances of any kind, such as air coolers, microwaves, induction cooktops, toasters, coffee/tea makers, rice cookers, irons etc. in their rooms or in the hostel space. Heat-generating appliances like iron's, immersion rods etc. are prohibited, as these are serious fire hazards.
18. Students requiring transportation for personal use, pay and use transportation facility is available in the institute on advance request basis (only if a car is available). For details contact Mr Kedarnath in the academic office (transport@iisertirupati.ac.in).
19. Students are instructed to refrain from excessive internet data download. **Anyone found to do so, may lose his/her internet access.**
20. Permanent address including the phone numbers of the parents/guardian has to be given to the hostel manager/IISER office. Also the address has to be updated whenever there is a change due to shifting/change of phone number of the parents etc.
21. All the BS-MS students have to vacate the hostel during vacation times. If any student wants to stay back on campus during the vacation, special permission has to be obtained from the competent authority in advance.
22. The institute reserves right to terminate the occupancy of the student for any disobedience or violation of the hostel rules, causing damage to person or property of the institute. Competent authorities can perform sudden checks in order to maintain the orderliness of the hostel campus and to ensure peaceful living of the inmates.

#### Committee on student's activities (COSA)

1. Dr. Vasudharani Devanathan, Assistant Professor (Chair, COSA)
2. Dr. Anilatmaja Aryasomayajulu, Assistant Professor
3. Dr. Soumit Sankar Mandal, Assistant Professor
4. Dr. Annapurna Devi Allu, Assistant Professor
5. Dr Girja Shanker Tripathi, Assistant Professor
6. Dr Sreenivas Chavali, Assistant Professor
7. Dr Arun Kumar Bar, Assistant Professor

#### Hostel Managers

- 1) Mr Vasudeva Naidu
- 2) Ms Sarita
- 3) Mr Ravi Suresh Chavali